

On the grid above you will find a list of Apprenticeship opportunities available in your area and the Training Providers that offer them.

Training Providers are there to help you get through your Apprenticeship successfully and they may help you to get a job where you can earn as you learn.

You'll probably spend time with your provider each week, working towards your NVQ, Key Skills and technical certificates.

Many occupations and careers are covered - so, read on and find your future.

Be proud - be an Apprentice



Apprenticeship Guide Nottinghamshire



Getting paid while you learn might sound too good to be true - but as an apprentice you really do get the best of both worlds. While you're studying for your qualifications, you'll be able to get hands-on experience.

Apprentices learn on the job, building up knowledge and skills, gaining qualifications and earning money all at the same time. All Apprenticeships lead to a National Vocational Qualification (NVQ), at Level 2 or Level 3, Key Skills qualifications and, in most cases, a technical certificate, such as a BTEC or City & Guilds.

Employers Value Apprentices. Once you've achieved your qualifications you'll have proof that you've acquired real marketable skills and knowledge. Whether you're trying for a promotion, or for a new job, completing an Apprenticeship will help you to progress.

There is a wide range of Apprenticeships available in your area - the one you choose will depend on your experience, occupation, abilities and interests.

This brochure provides information on most Apprenticeships available in this area, but some employers may run their own Apprenticeship schemes - contact your local Connexions centre to find out more.

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FAQs

How do Apprenticeships work?

Apprentices learn on the job, working with your employer to build up knowledge and skills which will allow you to achieve National Vocational Qualifications (NVQs) or other nationally recognised qualifications. You also spend time with a training provider, perhaps a local college or work-based learning organisation where you study specialist vocational skills relevant to your job and key skills that'll be useful in the job market - like working in teams, problem solving, communication and IT.

How long does it take?

It varies - Apprenticeships last as long as it takes you to achieve the right level of competence in the job you are training for. It can also vary in different sectors, but in general Apprenticeships last between one and three years.

Who's eligible?

Apprenticeships are open to anyone living in England, not taking part in full-time education and who do not have a university degree.

Entry requirements are flexible and are practical skills and interest in the area of They vary according to the job role, your Not just based on academic achievement.

Do I need to have a job?

Apply as early as you can. It can take time to find an employer offering the Apprenticeship you want and, since the Apprenticeship is a job, you will have to be interviewed.

I've already got a job - can I still do an Apprenticeship?

Yes, if your employer agrees, you can become an apprentice where you work now.

What do I get paid?

Apprentices do real jobs for real employers. So you're paid while you train. There is no set rate or pay for apprentices, however all full-time employed apprentices must receive no less than £80 per week. You may be paid more depending on the type of work you do and your age. As your skills develop, your pay will increase accordingly. You may also get additional money for essential books, clothing and equipment or to help you if you have a disability.

Do I get holidays?

Like most other employees, you will be given at least 20 days' paid holiday per year as well as bank holidays.



Apprenticeships Available in Nottinghamshire

Accountancy	Electrical Engineering	Hospitality Reception	Passenger Vehicle (Bus Driver only)
Activity Leadership	Electrical Installation	Hospitality Service	Performance Engineering Operations
Administration	Electronic Servicing	Hospitality Supervision	Performing Manufacturing
Advance Craft Kitchen and Larder	Engineering	Housekeeping	Operations
Amenity Horticulture	Engineering Manufacturing	Information Technology	Plastering
Animal Care	Engineering Production	Install and Support IT	Plumbing
Auto Electrician	Exercise to Music	Light Motor Vehicle Mechanics	Professional Cookery
Bar Service	Fabrication and Welding	Maintenance Engineering	Refrigeration and Air Conditioning
Beauty	Food and Drink Service	Maintenance Operations	Retailing
Bricklaying	Food Preparation and Cooking	Management	Sales
Butchery	Food Service	Management - Learning and Development	Sales - Telephone
Call Centre	Forklift Truck Maintenance	Manufacturing	Small Animal Care
Carpentry and Joinery	Front Office	Mechanical Engineering	Specialist Tyre Fitter
Childcare - Learning and Development	Gym	Motor Vehicle - Parts	Sports Operations
Childcare - Play Work	Hairdressing/Barbering	Motor Vehicle - Sales	Team Leading
Childcare / Early Years	Health & Social Care	Motor Vehicle Body and Repair	Wall and Floor Tiling
Customer Service	Heating, Ventilation & Gas	Motor Vehicle Maintenance	
Dental Nurse - Oral Health Care	Heavy Motor Vehicle Maintenance	Motorcycle Technician	
Distribution, Warehouse and Storage	Horse Care	Nail Technician	
Drink Service	Horticulture - Landscape	Painting and Decorating	
Elderly Care	Hospitality		
	Hospitality Customer Service		

