

Slide 4




2007 – 2010 ESF
Context

01

>lsc
Leading learning and skills

European Union
European Social Fund
Leading in Learning and Skills

The slide features a solid blue background. The title '2007 – 2010 ESF Context' is positioned in the upper left. A large white '01' is centered on the left side. The '>lsc' logo is in the top right, and the European Union logo is in the bottom right.



The slide features a blue background with white text. At the top left, the title '2007 – 2010 ESF Context' is displayed in a large, bold font. To the right of the title is the 'LSC' logo, which includes the text 'Leading learning and skills'. Below the title, the text 'National Programme Operational Programme' is centered. Underneath, there are two bullet points: '•Co-financing organisation' – 28 rather than 75, Regional LSC replacing local LSC & DWP Delivery Directorate replacing Jobcentre Plus' and '•Tendering – **contract costs** replacing actual costs'. In the bottom right corner, there is the European Union logo and the text 'European Union European Social Fund Investing in jobs and skills'.

2007 – 2010 ESF Context

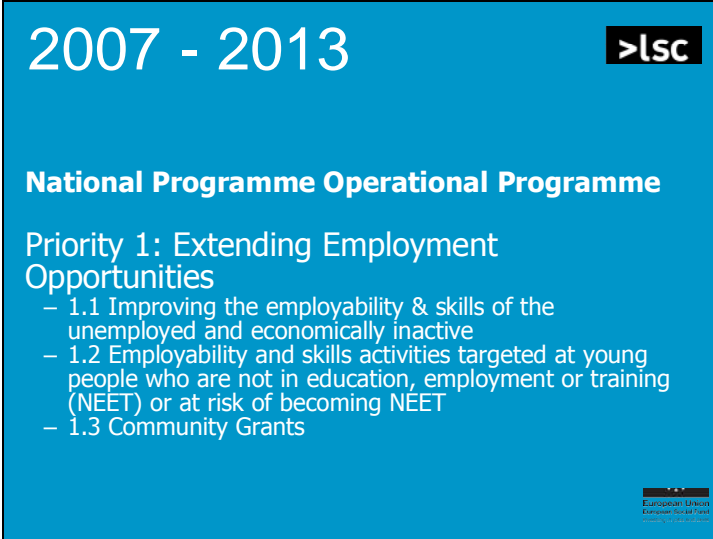
National Programme Operational Programme


- Co-financing organisation' – 28 rather than 75, Regional LSC replacing local LSC & DWP Delivery Directorate replacing Jobcentre Plus
- Tendering – **contract costs** replacing actual costs

NOTES

Unlike the previous programmes, LSC operates as one regional co-financer rather than sub regionally.

Contract costs are based on starts, progressions and achievements and a unit price given for each activity, actual costs would have made payment based on cost associated with staff, recruitment, publicity or training.




2007 - 2013 

National Programme Operational Programme

Priority 1: Extending Employment Opportunities

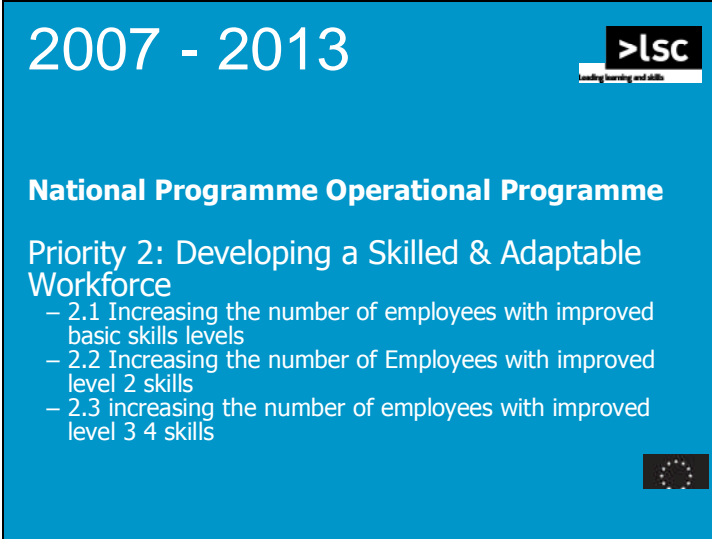
- 1.1 Improving the employability & skills of the unemployed and economically inactive
- 1.2 Employability and skills activities targeted at young people who are not in education, employment or training (NEET) or at risk of becoming NEET
- 1.3 Community Grants



Notes

The objective for Priority 1 is to increase employment, and reduce unemployment and inactivity. It will help to tackle barriers to work faced by disadvantaged groups such as people with disabilities and health conditions, lone parents and other disadvantaged parents, older workers, ethnic minorities, and people with no or low qualifications. It will also aim to reduce the numbers of young people Not in Education, Employment or Training (NEET). LSC Adult and Youth specifications come under Priority 1.

In London the LSC is **not** the co-financer for community grants, this programme will be managed by the LDA.




