

# Minutes



Leading learning and skills

**Date** 5 September 2006  
**Subject** Council Meeting  
**Location** Room 7, Alfreton Vocational Academy  
**Time** 16:00  
**LSC office** Derbyshire  
**Publication intent** Internal

**Present** Carol Dibbs  
Ian Murray  
John Kirkland OBE  
Ken Spencer  
Mohammed Sharief

**In attendance** David Shaw - Derbyshire County LA  
Hugh Hastie OBE - Connexions  
John Perry - GOEM  
Keith Burn - Jobcentre Plus  
Mick Seller - Derby City Council

**LSC staff** Peter Brammall  
Bev Hunt  
Kevin McCann

**Apologies** Apologies have been received from:  
Alan Charles  
Carol Taylor  
David Williams  
Geoff Stevens  
June Cooper  
Margaret Lynch  
Michael Hall

Andrew Flack - Derby City LA  
Sara Bolton - Derby City Council

## Item 1. Welcome and introductions

- 1.1 John Kirkland welcomed all attendees to the meeting and apologies were given as above.
- 1.2 John thanked the Vocational Academy and Adult Education centre for the tour of their facilities and their hospitality hosting the meeting.

## **Item 2. Minutes of last meeting**

- 2.1 The minutes of the last meeting were accepted as a true record.

## **Item 3. Matters arising**

### **Executive Director's report – Expression of Interest “Cities Strategy” pathfinder projects (4.2)**

- 3.1 At the Council meeting held on 27 June it was agreed that Peter Brammall would circulate a copy of the submitted Expression of Interest to the Council.

**Decision:** This document has been circulated to all Council attendees and is referred to in the Director of Area's report. This action is closed.

### **Executive Director's report – NEET (4.3)**

- 3.2 At the Council meeting held on 27 June the Council was informed that information regarding the initial round of EMA's would be brought to a future Council meeting.

**Decision:** An evaluation report has been commissioned and this item has been added to the proposed agenda items for future Council meetings. This action is closed.

### **Executive Director's report – Theme 7 (4.4)**

- 3.3 At the Council meeting held on 27 June Peter agreed to present a picture of the new LSC once the new staff structure was complete.

**Decision:** This action will be covered under agenda item 7. This action is closed.

### **Executive Director's report – Theme 7 (4.4)**

- 3.4 At the Council meeting held on 27 June it was agreed that an update would be provided at the next meeting regarding the review of the non-executive.

- 3.5 John Kirkland updated the Council regarding the recent changes. He commented on the restructure of the executive and thanked senior management for their part in the process and keeping the Council informed of developments. He also wanted to thank all the Derbyshire staff for their professionalism during this difficult period.

- 3.6 After discussions at recent Regional Chairs meetings, there was a positive consensus to retaining a local input in the new governance arrangements. However, there is a feeling that Ministers will be looking for a more radical streamlining of the accountability structures currently in place and will therefore determine that the statutory authority of the LSC will now be placed at regional level via the Regional Board. This will mean the local Council will not exist in its current form. There will continue to be the need for local voices to be heard at a regional level in order to influence and represent the Derbyshire perspective. Further information/decisions will not be available until at least a few weeks time. Once the final outcome is known, Council will discuss how this local input can be achieved via both executive and non-executive structures.

**Decision:** Pending the outcome of the review and the Chairs Day in mid October, it was agreed that the Council away day due to be held on 17 October is cancelled.

**Executive Director's report – Capital bids (4.8)**

- 3.7 At the Council meeting held on 27 June it was agreed to create a Capital Sub Committee for the approval of capital bids, that all Council Members wishing to be involved in this sub committee to contact Peter Brammall and the proposed capital bids to be circulated to all Council Members prior to the meeting to allow them to feedback any comments for consideration.

**Decision:** The Capital Sub Committee (comprising of Mohammed Sharief, Michael Hall, June Cooper, Peter Brammall and Andrew Flack – as an observer) met on 16 August to consider the capital proposals by Derby College and Chesterfield College. All Council Members were invited to be involved with this sub committee. The proposals were circulated to Council Members a week prior to the meeting. Both proposals were approved and the Derby College 'In Principle' proposal is being presented on 6 September at the National Capital Committee meeting. A copy of the minutes from this meeting are attached at Annex A of agenda item 4 – Director of Area report. This action is closed.

**Executive Director's report – Train to Gain (4.10)**

- 3.8 At the Council meeting held on 27 June it was agreed that Peter would provide a map of provision for Train to Gain to Council Members.

**Decision:** This information has been supplied as an indicative map of provision (agenda item 4 – Director of Area report Annex C). This action is closed.

**Item 4. Director of Area report**

- 4.1 Peter Brammall brought the Council's attention to some specific items in his report:

**Cites Strategy**

- 4.2 The Derby bid was not successful but there is the intention to pursue the underlying principal of better coordination with public service delivery agencies through the Local Strategic Partnership (LSP).

