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**LEARNING & SKILLS COUNCIL**

**ESF CO-FINANCING**

**LONDON - YOUTH**

**PROJECT SPECIFICATIONS**

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FOR INFORMATION

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FOR INFORMATION

## Introduction to tender

LSC London will co-finance all ESF activity within Priority 1.2, which falls under the LSC budget area of Youth. The 14-19 improvement and reform agenda is rapidly gaining pace and key aspects of that agenda will have a significant impact on the numbers of young Londoners in education and training over the 2007-10 period.

Taken alongside wider national developments related to “raising of the compulsory participation age”, ESF funding will play a key role in meeting the London September Guarantee and the drive towards 90% participation (16-19).

Basic eligibility for activity will be that participants are identified as NEET, however, tendering organisations will need to demonstrate how they will engage with those most disadvantaged including:

- The homeless and those at risk of homelessness;
- Young people leaving care;
- Young offenders and those at risk of offending;
- Young people with substance dependency problems;
- Young people with mental health problems;
- Young people previously excluded from mainstream education;
- Young refugees;
- Young people fleeing domestic violence and abuse;
- Young people with poor skills for life; and
- Young parents.

In addition to the Specification, tendering organisations should consider their responses against the London ESF Regional Framework January 2007 – December 2010, the LSC London Co-financing plan 2007 – 2010 and the LSC London 2007 ESF Overview. Links to all of these documents are available on the LSC website:

For the purposes of this specification, those defined as ‘at risk of becoming NEET’ are those without an offer under the London September Guarantee. Activity with under 16 year old potential NEET participants cannot duplicate existing programmes e.g. Schools re-engagement programme.

<http://www.lsc.gov.uk/regions/London/ESF/2007-2013programme/>

<b>Pan-London Information and Tracking Support</b>	<b>Reference: GL/Y/S01</b>
<b>Aim</b>	
<p>A Pan-London project to support client tracking and regional intelligence that improves: A. The precision of front-line service delivery and the accuracy/reliability of NEET data and B. Young people’s access to information of opportunities (linked to London September Guarantee).</p>	
<b>Service requirement</b>	
<ul style="list-style-type: none"> <li>• NEET Analytical Intelligence Unit - A pan-London function to provide regional intelligence and analysis of young people 14-19 based on the data collation from Client Caseload Information System (CCIS);</li> <li>• A London-wide data support service to ensure young people have full access to information on 14-19 learning and employment opportunities in the capital;</li> <li>• Development of links between London systems tracking young people (CCIS) and the systems containing information on appropriate learning and employment opportunities (CHOICE &amp; LOIS);</li> <li>• Development of a pilot pan-London on-line application process helping young people progress into appropriate learning opportunities.</li> </ul> <p>It is expected the project will draw upon and complement existing public infrastructure: London CCIS, London e-prospectus, London Opportunities &amp; Information System (LOIS).</p> <p>Tenders should demonstrate linkage and partnership working with:</p> <ul style="list-style-type: none"> <li>• Local authorities;</li> <li>• London Connects;</li> <li>• Connexions;</li> <li>• 14-19 partnerships.</li> </ul>	
<b>Target groups &amp; priority</b>	
<p>Young people in London who are not in education employment or training (NEET) or at risk of becoming NEET.</p> <p>Projects need to demonstrate an ability to work with one or more of the following groups: young people from ethnic groups overrepresented in NEET; care leavers; lone parents; young people with care responsibilities; young people with additional learning needs and/or disabilities; young people from high NEET localities; young offenders; and homeless young people.</p> <p>Tenders will need to demonstrate how they will address the London ESF Regional Framework 2007 – 2010 indicators of:</p> <ul style="list-style-type: none"> <li>• Participants with disabilities or health conditions (22%);</li> </ul>	

- Participants who are lone parents (12%);
- Participants from ethnic minorities (56%);
- Female Participants (51%).

#### **Geography / area of delivery**

London region.

#### **Outputs**

- 50,000 young people accessing accurate opportunities information.

#### **Results**

- 2,000 young people matched with and referred to suitable learning/employment opportunity.
- 2,000 early NEET interventions generated by more effective tracking.