2007 - 2013

>lsc
Leading learning and skills

National Programme Operational Programme

Priority 2: Developing a Skilled & Adaptable Workforce

- 2.1 Increasing the number of employees with improved basic skills levels
- 2.2 Increasing the number of Employees with improved level 2 skills
- 2.3 increasing the number of employees with improved level 3 4 skills

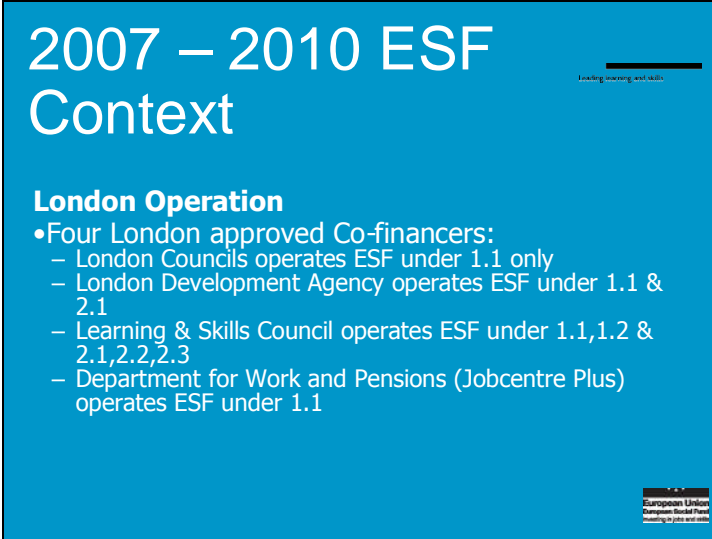


Notes

The objective of Priority 2 is to develop a skilled and adaptable workforce by: reducing the number of people without basic skills; increasing the number of people qualified to level 2 and, where justified, to level 3. All Employer responsiveness specifications come under one of the Priority 2 groups.

Further Information

Further information on the National ESF Programme is contained in the Operational Programme on the ESF Division website (www.esf.gov.uk).

A blue rectangular slide with white text. The title '2007 – 2010 ESF Context' is at the top left. Below it is the section 'London Operation' followed by a bulleted list of four co-financers. There are two small logos in the top right and bottom right corners.

2007 – 2010 ESF Context


Leading learning and skills

London Operation

- Four London approved Co-financers:
 - London Councils operates ESF under 1.1 only
 - London Development Agency operates ESF under 1.1 & 2.1
 - Learning & Skills Council operates ESF under 1.1,1.2 & 2.1,2.2,2.3
 - Department for Work and Pensions (Jobcentre Plus) operates ESF under 1.1

European Union
European Social Fund
Leading to jobs and skills

Full details of the indicative amounts over the lifetime of the programme 07 - 13 are included within the ESF Regional Framework and priority activities in each organisations co-financing plans, the co-financing plans operate until 31st December 2010, rather than 2013.


A blue rectangular slide with white text. The title '2007 – 2010 ESF Context' is at the top left. The LSC logo is at the top right. The text 'London Operation' is followed by two bullet points. The European Union flag is at the bottom right.

**2007 – 2010 ESF
Context**

>lsc
Leading learning and skills

London Operation

- Joint working between Co-financers– to maximize impact, ESF will not duplicate or displace other mainstream activity or ESF activity between the co-financers
- Development of a Joint London ESF communications plan




Details included in the ESF Framework, websites of each CFO and the ESF pages on the LDA website.

Areas where the CFO's have worked closer together are around the activities to be funded, this is especially within Priority 1 where all CFOs operate. For this reason you will see that DWP & LSC concentrate on getting participants into employment, where as London Councils and LDA programmes seek to get participants into further training.

Each CFO is required to produce a communications plan, in London it has been agreed that this will have joint elements, this includes signposting, web links to other CFOs on each co-financers website, working together on joint events and maximising the opportunities to promote ESF. The regional communications plan feeds into the National Plan.

One of the agreements is that each london co-financer will include the Mayor's logo on ESF specific documents and PR will include detail of the Mayor's strategic responsibility for ESF.



Compliance & Probity

- Probity from the top down:
 - All activity properly procured
 - Every penny must be accounted for
 - All activity must be eligible & align to priorities

The slide features the LSC logo (Learning, working and skills) in the top right and the European Union flag in the bottom right.

Notes

This programmes has an increased emphasis on audit.

Article 15 of EC regulation 1828/2006 states that “ an audit trail will be adequate where UK claims can be reconciled with all supporting documentation down to beneficiaries, payments to beneficiaries can be verified”. This requirement for accounting for everything is passed down through the guidance notes, European Programme Management Unit agreement and LSC contracts.


This means that in auditing the UK Government, EC auditors would expect that the audit trail down to the outputs evidence on provider contracts is available and lines up. This is why documentation needs to be kept until 2020, as this is the latest the UK could be audited.

Where the audit trail is broken, funds are recovered up the chain.


