

# Minutes



Leading learning and skills

## Minutes of meeting

**Date** 22 July 2005  
**Subject** Council Meeting  
**Location** Meeting Room  
**Time** 15:00  
**LSC office** London Central  
**Publication intent** Public

**Present** Yvonne Thompson OBE (ASAP Communications), Chair  
Verity Bullough (LSCLC)  
David Congalton (Emprise Services Plc)  
Dr Geoffrey Copland (University of Westminster)  
Amanda Howells (Crime Consultant)  
Cllr Keith Cunningham (Royal Borough of Kensington and Chelsea)  
Maxine Jones (LDA)  
Roy Lockett (Bectu (retired))

**Observers** Rob Grover (Business Link for London)  
Sue Rimmer (South Thames College)

**LSC staff** Steve Crow (LSCLC Development)  
Jill Lowery (LSCLC Operations)  
Tony Nelson (LSCLC Skills and Workforce Development)  
Saskia Gretton (LSCLC Clerk to Council)

**Apologies** Apologies have been received from:  
Angela McConville (Dunlop Haywards)  
Keith Faulkner (Working Links)  
Liz McGivern (Red Carnation Hotels)  
Peter Ibbetson (NatWest Business Banking (Retired))  
Raymond Madden (Institute of Chartered Accountants of England and Wales)  
Satnam Gill (Working Mens College)  
Su Thomas (PACE)  
Allen Manning (JobCentre Plus)  
Chris Heaume (Connexions)  
Richard Wragg (Government Office for London)

## **Item 1. Welcome and introductions**

- 1.1 Yvonne welcomed the Council including Dr Geoffrey Copland (Vice Chancellor, Westminster University) and new observer Sue Rimmer (Principal, South Thames College)
- 1.2 This meeting was rearranged from the 8<sup>th</sup> of July, which was postponed due to the bombings in London.

## **Item 2. Minutes of last meeting**

- 2.1 The minutes of the last meeting were approved.

## **Item 3. Matters arising**

**2.2 Meeting with LDA, Argent and Camden LA:** This meeting was held on the 19<sup>th</sup> of July. At a pre-meeting with the LDA, contributions of different partners and the approach to this project were agreed. The meeting was an update on progress and a review of the integration of the learning and skills agenda into the plans for the development. The Council asked whether contract compliance could be used to ensure that the final occupants of the development employ young people etc. The Council also asked to have an early discussion on the approach to the Olympics.

**Action: Verity to investigate the contract compliance issue**

**Action: Council Seminar on the Olympics to be scheduled in the Autumn**

**6.10 Review of LIDF allocation and Contract performance:** this was not on the agenda for this Council meeting due to time constraints; it will be addressed at the next meeting.

**Annual Public Meeting:** This was a success and Yvonne thanked all involved. The presentation was particularly well received as it gave a clear update on the progress over the year.

**Action: Saskia to circulate slides from Presentation to Council members**

**Events:** Council members have attended a number of events on behalf of LSCLC.

- Angela McConville attended the Young Enterprise Awards
- Roy Lockett and Su Thomas attended a Breakfast Briefing organised by Central London Partnerships on Developing strong city economies - a perspective from New York, given by Rosemary Scanlon on 14 July. A note of this seminar was circulated.
- David Congalton attended an event at the Changemakers Parliamentary Reception at the House of Commons on 13<sup>th</sup> July. He reported that it was an interesting opportunity to meet young people and the people who work with them.

Council members agreed that they would like to continue to go to events on behalf of LSCLC.

#### **Item 4. Declaration of interests.**

- 4.1 Keith Cunningham declared that at no point has Kensington and Chelsea College sought help from him in preparing this Capital Proposal.
- 4.2 David Congalton declared that he is currently engaged in Workbased Learning through Kensington and Chelsea college.
- 4.3 Roy Lockett declared that he is Vice-Chair of Camden Jobtrain.

#### **Item 5. 2005/06 Budgets: Implications for LSCLC**

- 5.1 Verity outlined the Headlines from the paper circulated.
  - a. Reduction in discretionary funds, due to the moving of more money to frontline programme budgets. LSCLC is hit worse by this than others in the region as we have no TEC legacy left.
  - b. Increased costs and increased numbers of Young People in Central London are putting pressure on the budgets in London. Increasing success rates are also causing pressure on budgets, as more people succeed, more stay in learning.
  - c. Over all there is more money, but these pressures will lead to a net reduction of 3% in the number of Adult Learning places across the Region.
  - d. A significant proportion of London Central's adult provision is safeguarded as we have Special Designated Institutions (such as the City Lit and Mary Ward Centre) no other Region has SDIs.
- 5.2 The Council raised the issue of Adult and Community Learning and the impact of the emphasis on qualifications on the funding for this area. At the moment ACL providers are not expected to deliver qualifications and the safeguard will ensure that personal development learning is protected, as set out in the Skills White Paper. The Council also asked for more information on the reduction in learner support. There has been a 25% reduction in this area (which covers childcare). This could affect providers differently and a cap on reductions will be put in place. We have asked national office for more information on this area.
- 5.3 The Council also asked if the mapping of the impact of the funding changes on Colleges could be duplicated across local provision.