#### **Other outcomes**

Not applicable.

#### **Funding available**

£1,100,000.

#### **Start and end dates**

From April 2008 –July 2010 (29 Months).

#### **Contracting details**

One project London wide.

<b>Early Intervention IAG</b>	<b>Reference: GL/Y/S02</b>
<b>Aim</b>	
Delivery of advocacy, brokerage and Information, Advice and Guidance (IAG) assisting effective early intervention for NEET participants.	
<b>Service requirement</b>	
<ul style="list-style-type: none"> <li>• Projects that provide IAG, advocacy and support for young people in the NEET group or at risk of becoming NEET.</li> <li>• Projects that support young people to make the transition from school to college and training, including pre-entry visits and a high level of initial pastoral support.</li> </ul> <p>Tenders should demonstrate linkage and partnership working with:</p> <ul style="list-style-type: none"> <li>• Local authorities;</li> <li>• Connexions;</li> <li>• Early Intervention Teams;</li> <li>• 14-19 partnerships;</li> <li>• Voluntary and Community Sector;</li> <li>• Youth Offending Teams.</li> </ul>	
<b>Target groups &amp; priority</b>	
Young people in London who are not in education employment or training (NEET) or at risk of becoming NEET.	
Projects need to demonstrate an ability to work with one or more of the following groups: young people from ethnic groups overrepresented in NEET; care leavers; lone parents; young people with care responsibilities; young people with additional learning needs and/or disabilities; young people from high NEET localities; young offenders and homeless young people.	
<p>Where more than one project is sought under the Specification, then the LSC will fund a package of projects that will, overall, address the London ESF Regional Framework 2007 – 2010 indicators of:</p> <ul style="list-style-type: none"> <li>• Participants with disabilities or health conditions (22%);</li> <li>• Participants who are lone parents (12%);</li> <li>• Participants from ethnic minorities (56%);</li> <li>• Female Participants (51%).</li> </ul>	

### **Geography / area of delivery**

Projects should reflect the number of NEET participants in each of the five LSC-defined London sub-regions.

### **Outputs**

3260 NEET participants engaged.

### **Results**

- 1,630 young people receiving personalised IAG support and identified with a destination in further learning, training or employment.
- 1,630 young people supported to progress into appropriate education, training or employment and receiving initial pastoral support.

### **Other outcomes**

Not applicable.

### **Funding available**

£5,000,000 @ £1533 per participant.

### **Start and end dates**

From April 2008 – July 2010 (29 Months).

### **Contracting details**

Up to ten projects across the London region reflecting numbers of NEET participants within London boroughs.

Tendering organisations must demonstrate proportionality between the amount of funding requested and the outputs, results and other outcomes they are proposing to deliver.

Organisations delivering IAG must be Matrix accredited or working towards accreditation.

The following participants are ineligible under this specification:

**Employed people;**

**Participants who are not NEET or at risk of becoming NEET.**

<b>Extended Employment Support</b>	<b>Reference: GL/Y/S03</b>
<b>Aim</b>	
<p>Pre-employment support, job-brokerage and initial 'employment safety net' for young people. (Linked to London NEET Advocate and September Guarantee).</p>	
<b>Service requirement</b>	
<ul style="list-style-type: none"> <li>• Pre-employment support packages to enhance young people's employability, including interview skills, CV development and job search. New approaches to this particularly welcomed.</li> <li>• Job brokerage for young people to access jobs with training and/or apprenticeships.</li> <li>• Six months aftercare support for young people after entering employment, including personalised 1:1 support and advice.</li> </ul> <p>Tenders should demonstrate linkage and partnership working with:</p> <ul style="list-style-type: none"> <li>• Local authorities;</li> <li>• Connexions;</li> <li>• Providers of education and training;</li> <li>• Employers;</li> <li>• 14-19 partnerships;</li> <li>• Voluntary and Community Sector;</li> <li>• Youth Offending Teams.</li> </ul>	
<b>Target groups &amp; priority</b>	
<p>Young people in London who are not in education employment or training (NEET) or at risk of becoming NEET.</p> <p>Projects need to demonstrate an ability to work with one or more of the following groups: young people from ethnic groups overrepresented in NEET; care leavers; lone parents; young people with care responsibilities; young people with additional learning needs and/or disabilities; young people from high NEET localities; young offenders and homeless young people.</p> <p>Where more than one project is sought under the Specification, then the LSC will fund a package of projects that will, overall, address the London ESF Regional Framework 2007 – 2010 indicators of:</p> <ul style="list-style-type: none"> <li>• Participants with disabilities or health conditions (22%);</li> <li>• Participants who are lone parents (12%);</li> </ul>	