Further Information

The EC regulations are available on the ESF Division website
www.esf.gov.uk .

Programme Eligibility - Adult



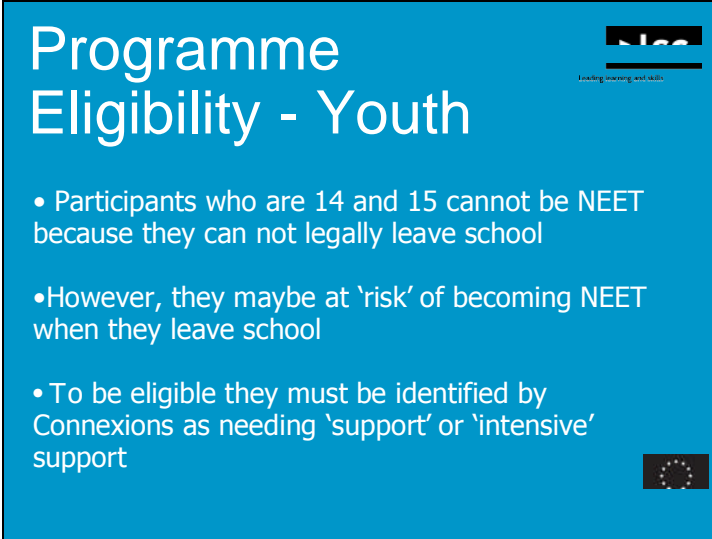
- All Participants must complete ESF short record or Individual Learning record using the correct Employment Status code under question E12:
 - **Unemployed = 04**
 - **Economically inactive = 06**
- Any other code will be ineligible
- The split of unemployed/economically inactive must meet that within the contract



European Union
European Social Fund
Investing in your future

Notes


The exact proportion between unemployed/economically inactive will be stated in the contract. As a whole, the LSC's contract is for 40% unemployed/60% employed. Projects will be monitored against this target via SR/ILR returns, failure to address the agreed split may result in funding being reduced.



Programme Eligibility - Youth

- Participants who are 14 and 15 cannot be NEET because they can not legally leave school
- However, they maybe at 'risk' of becoming NEET when they leave school
- To be eligible they must be identified by Connexions as needing 'support' or 'intensive' support

Leading learning and skills



Notes

Participants identified as at risk should be identified as such by an external organisation, such as Connexions but can also include School, Social services and Youth Offenders team. Evidence must be recorded to show that someone is 'at risk'.


Programme Eligibility – Employer Responsiveness




- All Participants **must** be employed 8 hours or more per week. Includes
 - Employees (people who work for a company and have their National Insurance paid directly from their wages) and
 - Self employed people (people who work for themselves and generally pay their National Insurance themselves)

Notes

Programme Eligibility – Employer Responsiveness



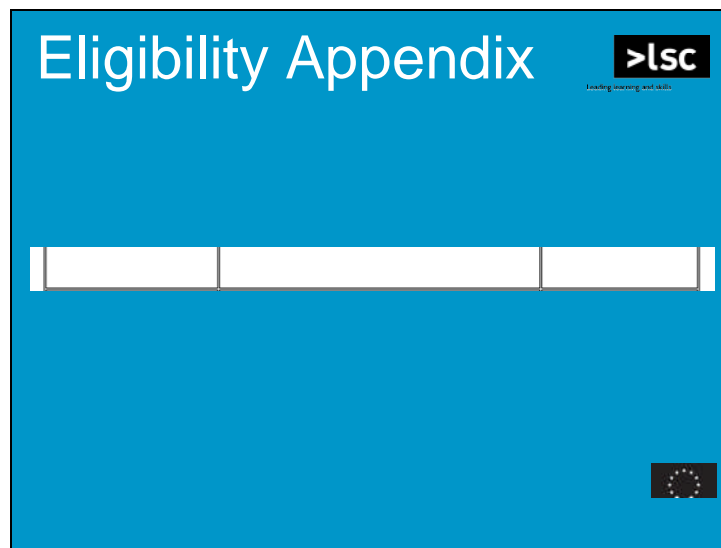
- All Participants must complete ESF short record or Individual Learning record using the correct Employment Status code under question E12:
 - Employed = 01
 - Self Employed = 03
- **Any other code will be ineligible**



Notes

General further information on eligibility can be found in the National Operational Programme and the CFO guidance on the ESFD website. www.esf.gov.uk.

Specific eligibility criteria for your contract is in the Eligibility Table appendix.



Notes

This appendix states who is eligible for you to work with on your contract.

There are a number of criteria that define the individuals, eg age, where they live or their employment status. The eligibility criteria is the same for all contracts under the same specification.

A number of these criteria align to data fields and so can be checked that way too.

The generic criteria are Age; Gender; Employment status; Length of unemployment; Geographic area; Prior attainment level; Ethnicity; Disability;

Any auditors verifying the project will look at the relevant appendix to confirm whether learners are eligible. The example given is for Adult project.