**Action: Map impact of funding changes on London Central Providers for next meeting**
- 5.4 Verity noted that the London region is going to receive more than £70million in additional ESF funding due to the revaluation of the Euro. We are currently negotiating with GoL and the LDA on how this funding will be distributed.

#### **Item 6. Capital Proposal: Kensington and Chelsea College**

- 6.1 This agenda item was agreed by email when the meeting was postponed on the 8<sup>th</sup>. Jill received 12 emails back from Members and Observers all agreeing to the approval of the project.

**Decision:** The Council approved the Capital Proposal from Kensington and Chelsea College.

#### **Item 7. Performance: Latest LSCLC figures, strengths and weakness**

- 7.1 Verity gave a presentation on LSCLC performance based on the report received by Mark Haysom in May.
- 7.2 Council discussed areas highlighted by the presentation.

- a. Sharing lessons across the region, e.g. success rates in London East and North are rising faster than in other London LSCs. We are developing a Regional Quality Improvement strategy; this will be published in the autumn.
- b. Addressing the quality of WBL: London Central only contracting with higher performing providers: we have gone from 70 providers to 35. The Work Based Learning Alliance has been a successful development, at the moment they are concentrating on e2e.
- c. The balance of provision that is within the National Qualifications Framework: London Central may compare badly with other LSCs on this performance measure because we have the SDIs (which deliver fewer accredited qualifications) and because of the high demand for ESOL provision below entry level 3 (which does not contribute to the achievement of this target).

**Action: Saskia to circulate slides with 1 side of explanatory notes**

### **Item 8. 14-19 Forum Development**

- 8.1 Steve Crow outlined the key points of the paper written by Saskia and updated the Council on progress since the paper was circulated. He also outlined a number of issues that the paper did not cover (due to space constraints)
  - a. 3 Headteachers have agreed to sit on the Forum in Camden.
  - b. Sharing of good practice on a Regional Level is on going through the Sub-Regional and Regional Sub-Groups
  - c. **Building Schools for the Future** is the key fund that Schools will have to make improvements (this is not just aimed at physical improvements)
  - d. **London Challenge** will continue to play an important role in implementing the vision of ministers for London Schools.
  - e. The impact of **Every Child Matters** on structures of Local Authorities may be problematic if different LAs decide to focus on different age groups or issues.
  - f. We have to work to integrate the growing number of **Academies** into the 14-19 forums.
- 8.2 The Council raised the future of the forums when the funding runs out. Their continuation depends on the key support of schools and colleges. We will maintain the infrastructure while we can, but in the long term the funding has to come from the providers and they do have the budgets to support innovation and partnership working if they choose to.
- 8.3 The Council welcomed the report and thanked everyone involved. It was more comprehensive and challenging than they had expected.
- 8.4 Due to limited time in the meeting Keith Cunningham will email Verity further comments.

**Action: Saskia to produce update note on the paper covering progress and policy developments identified above, for the next meeting**

### **Item 9. Council Member Engagement**

- 9.1 Council briefly discussed the issues raised in this paper.
  - a. Sue Rimmer and Geoffrey Copland would like an induction meeting with Verity.

**Action: Secretariat to schedule**

**Decision:** It was agreed that the Council Away Day to discuss the strategic direction of LSCLC will be a one-day event held in Central London in early October.

- b. Council Members made a number of suggestions for improving the functioning of the Council
- Executive summaries of longer papers
  - Formal Leads for key areas.
  - A forum for inter-council collaboration across London
  - Some Council members expressed a preference for afternoon meetings.

**Action: Saskia to circulate a pro-forma for Council Members to identify the area or area they would like to lead on.**

**Action: Saskia to circulate questionnaire on scheduling of meetings and subjects for future information sessions.**

### **Item 10. Date of next meeting**

10.1 The next meeting of the Committee will take place on 9<sup>th</sup> of September. Roy Lockett will chair this, as both Yvonne and Verity will be on Annual Leave. Yvonne will also be unable to attend the October meeting

#### **Publication no.**

**Meeting chair** Yvonne Thompson

**Minute taker** Saskia Gretton

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