- Participants from ethnic minorities (56%);
- Female Participants (51%).

### Geography / area of delivery

Projects should reflect the number of NEET participants in each of the five LSC-defined London sub-regions.

### Outputs

1923 NEET participants engaged.

### Results

- 1000 young people receiving pre-employment support package and progressing into full-time employment or apprenticeships.
- 923 young people accessing brokerage; progressing to employment with training or apprenticeships; receiving aftercare support.

### Other outcomes

Not applicable.

### Funding available

£5,900,000 @ £3067 per participant.

### Start and end dates

From April 2008 – July 2010 (29 Months).

### Contracting details

Up to six projects across the London region reflecting the numbers of NEET participants within London boroughs.

Tendering organisations must demonstrate proportionality between the amount of funding requested and the outputs, results and other outcomes they are proposing to deliver.

The following participants are ineligible under this specification:

Employed people;

Participants **who are not** NEET or at risk of becoming NEET.

<b>Flexible Learning Opportunities</b>	<b>Reference:GL/Y/S04</b>
<b>Aim</b>	
Supply of flexible learning provision (including provision to support young people into employment) - linked to September Guarantee.	
<b>Service requirement</b>	
<ul style="list-style-type: none"> <li>• Flexible learning opportunities that enable progression to sustainable further education, training or employment.</li> <li>• Flexible entry level learning opportunities to re-engage NEET young people including “life skills” and basic skills training.</li> <li>• Volunteering opportunities or work placements with training leading to employment, further education or training.</li> <li>• Community learning projects for young people that promote social cohesion.</li> </ul> <p>Tenders should demonstrate linkage and partnership working with:</p> <ul style="list-style-type: none"> <li>• Local authorities;</li> <li>• Connexions;</li> <li>• Providers of education and training;</li> <li>• Employers;</li> <li>• 14-19 partnerships;</li> <li>• Voluntary and Community Sector;</li> <li>• Youth Offending Teams.</li> </ul>	
<b>Target groups &amp; priority</b>	
Young people in London who are not in education employment or training (NEET) or at risk of becoming NEET.	
Projects need to demonstrate an ability to work with one or more of the following groups: young people from ethnic groups overrepresented in NEET; care leavers; lone parents; young people with care responsibilities; young people with additional learning needs and/or disabilities; young people from high NEET localities; young offenders and homeless young people.	
Where more than one project is sought under the Specification, then the LSC will fund a package of projects that will, overall, address the London ESF Regional Framework 2007 – 2010 indicators of:	
<ul style="list-style-type: none"> <li>• Participants with disabilities or health conditions (22%);</li> <li>• Participants who are lone parents (12%);</li> <li>• Participants from ethnic minorities (56%);</li> <li>• Female Participants (51%).</li> </ul>	

### Geography / area of delivery

Projects should reflect the number of NEET participants in each of the five LSC-defined London sub-regions.

### Outputs

- 3260 NEET participants engaged.

### Results

- 1390 young people undertaking and completing an appropriate flexible learning programme.
- 1150 young people undertaking entry level re-engagement opportunities.
- 520 young people undertaking work placement or volunteering.
- 200 young people accessing community learning projects that promote social cohesion.

### Other outcomes

Not applicable.

### Funding available

£10,000,000 @ £3067 per participant.

### Start and end dates

From April 2008 – July 2010 (29 Months).

### Contracting details

Up to fifteen projects across the London region reflecting the numbers of NEET participants within London boroughs.

Tendering organisations must demonstrate proportionality between the amount of funding requested and the outputs, results and other outcomes they are proposing to deliver.