Further Information

Make sure all members of staff are aware of this appendix and its contents.

Programme Eligibility – Spend

- Payment is against the contract deliverables
- ESF should not be used to fund any item over £1,000
- Participants maybe be eligible for support via TFL's free Oyster card for under 18's in full time education, Education Maintenance Allowance, Care to Learn, Adult learning grant, etc. ESF must not duplicate.

>lsc
Leading learning and skills

Notes

This will usually be on a 30/70 split between starts and progression/achievement and includes cost associated with staffing, marketing, overheads or direct participant costs (travel, childcare, etc).

Auditors (both LSC and ESFD/ECA) have the right to drill down further if they wish. Any costs found to be ineligible would have to be removed.

Further Information

You can download the ESF logo from the ESF Division website. You must make sure you use the logo for this programme, not the old one. www.esf.gov.uk

Information on publicity requirements are also available on the ESF Division website. www.esf.gov.uk

The LSC logo can be downloaded from the LSC branding website. brand.lsc.gov.uk

ESF Marketing & Communications



- Display ESF Plaque – as a general rule the plaque should be displayed where ever delivery takes place, or, where an ECA auditor may visit!
- Use the LSC and ESF logo on all information and publicity materials, including websites, e-communications, correspondence and literature used by participants, advertisements, press releases and other media targeted materials.



Notes

Plaques will be issued with contracts. Contract managers **MUST** ensure that the ESF plaque is displayed, in a prominent position, on their first contract visit.

A blue rectangular slide with white text. The title 'ESF Marketing & Communications' is at the top left. Below it is 'Logos and Guidance'. The text says 'The LSC logo is available from' followed by a yellow URL: 'https://brand.lsc.gov.uk/privacy.asp'. A bullet point says 'The logo and guidance is available from' followed by a yellow URL: '- http://esf.gov.uk/publicity/esf_logo.asp'. Another bullet point says 'Subject to Audit'. In the top right corner is the LSC logo (a black box with a white arrow and 'LSC' text) and below it 'Leading learning and skills'. In the bottom right corner is the European Union flag logo.

ESF Marketing & Communications

Logos and Guidance

The LSC logo is available from

<https://brand.lsc.gov.uk/privacy.asp>

- The logo and guidance is available from
- http://esf.gov.uk/publicity/esf_logo.asp
- Subject to Audit

Notes

Please ensure that your providers comply with the branding guidelines which are also available to download from the websites. As a very general rule – the LSC logo should appear on the top right of any publication and the ESF logo should appear in the centre middle or as in the case of this presentation, the bottom right –hand corner.

Key Contract Clauses

“THE CONTRACTOR must ensure that all participants are aware of the support of the European Social Fund [and LSC] in respect of the Services being delivered under this Schedule.”

“THE CONTRACTOR will comply with requests by THE COUNCIL to display the 2007/13 European Social Fund logos and emblem [and LSC] on any materials relating to funding by the ESF.”

“THE COUNCIL require THE CONTRACTOR to make available to THE COUNCIL details of best-practice, good news stories and case-studies in respect of the Services delivered under this Schedule.”

“The text of any press release or other communication to be published by or in the media concerning the subject matter of this Contract shall require the approval of each Party which shall not be unreasonably withheld or delayed.”



ESF Marketing & Communications

>lsc
Leading learning and skills

To maximise impact

- LSC will issue press releases to the regions media
- Providers will receive support to carry out their own PR activity
- Project Detail will be included on LSC ESF webpage and Projects Directory operated Nationally by ESFD




Notes


To assist providers with publicity, the LSC will support providers generating press releases through revising press releases – again we will not write them for providers, but we are more than happy to offer our opinion on them.

We will also provide some guidance for the creation of press releases – e.g. what it is newspapers want to see, who to target, how to do it etc.

ESF Case studies



- LSC required to submit Case studies to ESFD
- Likely to thematic case studies four times a year
- Themes will circulated in advance and template developed



Notes



The following sections look at the key contract clauses and how these will be implemented on the ESF contracts. The first group of clauses is “Service to be delivered”.

The contracts were available on tendering website, Bravo, during the ESF tendering exercise and are available on there now during the mainstream procurement round.

Common Appendices

- Delivery Plan (objectives to be delivered; summary of specification)
- Eligibility Table (who you can work with)
- Delivery Profile (what you are delivering and when, and the related payments)
- Outputs (what to collect to demonstrate delivery)

NICE
Leading learning and skills

European Union
European Social Fund
Investing in your future

Notes

All the ESF contracts have four common appendices, although these may be referenced differently from the three types of contract.

1. Delivery Plan – this specifies what is to be delivered and where, and references out to the eligibility and outputs profile.
2. Eligibility Table – this specifies who you can work with on your contract, eg by defining their age range, where they live or their employment status for example.
3. Delivery Profile – this shows all of the payment outputs on your contract, the unit price attached to each and the associated monthly payments. This will be your cash flow as long as delivery is on profile.
4. Outputs – this specifies the outputs that will be used on the project and the evidence that will be collected for them.