What to do next

If you would like further general information about Apprenticeships, visit www.apprenticeships.org.uk

Connexions Nottinghamshire
If you're not sure what to do next and you're under 20 years old contact your local Connexions centre:

connexions
NOTTINGHAMSHIRE
0800 093 8351

Check details of local apprenticeship vacancies on 'Vacancies Online' at www.sortitonline.com



If you are 20 or older, contact Nextstep and speak to an independent adviser. Like Connexions, they can help you decide what's best.

Call: 08000 213 101



November 2008 - Every effort has been made to ensure that the information contained in this publication is accurate at time of going to print, but due to the LSC business planning cycle this information is subject to change.

27	Nottinghamshire County Council	Training Partnership Liz Burton Felham Avenue, Mansfield, Nottingham NG19 7QU Tel: 01623 819080 www.nottinghamshire.gov.uk Email: Elizabeth.burton@notsc.gov.uk
28	NHTA Ltd	Debbie Harris NCT @ Work, Regent Street, Mansfield, Nottingham NG5 1AL Tel: 0115 9534 225 www.nhta.org.uk Email: alma.allan@ncta.ac.uk
29	NHTA Ltd	Alma Allan The Queens Funnal Road, Sheffield S4 7YA Tel: 0800 915 8396 www.intraining.com Email: info@intraining.co.uk
30	JHP Training	Marie Orchard Sheffield S4 7YA Tel: 0115 983 2900 www.empower-training.com Email: marie.orchard@empower-uk.com
31	GetHead Training (Hair & Beauty)	Gwynn Iamanunon 22 Chapelgate, Retford, Nottinghamshire Tel: 01777 704225 www.gettheadtraining.co.uk Email: info@gettheadtraining.co.uk
32	Honda Apprenticeship Programme	Loraine Copd/Dean Hooton Burford Court, Wellow Road, Eakring, Nottinghamshire NG22 0DF Tel: 0870 241 1666 www.autopople.co.uk Email: dean@autopople.co.uk
33	Intec Business Colleges Plc	Gillian Kirby 24-44 Bridlesmith Gate Nottingham NG1 2GQ Tel: 01159 419955 www.gettoncourse.net Email: gillian.kirby@gettoncourse.net
34	Intraining (CBF) Ltd	Jason Thorpe 2 Bramhall Place, Storeys Bar Road, Peterborough PE1 5YS Tel: 0733 558000 www.intraining.co.uk Email: jason.thorpe@intraining.co.uk
35	Charwood Training Consultants	Jeremy Score The Skills Academy, Sutton Road, Nottinghamshire NG17 8HP Tel: 0845 437 4000 www.charwood.co.uk Email: jeremy.score@charwood.co.uk
36	Castle College	Carol Samuel The Atrium, 20 Wollaton Street, Nottingham NG1 5RH Tel: 0115 884 2040 www.castlecollege.ac.uk Email: carol.samuel@castlecollege.ac.uk
37	Bassetlaw Training Agency Ltd	Sylvia Lilly The Forswell Centre, Old Abbey Infant School, Chappiside, Worksop, Nottinghamshire S80 2HX Tel: 01909 477669 Email: reception@btadirect.co.uk
38	Access Training (East Midlands) Ltd	Dawn Gibson Cawley House, 96 Cliff Road Nottingham NG1 1GW Tel: 0159 587275 www.access.co.uk Email: dawn@gibson@stem.co.uk
39	Babington Business College	William Woodson Building, Palmer Street, Nottingham, NG7 1FG Tel: 0115 947 5747 www.babington.co.uk Email: nottingham@babington.co.uk
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