The following participants are ineligible under this specification:

Employed people;

Participants **who are not** NEET or at risk of becoming NEET.

**Personalised Post-16 Inclusion Places**

Reference: GL/Y/S05

**Aim**

Supply of post-16 learning provision and learner support in schools (including provision to support young people into employment and other further education) linked to September Guarantee.

Support to assist schools to develop preventative work with learners at risk of becoming NEET.

**Service requirement**

- Post-16 'personalised inclusion places' for learners not willing or able to leave school at 16 – potentially linked to the Extended Schools programme.
- Participants receive personalised learning and IAG support package, through multi-agency working, reducing their risk of becoming NEET.

Tenders should demonstrate linkage and partnership working with:

- Schools/extended schools;
- Local authorities;
- Connexions;
- 14-19 partnerships;
- Voluntary and Community Sector;
- Youth Offending Teams.

**Target groups & priority**

Young people in London who are not in education employment or training (NEET) or at risk of becoming NEET.

Projects need to demonstrate an ability to work with one or more of the following groups: young people from ethnic groups overrepresented in NEET; care leavers; lone parents; young people with care responsibilities; young people with additional learning needs and/or disabilities; young people from high NEET localities; young offenders and homeless young people.

Where more than one project is sought under the Specification, then the LSC will fund a package of projects that will, overall, address the London ESF Regional Framework 2007 – 2010 indicators of:

- Participants with disabilities or health conditions (22%);
- Participants who are lone parents (12%);
- Participants from ethnic minorities (56%);
- Female Participants (51%).

**Geography / area of delivery**

Projects should reflect the number of NEET beneficiary in each of the five LSC-defined London sub-regions.

**Outputs**

1000 young people undertaking appropriate personalised learning programme and accessing a personalised support package.

**Results**

800 young people retained in education, or progressing to employment or training.

**Other outcomes**

Not applicable.

**Funding available**

£3,067,000 @ £3067 per participant.

**Start and end dates**

From April 2008 – July 2010 (29 Months).

**Contracting details**

Up to ten projects across the London region reflecting the numbers of NEET participants within London boroughs.

Tendering organisations must demonstrate proportionality between the amount of funding requested and the outputs, results and other outcomes they are proposing to deliver.

The following participants are ineligible under this specification:

Employed people;

Participants **who are not** NEET or at risk of becoming NEET.

<b>Employability Skills for Young People with Mental Health Issues</b>	<b>Reference:GL/Y/S06</b>
<b>Aim</b>	
<p>Improve the employability and skills of young people with mental health issues who are not in education, employment or training.</p>	
<b>Service requirement</b>	
<p>This project aims to deliver flexible learning opportunities that take into account the variable nature of mental illness and will help participants progress to employment, further training or voluntary work.</p> <p>The project will achieve this by developing an individualised learning programme that delivers modular programmes that lead to accreditation and are flexible to participants mental health needs. Through out these programmes, participants will be offered the opportunity to achieve Skills for Life qualifications, undertake work placements and/or voluntary work, develop workplace and/or vocational skills - dependent identified individual need.</p> <p>Participants will have access to counselling throughout their individualised learning programme in order to develop emotional resilience.</p> <p>Tenders should demonstrate linkage and partnership working with:</p> <ul style="list-style-type: none"> <li>• Connexions;</li> <li>• Early Intervention Teams;</li> <li>• Community Mental health Teams and Child and Adolescent Mental Health Services;</li> <li>• FE Providers;</li> <li>• Employers.</li> </ul>	
<b>Target groups &amp; priority</b>	
<p>Young people (14-19) with mental health needs (or emotional and behavioural needs) who are not in education, employment or training.</p>	
<p>Tenders will need to demonstrate how they will address the London ESF Regional Framework 2007 – 2010 indicators of:</p> <ul style="list-style-type: none"> <li>• Participants with disabilities or health conditions (22%);</li> <li>• Participants who are lone parents (12%);</li> <li>• Participants from ethnic minorities (56%);</li> <li>• Female Participants (51%).</li> </ul>	
<b>Geography / area of delivery</b>	
<p>Projects should reflect the number of NEET beneficiary in each of the five LSC-</p>	

defined London sub-regions.