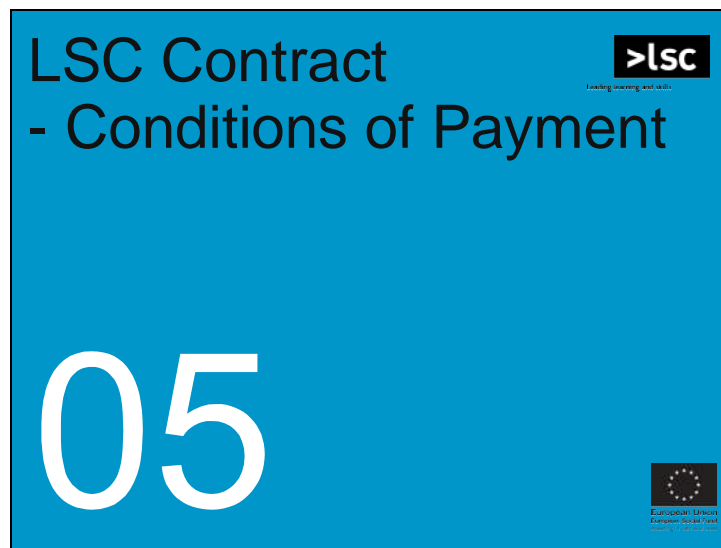
Further Information

Will come onto these in further detail when we get to the relevant clauses.

You can read your contract to see these appendices.

Further Information

Please read the evidence clauses of the contract schedule.



Contract compliance issues can impact on the funding received or recovered.
This section covers these details.

Further Information

Please read this section of the contract and make sure you understand it.

“Where THE CONTRACTOR or any of its sub-contractors has access to other funding streams, THE CONTRACTOR will be required to demonstrate that no double funding has occurred in respect of the Services delivered under the Contract.”

Slide 54



This section describes how the contract will be monitored.

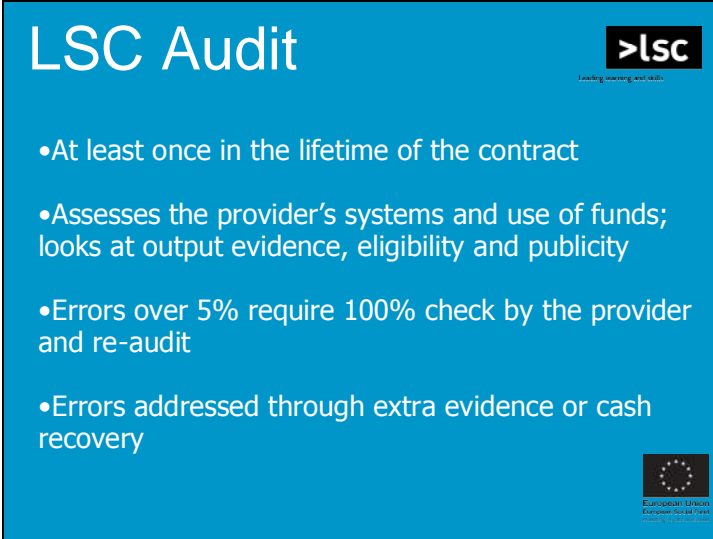
LSC Monitoring Visits

- Regular reviews with LSC contact
- Review performance of last period
- Look forward and address risks
- Address any issues and answer questions
- Review Evidence
- Document meetings



Notes

There should be regular review meetings between the LSC and the provider; the frequency will be down the parties to decide. This may be a phone meeting or a face to face meeting.



LSC Audit

>lsc
Leading learning and skills

- At least once in the lifetime of the contract
- Assesses the provider's systems and use of funds; looks at output evidence, eligibility and publicity
- Errors over 5% require 100% check by the provider and re-audit
- Errors addressed through extra evidence or cash recovery

European Union
European Social Fund
Investing in your future

Notes

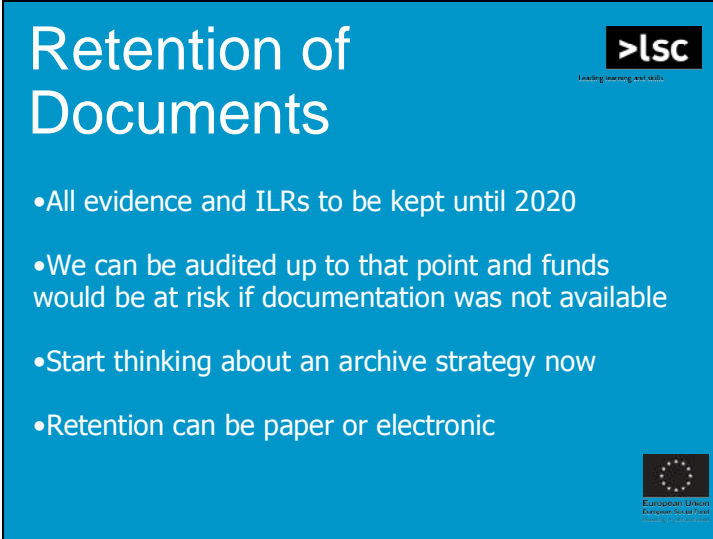
All ESF contracts will be audited at least once in their life time; contracts audited early in their lifetime and those with errors found may be audited more than once.

