

Collecting Requirements for ESOL Transitional Support Funds (FE) and SfL (TTG)

This document collates the London specific requirements for the ILR. There are two special recording procedures for London providers:

- A: For providers in receipt of the ESOL Support Fund (joint LSC/LDA funded)
- B: For TTG providers wishing to claim funding for TTG Basic Skills Entry level 3 provision

A. Collecting the Evaluation Requirements for ESOL Transitional Support Funds (Using the FE ILR)

Identifying Funding

ILR field A10 - LSC Funding Stream

Providers are requested to complete this field to identify the source of funding by using **code 80**. This code is reserved for 'other LSC funding streams'.

ILR field A11 – Source of funding

Providers are requested to complete this field to identify the source of funding by using **code 113**. This code is reserved for new forms of funding.

The specific evaluation criteria identified in the letter can be addressed in the following way.

1. Number of Learners entering ESOL programmes at each level (Pre-entry, E1, E2, E3, L1 and L2) – this field only to be completed where ESOL is being delivered through this transitional funding

ILR field A47 - Local Learning Aim monitoring

Providers are requested to complete an additional field on the ILR using the following format:

xyyzz

where:

- xx = 01 (literacy)
- 02 (ESOL)
- 03 (numeracy)
- 04 (ESOL with embedded numeracy)
- 05 (ESOL with embedded literacy)
- 06 (ESOL with embedded employability)

yy = 00 (pre-entry)

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01 (entry 1)
02 (entry 2)
03 (entry 3)
11 (level 1)
22 (level 2)

zz = 01 (speaking and listening) }
 02 (reading) } **only for use if unitised provision**
 03 (writing) }

Example

- A learner is undertaking the writing unit of the certificate in ESOL Skills for Life at level 1. This would be recorded on the ILR using the qualification learning aim ZUNA114F. **The Local LSC field A47 would be completed as: 021103**
- A learner is undertaking a whole ESOL qual at Entry 2 with embedded numeracy. In addition to the ESOL learning aim the **Local LSC field A47 would be completed as: 0401bb**

2. Broken down by employment status

ILR field L41 - Local Learner Monitoring

Providers are requested to complete an additional field on the ILR using the following format:

xxyyzz

where:

xx = 01 (employed)
 02 (employed with tax credit)
 03 (benefit recipient)
 04 (self employed)
 05 (unemployed)

yy = 01 (IB)
 02 (JSA)
 03 (IS)
 04 (lone parent benefit recipient)
 05 (indirect benefit recipient)
 06 (pension credits)
 07 (working tax credits)
 08 (NA)

zz = 01 (partner employed/self employed)
 02 (partner employed with tax credit)
 03 (partner in receipt of benefit)
 04 (N/A)

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05 (not known)

Example

For a learner with a partner in receipt of benefit, the field would be completed as:

050503

3. Progress into Work

ILR field L39 - Destination

Providers are requested to complete this field to monitor learner destinations and effectiveness of learning with respect to employment. Valid entries are:

- Part time employment
- Full time employment
- Unemployed
- Self employed
- Entered further education
- Entered higher education
- Found voluntary work
- Death
- Full-time education or training (not FE or HE)
- Economically inactive
- Apprenticeship - awaiting start of next component
- Apprenticeship - awaiting confirmation of framework achievement
- Continuing existing programme of learning
- Other
- Destination unknown

B. Recording Entry level 3 Basic Skills aims within Train to Gain (Using the WBL/TTG ILR)

Until now, Entry level Skills for Life aims have not been fundable through the Train to Gain programme. Because London is subject to some very different economic and labour market conditions to other parts of England, we are piloting an approach to Train to Gain that will widen eligibility to include standalone **Entry Level Skills for Life** aims that are PSA target bearing, this includes the following approved qualifications for learners studying at Entry level 3

Certificate in Adult Literacy
Certificate in Adult Numeracy
Certificate in ESOL Skills for Life

Because this is a pilot and because we wish to expedite this policy, learners who undertake an entry level SfL aim will need to have this recorded in a different way (in comparison to usual TTG aims). **Unless this methodology is followed, we will be unable to identify and pay for this provision.**

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ILR field A18 – Main Delivery Method

For the purposes of this provision, providers are requested **NOT** to complete this field.

ILR field A46a – National learning aim monitor (A)

Providers are requested to complete this field to identify the provision as Train to Gain by using **code 64**.

ILR field A46b – National learning aim monitor (B)

Providers are requested to complete this field by using **code 99**.