### Outputs

- 100 young people benefiting from the support available;
- 90 young people receiving motivational personalised learning assessment;
- 90 young people have an individual learning programme;
- 50 learners undertaking work placement and/or volunteering.

### Results

- 40 learners progressing to employment, other learning, or training on completion of the programme.

### Other outcomes

- 50 learners completing their individualised learning programmes;
- 40 learners achieving units from accredited qualifications including RARPA and all Skills for Life qualifications. Distance travelled whilst on programme is recorded and recognised.

### Funding available

£306,700 @ £3067 per participant.

### Start and end dates

From April 2008 –July 2010 (29 Months).

### Contracting details

One project across London.

The following participants are ineligible under this specification:

Employed people;

Participants **who are not** NEET or at risk of becoming NEET

<b>Pre-employment Support for Young People with LLDD</b>	<b>Reference: GL/Y/S07</b>
<b>Aim</b>	
<p>Supply of pre Entry to Employment and pre-apprenticeship/work related provision for NEET participants with learning difficulties and/or disabilities (LLDD).</p>	
<b>Service requirement</b>	
<p>The draft LSC strategy 'Learning for Living and working in London' identifies the need for specialist employment related provision to support NEET with LLDD.</p>	
<p>This pan London project will supply pre Entry to Employment (e2e) provision and pre apprenticeship/work related provision for NEET participants with LLDD, which would include Level 1 provision.</p>	
<p>The project will specifically aim to:</p>	
<ul style="list-style-type: none"> <li>• Provide pre e2e support, adopting a person-centred approach to the development of individual learner pathways) and pre apprenticeship/work related provision support to NEET with LLDD;</li> <li>• Deliver specialised teaching and accredited learning programmes that meet the needs of participants by tailoring employment guidance to individual needs;</li> <li>• Provide work experience and mentoring to participants;</li> <li>• Assist participants into employment and/or further education and training;</li> <li>• Provide referral to other agencies to help overcome barriers to participation in education and training or employment, where relevant;</li> <li>• Compliment services provided by Connexions.</li> </ul>	
<p>Tenders should demonstrate linkage and partnership working with:</p>	
<ul style="list-style-type: none"> <li>• Providers with a successful record of developing pre e2e and pre apprenticeship programmes to NEET and/or learners with learning difficulties;</li> <li>• Supported employment organisations that have a strong track record working with NEET and/or learners with learning difficulties;</li> <li>• Connexions.</li> </ul>	
<b>Target groups &amp; priority</b>	
<ul style="list-style-type: none"> <li>• NEET participants (14-19) with learning difficulties and/or disabilities (LLDD).</li> </ul>	
<p>Where more than one project is sought under the Specification, then the LSC will fund a package of projects that will, overall, address the London ESF Regional Framework 2007 – 2010 indicators of:</p>	
<ul style="list-style-type: none"> <li>• Participants with disabilities or health conditions (22%);</li> <li>• Participants who are lone parents (12%);</li> <li>• Participants from ethnic minorities (56%);</li> <li>• Female Participants (51%).</li> </ul>	

### Geography / area of delivery

Across the London region.

### Outputs

- 775 participants (across the region -) to receive assessment, guided learning and IAG. We would expect a minimum of 30% of these to be from the London East LSC area, a minimum of 10% from London Central, West and South and 5% from London North.<sup>1</sup>
- <sup>1</sup>The remaining 35% of participants can come from any of the LSC areas.
- 700 participating in work experience.

### Results

- 400 entry level qualifications and 200 Level 1 qualifications achieved.
- 200 progressions onto further education/training and 100 progressions into paid employment.

### Other outcomes

Not applicable.

### Funding available

£2,376,935 @ £3067 per participant.

### Start and end dates

Projects should reflect the number of NEET participants in each of the five LSC-defined London sub-regions.

### Contracting details

Organisations delivering IAG must be Matrix accredited or working towards accreditation.

The following participants are ineligible under this specification:

Employed people;

Participants **who are not** NEET or at risk of becoming NEET;

NEET participants who do not have LLDD