When the auditor goes out to audit a provider's contract they are looking at both the systems used to manage the output evidence (control systems) and the evidence itself (use of funds). A sample is taken of the claims to date and this is audited for evidence, eligibility and publicity. Errors over 5% of the sample will require the provider to check the affected outputs 100% and then have their findings re-audited.

The outcome of the audit maybe errors that have been identified, which will have a monetary value. To clear this error, the provider can pay back funds, remove the outputs from the claims, find the extra evidence required or replace the errors with errors free outputs from over achievement.. **However if the error is identified by External Audit funds are clawed back.**

Key Clauses

"Where THE COUNCIL carries out a review or audit of a sample of the evidence which THE CONTRACTOR is required to provide under the Contract to support the payments made by THE COUNCIL and identifies errors in that evidence which it deems are material, THE COUNCIL reserves the right to recover from THE CONTRACTOR an amount based on the error rate identified and the total value of the Contract. Such amount may be recovered by making deductions from future payments due THE CONTRACTOR under the Contract. In all such reviews the decision of THE COUNCIL is final."



Retention of Documents

- All evidence and ILRs to be kept until 2020
- We can be audited up to that point and funds would be at risk if documentation was not available
- Start thinking about an archive strategy now
- Retention can be paper or electronic

>lsc
Leading learning and skills

European Union
European Social Fund
Investing in your future

Notes

All documentation used on the structural funds (ESF, ERDF) have to be kept for 6 years after the final claim has been submitted by DWP to EC; from the top down to the provider output evidence. As the last claim will be in 2014 (programme ends 2013) the documentation has to be archived until Dec 2020. We can all be audited up to 2020!

ESF Division guidance indicates what has to be kept, and for providers this would be output evidence, including eligibility evidence, and original ILRs.

Documentation does not need to be kept as paper copies, it can be stored electronically although it does have to follow strict guidelines on how this is done.

It is worth planning an archiving strategy now, if your organisation does not have one.

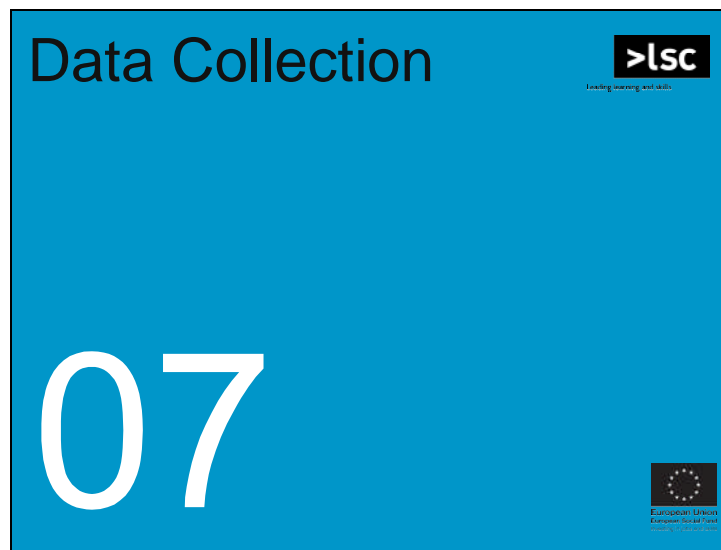
Key Contract Clauses

“THE CONTRACTOR shall retain original invoices and management information returns and all other documents necessary to verify the Services provided by themselves or by its sub-contractors in relation to this Contract for 6 years after the termination of the Contract, save that where any of the Services are paid for using monies from the European Social Fund or any payments made under the Contract for the Services have been used as match-funding for a European Social Fund Co-Financing Project, THE CONTRACTOR will be required to retain documents until 31 December 2020.”

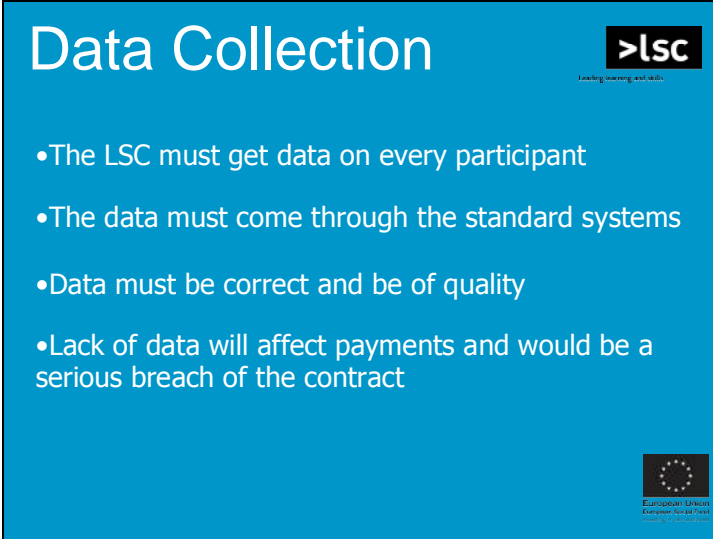
Further Information

Further information on retention of documents and electronic archiving can be found on the ESF Division website www.esf.gov.uk

Slide 62



The next section discusses the data requirements of managing an LSC ESF contract.



