


Key Deadlines and Next Steps for London

Activity	Deadline	Explanatory Note
Provider dialogues on planning 2010/11 and interborough dialogues	First stage completed 11 th Dec Second Stage completed 22 nd January	Understanding of provider's current position, historical trends and performance and future plans. Interborough planning agreements reached (TY5)
Regional Allocations Group (RAG)	4 th November	Sub-group of the RPG which will focus on steering the allocations process for 10/11. This meeting will focus on the timetable and final 08/09 data
Regional Planning Group	12 th November	This meeting will set principles to guide the allocations process, including the distribution of growth funding (if available)
Technical Briefing	25 th November	An opportunity to hear National LSC Funding policy colleagues explain changes and methodology of DLF
Annual Grant letter/ Statement of Priorities	26 th November (TBC)	Each year the LSC publishes this key policy document, which sets out budgets, planned volumes and policy changes
Local Commissioning Teams submit Business Cases for exceptional changes	3 rd December	Business cases for exceptional changes to the F01:F04 ratio and to the SLN:LN ratio
Local Commissioning Teams submit agreed displacement numbers for infrastructure changes	4 th December	Agreed displacement from named institutions due to infrastructure change submitted for national moderation
Provider letter setting out process in London	By 4 th December	Formal letter sent to all heads of institution with a detailed timeline and other useful information from National Statement of Priorities
National moderation of infrastructure change and exceptions	8 th December	Exceptions and shifts in learners due to infrastructure change moderated nationally
Providers submit proposed planning numbers for planning year 2010/11 to Local Authority	11 th December	For every provider a completed national template needs to be submitted to their Local Authority
Local Authority to aggregate proposed provider numbers into draft commissioning plan	15 th December	Local authority completes TY6a and TY6b and forwards to the Regional Planning Group
Regional Provider Briefing	16 th Dec (TBC)	Regional event for all General Further Education Colleges, Sixth Form Colleges & E2E providers, which aims to articulate and explain the implications of the grant letter

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Regional Allocations Group (RAG)	17 th December	Meeting to update on process so far and baseline position (if available)
National Moderation of Baseline	18 th December	National meeting to review outcomes of the sustainable baseline and to consider affordability. An earlier moderation (8th Dec) will consider more technical aspects like SLN ratios etc.
Submission of first Provider Planning Volumes	21 st December	For every provider a completed national template (headline volumes) needs to be submitted to the regional LSC planning team by this date- the aggregate of these should be consistent with the Local commissioning team's view
Issue baseline position	15 th January	The regional LSC planning team will produce a statement for every provider which sets out their sustainable baseline position
Learner growth proposals (subject to availability of growth)	22 nd January	Local authority agrees any final revisions to provider learners numbers and submits final commissioning plan to Regional Planning Group
Submission of final planning volumes	27 th January	By this point final proposed provider volumes need to be submitted, these may exceed the budget available
Regional Allocations Group (RAG)	3 rd February	Meeting to consider allocations, including growth and to make recommendations to RPG
Regional Planning Group	8 th February	Meeting to formally endorse the Regional Commissioning Plan and recommend to Leaders Committee
Leaders committee	9 th February	Leaders committee approves and recommends the Regional Commissioning Plan to the LSC
Final National Moderation	24 th February	Final national moderation to ensure consistency of process and application
Issue draft Final Allocations	1 st March	Final allocation documentation will be produced to be distributed to all 16-18 institutions. These are issued with a short window for comment and correction
Final Allocations	26 th March	Final allocation documentation produced for distribution
Completion of provider planning volumes	May 2010 (date TBC)	Final 16-18 planning volumes template needs to be completed by May 2010. All numbers need to be recorded.

 Slipped - Date TBC

 Added

 Brought forward