**National Learner Satisfaction Survey**

- 4.3 Derbyshire was joint top of the survey with a rating of 94%.

**Work Based Learning (WBL)**

- 4.4 Derbyshire has already exceeded its WBL target for Apprenticeship completions for the year ending July 2006. This is a huge accomplishment as it has been achieved before the end of the year and means an increase in over 34% (as the results are not all in yet) in the number of young people who achieved an apprenticeship compared to last year (04/05).

### **Capital Sub Committee**

- 4.5 The minutes of the Capital Sub Committee held on 16 August are attached at Annex A of the Director of Area report. Both proposals were agreed but due to the size of the proposal they will be dealt with in different ways. Chesterfield College's proposal has now been approved. Derby College's proposal will be presented by Peter Brammall and David Croll (Derby College Principal) to the National Capital Committee on 6 September.
- 4.6 Peter Brammall reported the view of Andrew Flack, who had previously stressed the importance of the Local Authority seeing the Derby College proposal as being part of the wider 14-19 developments and, as such, a measure of success here is the extent to which this is achieved. Amendments have been made to the paper presented to the National Capital Committee to reflect this.

### **Train to Gain**

- 4.7 The East Midlands has been praised by the Association of Learning Providers (ALP) by for its handling of the Train to Gain launch. Peter outlined the current map of provision across Derbyshire for Train to Gain, attached at Annex C of the Director of Area report.

### **School Sixth Form Presumptions**

- 4.8 Due to the cancellation of the next Council meeting on 17 October it will be necessary to hold an extraordinary Capital Sub Committee meeting in October, to which the Council will delegate its powers of approval for capital projects, in order to consider the school sixth form presumption bids.

**Decision:** It was agreed that Peter will contact Council Members to sit on this Sub Committee.

**Action: Peter Brammall**

### **Item 5. Regional Audit Committee update**

- 5.1 The minutes were included for the Council's information.

**Decision:** Peter Brammall advised that he would be happy to take any queries, liaising with Michael Hall as appropriate.

### **Item 6. Children's Trust arrangements**

- 6.1 David Shaw and Mick Seller gave a presentation on the Children's Trust arrangements for Derbyshire County Council and Derby City Council.
- 6.2 A discussion followed the presentation, with issues including how Local Authorities (LA) were consulting with young people to get their involvement in this new approach; how young people were going to receive feedback on their input; the five outcomes expected and how they are being taken forward; the part the LSC and Council Members can play in promoting the benefits of education and training in this context; what the next stages of development will look like; and the importance of the partnership aspect.
- 6.3 John Kirkland thanked David and Mick for their presentations.

## **Item 7. Derbyshire LSC – post Theme 7**

- 7.1 Peter Brammall presented the Derbyshire LSC – post Theme 7 paper to the Council. 12 months on from the first announcement the bulk of the recruitment is now completed. Derbyshire currently only has two vacancies and internal redeployee interviews are due to take place shortly to fill these posts. The restructure takes Derbyshire to 33 posts. The new structure results in a different mix of roles than previously, with higher level, more senior positions focusing upon partnership and provider relationships, influencing, changing behaviours and making interventions. Routine contract management will now be managed in one central point in the regional office.
- 7.2 Annex A is an organisation chart to show the arrangement of the teams. Partnership teams have been based around the Local Authorities of Derby City and Derbyshire Council to ensure the continued development of effective partnership working. The Economic Development team will provide an important focus upon the skills needs in deprived communities, linking also to the major development projects around the county eg Westfield, Junction 29a.
- 7.3 Annex B shows the East Midlands regional teams, with support functions and points of expertise to help the local office in its delivery.
- 7.4 Annex C illustrates the detail of the focus of Derbyshire's teams including their primary role and purpose, key outputs/success factors, key functions and key interactions with regional teams.
- 7.5 A full planning day is arranged for 13 September for Derbyshire's new organisation to run through the new ways of working and agree priorities for the period ahead. The papers presented are therefore subject to change as the new structure is implemented and in the light of experience during the first few months. There is however an overwhelming desire to close the chapter on this difficult period and look forward to improved delivery via the new Area team approach.

## **Item 8. Any other business**

- 8.1 None.

## **Item 9. Date of next meeting**

- 9.1 Please note that the next scheduled meeting of the Council due to take place on Tuesday 17 October 2006 at South East Derbyshire College has been cancelled. The next Council meeting will be on Tuesday 28 November being held at South East Derbyshire College, commencing at 4pm with a tour of their Beauty Therapy facility prior to the meeting, commencing at 3pm.

<b>Meeting chair</b>	John Kirkland OBE
<b>Minute taker</b>	Philippa Wilson
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