Data Collection

- The LSC must get data on every participant
- The data must come through the standard systems
- Data must be correct and be of quality
- Lack of data will affect payments and would be a serious breach of the contract

>lsc
Leading learning and skills

European Union
European Social Fund
Investing in your future

Notes

Learner data is very important and every learner must have a signed ILR. The data collected is used by the LSC for reporting to ESFD / EPMU on the performance of the programme and planning future work. Again, a lack of data will impact on funding. The ILR is mentioned in the evidence requirements for each output.

New providers who haven't yet got a logon for the system should speak to their LSC contact.

Key Contract Clauses

“THE CONTRACTOR must supply to THE COUNCIL data on each individual Learner, in accordance with the data collections framework set out in the ‘Specification of the Individualised Learner Record For 2007/08”

“THE COUNCIL reserves the right to require THE CONTRACTOR, at its own cost, to carry out such work as THE COUNCIL deems necessary to improve the quality of data.”

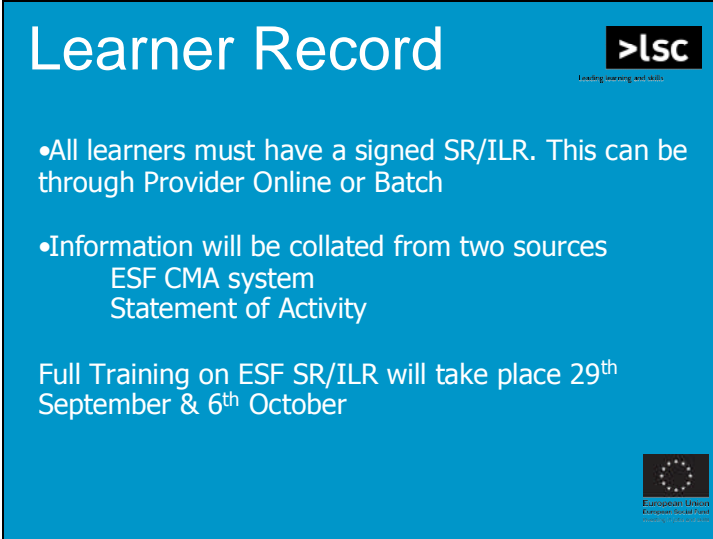
“THE COUNCIL reserves the right to suspend payments to THE CONTRACTOR under the Contract where data quality gives rise to concern about the accuracy of the data provided by THE CONTRACTOR.”

“Failure to transmit complete and accurate data to THE COUNCIL in accordance with Clause 5.7 above will constitute a Serious Breach of Contract in accordance with Clause 18 of the General Terms and Conditions of the Contract.”


Further Information

There is a lot of information in the ILR Specification on the provider/data section of the LSC website. www.lsc.gov.uk. This document also describes what needs to be added into each data field.

The ILR is updated annually so you need to make sure you are using the correct version; the current year and all past years are on this website.




Learner Record

 **>lsc**
Leading learning and skills

- All learners must have a signed SR/ILR. This can be through Provider Online or Batch
- Information will be collated from two sources
 - ESF CMA system
 - Statement of Activity

Full Training on ESF SR/ILR will take place 29th September & 6th October

 **European Union**
European Social Fund
Investing in your future

Notes

The ILR is not owned by the LSC, but by the Information Authority, and any changes are managed by them.

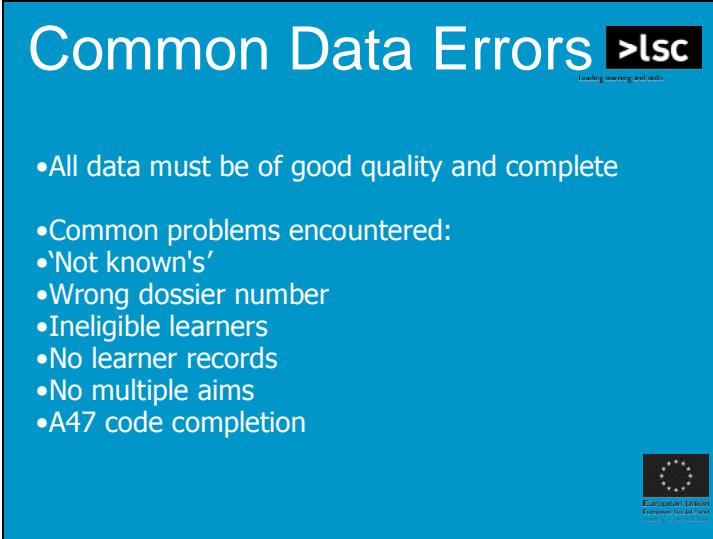
Learners will have multiple aims, eg an assessment and then some training. The aims must be part of the same ILR and have the same learner reference number.

