

Date	9 th September 2009
Subject	Skills Pledge Club
Location	Chelmsford Room, LSC Essex
Time	10:00 to 12:00
LSC office	Essex
Publication intent	Public

1. Welcome and Introductions
 - a. The meeting expressed disappointment that attendance was poor, despite the long notice; further, that so few had sent apologies
 - b. We welcomed Charles O'Donoghue from TCHC who had been invited to attend by Phil Warner
 - c. There are now 389+ Skills Pledged organisations in Essex
2. New members – were agreed by the attendees
 - a. Essex County Council
 - b. Southend Borough Council
 - c. Investors in People (IIP)
 - d. TCHC
3. Expanding Membership
 - a. The meeting spent some time discussing the means by which we might further encourage organisations to send representatives to Club meetings.
 - b. It was agreed:
 - i. that each member would bring a colleague from another organisation to the next meeting
 - ii. that we would ask for a volunteer from among the membership to host the next meeting
 - iii. if necessary, that we would move the date of the next meeting if that worked better for the volunteer organisation
 - iv. that we would mailshot an invitation to the next meeting and a copy of the Autumn Newsletter to all Skills Pledge signers in Essex
4. Autumn Newsletter

- a. No major events or changes were suggested. PW to circulate draft by the end of the month.
- b. Copy to be sent to all Skills Pledge organisations

5. AOB

- a. As the Club will be 12 months old in December and in the light of the impending demise of the LSC, the meeting agreed to ask for a volunteer from amongst the membership to take over the chair and organisation of the club. PW to circulate the request
- b. LSC Marketing team will attend the next meeting to talk through 'what makes a good case study' with the aim of producing more of our own for inclusion on the website
- c. PW to speak with the new Manager at Lakeside – Paul Lancaster – with a view to arranging a photo/handover opportunity