

On the grid above you will find a list of Apprenticeship opportunities available in your area and the Training Providers that offer them.

Training Providers are here to help you get through your Apprenticeship successfully and they may help you to get a job where you can earn as you learn.

You'll probably spend time with your provider each week, working towards your NVQ, Key Skills and technical certificates.

Many occupations and careers are covered - so, read on and find your future.

Be proud - be an Apprentice



Apprenticeship Guide Leicestershire



Getting paid while you learn might sound too good to be true - but as an apprentice you really do get the best of both worlds. While you're studying for your qualifications, you'll be able to get hands-on experience.

Apprentices learn on the job, building up knowledge and skills, gaining qualifications and earning money all at the same time. All Apprenticeships lead to a National Vocational Qualification (NVQ), at Level 2 or Level 3. Key Skills qualifications and, in most cases, a technical certificate, such as a BTEC or City & Guilds.

Employers value Apprentices. Once you've achieved your qualifications you'll have proof that you've acquired real marketable skills and knowledge. Whether you're trying for a promotion, or for a new job, completing an Apprenticeship will help you to progress.

There is a wide range of Apprenticeships available in your area - the one you choose will depend on your experience, occupation, abilities and interests.

This brochure provides information on most Apprenticeships available in this area, but some employers may run their own Apprenticeship schemes - contact your local Connexions centre to find out more.

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FAQs

How do Apprenticeships work?

Apprentices learn on the job, working with your employer building up knowledge and skills which will allow you to achieve National Vocational Qualifications (NVQs) or other nationally recognised qualifications. You also spend time with a training provider, perhaps a local college or work-based learning organisation where you study specialist vocational skills relevant to your job and key skills that'll be useful in the job market - like working in teams, problem solving, communication and IT.

How long does it take?

It varies - Apprenticeships last as long as it takes you to achieve the right level of competence in the job you are training for. It can also vary in different sectors, but in general Apprenticeships last between one and three years.

Who's eligible?

Apprenticeships are open to anyone living in England, not taking part in full-time education and who do not have a university degree.

Entry requirements are flexible and are not just based on academic achievement. They vary according to the job role, your practical skills and interest in the area of work you've chosen.

Do I need to have a job?

Not necessarily - you do not need to be in employment to start a programme-led Apprenticeship at level 2. You will, however, need to work in various employment locations on work experience until you obtain employment. A programme-led Apprenticeship will not cost you anything, and you could qualify for the EMA (Educational Maintenance Allowance) award of up to £30 per week.

I've already got a job - can I still do an Apprenticeship?

Yes, if your employer agrees, you can become an Apprentice where you work now. Apprentices do real jobs for real employers. So you're paid while you train. There is no set rate of pay for apprentices, however all full-time employed apprentices must receive more than £80 per week. You may be paid less than £80 per week. You may be paid more depending on the type of work you do and your age. As your skills develop, your pay will increase accordingly. You may also get additional money for essential books, clothing and equipment or to help you if you have a disability.

What do I get paid?

Like most other employees, you will be given at least 20 days' paid holiday per year as well as bank holidays.

Do I get holidays?

Yes, you will have a flexible and are not just based on academic achievement. They vary according to the job role, your practical skills and interest in the area of work you've chosen.

When can I apply?

Apply as early as you can. It can take time to find an employer offering the Apprenticeship you want and, since the Apprenticeship is a job, you will have to be interviewed.

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Apprenticeships Available in Leicestershire

Accountancy Activity Leadership Administration Advance Craft Kitchen and Larder Auto Electrician Baker Bar Service Beauty Bricklaying Building Re-Furbishment and Repair Butchery Call Centre Carpentry and Joinery Chef Childcare/Early Years/Playwork Cookery (Professional) Cooking (Professional) Construction Customer Service Dental Care Distribution, Warehouse and Storage Drink Service Elderly Care	Electrical Engineering Electrical Installation Electrical Maintenance Electrical Production Electrical Technician/Electrotechnician Engineering Engineering Design Engineering Maintenance Engineering Manufacturing Engineering Production Exercise to Music Fabrication and Welding Food and Drink Service Food Preparation and Cooking Food Processing and Cooking Food Service Footwear Manufacture Forklift Truck Maintenance Front Office Gas Installation and Maintenance Gym Hairdressing Health & Social Care Health Care and Public Services	Horse Care Hospitality - Event Catering Hospitality Customer Service Hospitality Reception Hospitality Service Hospitality Services - Multi Skilled Hospitality Supervision/Management Hospitality/Catering Housekeeping/Portering/Cleaning Industrial Applications Information Technology Kitchen and Larder Land Based Service Engineering Maintenance Engineering Maintenance Operations Management Manufacturing Mechanical - Service Technician Mechanical Engineering Mechanical Maintenance Mechanical Production Mechanical Technician Motor Vehicle - Customer Service/After Sales	Motor Vehicle - Heavy Maintenance Motor Vehicle - Light Mechanics Motor Vehicle - Parts Consultant Motor Vehicle Body and Repair Motor Vehicle Maintenance Motorcycle Technician Painting and Decorating Pastry Chef Performing Engineering Operations Pharmacy Plastering Plumbing Print Finishing Printing (Litho/Flexo/Screen) Printing (Pre-Press) Public Service Technician Retailing Sales - Motor Vehicle Sales - Telephone Small Animal Care Sport and Recreation Team Leading
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What to do next

If you would like further general information about Apprenticeships, call the **National Apprenticeships Helpline 08000 150 600**. Or visit www.apprenticeships.org.uk



If you are 20 or older, contact Nextstep and speak to an independent adviser. Like Connexions, they can help you decide what's best.

Call: 08000 213 101

Connexions
If you are under 20 years old, contact your local Connexions Centre:

connexions
LEICESTER SHIRE
Coalville: 01530 812231
Hinckley: 01455 632719
Leicester: 0116 262 7254
Loughborough: 01509 214002
Market Harborough: 01858 462309
Melton & South Charnwood: 01664 569966
South Wigston: 0116 277 8090
www.connexions-leics.org



November 2008 - Every effort has been made to ensure that the information contained in this publication is accurate at time of going to print, but due to the LSC business planning cycle this information is subject to change.

- 15 **Orient Gold (ESG)**
Email: julie.sizer@whc.ac.uk
- 16 **Platinum Training**
Email: info@orengold.co.uk
- 17 **Protocol Skills (part of Newcastle College)**
Email: hwhitmore@protocol-skills.co.uk
- 18 **Loughborough College Training**
Email: enquires@letrg.co.uk
- 19 **Leicester College Training Agency**
Email: info@loulcoll.ac.uk
- 20 **Leicestershire County Council**
Email: info@lecc.ac.uk
- 21 **LETG Training (SLC)**
Email: julie.sizer@whc.ac.uk
- 22 **Leicester City Council**
Email: katie.pee@kaplan.co.uk
- 23 **Leicester College Training Agency**
Email: Claire.Cronin@leicestershire.gov.uk
- 24 **North Warwickshire and Hinckley College Apprenticeships**
Email: jenny.grignon@intraining.co.uk
- 25 **Leicestershire County Council**
Email: info@lecc.ac.uk
- 26 **Leicester College Training Agency**
Email: Claire.Cronin@leicestershire.gov.uk
- 27 **Leicester City Council**
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