To keep inline with the match funds, the ILRs will need to come in via the work based learning ILR route. Provider profiles will be updated to enable this. You can still use either the Provider Online Portal or the batch upload facility.

Further Information

The Information Society web site is www.theia.org.uk .

The time table for collections is on the LSC website under providers/data and is the 10th working day of each month. www.lsc.gov.uk



Common Data Errors >lsc
Linking learning and skills

- All data must be of good quality and complete
- Common problems encountered:
 - ‘Not known’s’
 - Wrong dossier number
 - Ineligible learners
 - No learner records
 - No multiple aims
 - A47 code completion

European Union
European Social Fund
Investing in your future

Notes

One of the biggest causes of stress is around data and having to correct old data years after it was entered. As a provider, you have a responsibility to make sure the data you enter is correct. The new payment system will also help by doing some data checking against project criteria as ILRs are submitted.

Above are some common problems.

Not knowns, or 98's, is a response that a field could have, but it is not of any use to the LSC and so we do not want this to be entered.

If you use incorrect dossier numbers the data may not be picked up by our reports. The dossier numbers for the new programme are:

Priority 1 08015LWM1

Priority 2 08016LWM2

The new payment system will do some checking of data and produce reports where it does not meet the eligibility requirements.

Key Contract Clauses

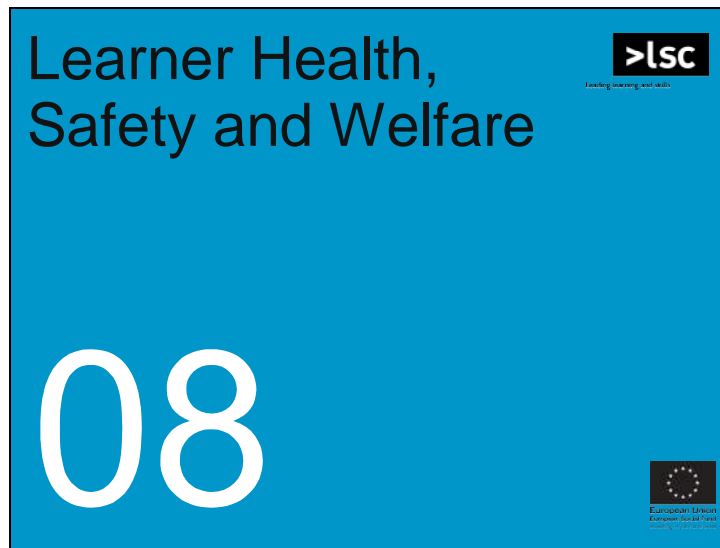
“THE COUNCIL reserves the right to require THE CONTRACTOR, at its own cost, to carry out such work as THE COUNCIL deems necessary to improve the quality of data.”

Further Information

There is a lot of information in the ILR Specification on the provider/data section of the LSC website. www.lsc.gov.uk.


Information on data sharing can be found on the LSC website, with a list of the organisations the LSC shares data with and the types of data shared.
www.lsc.gov.uk

Slide 67




This section covers the Health & Safety requirements of the contract.


Health & Safety



- Responsibilities for learner health, safety and welfare
 - Funded organisation
 - LSC
- Safeguarding vulnerable learners
- Safe Learner Blueprint
- Further information




Notes

Responsibilities for learner  Leading learning and skills

H,S & W – Funded organisation


- Overall responsibility for all learning as well as the health, safety and welfare of all learner
- LSC Health and Safety Standards
- Contractual requirements (schedule 3)
- RIDDOR reportable learner incident reports via LIR to:
london-learnerincidents@lsc.gov.uk
- Communication with learners and employers / partners  European Union
European Social Fund
Leading in Learning and Skills

Notes

Responsibilities for learner  Leading learning and skills

H,S & W – LSC

- Raise standards of learner health, safety and welfare
- H&S Seeking Assurance
- Quality Assure learner incident reports
- Ensure Safe Learner Blueprint is applied
- Liaise with Partnership, Contracts & other Regional H&S Teams



European Union
European Social Fund
Investing in your future

Notes


Raising standards – Using established best practice, lessons learnt, safelearner.info, LSC H&S publications

Seeking assurance – Not audits, Summary Sheets on Provider Gateway, Liaison with Partnership Teams, Summary Sheets to be returned, Excellent, Good, Satisfactory, Inadequate

Accident stats to national office


National, consistent processes

Safeguarding vulnerable learners



- Includes **all** Education providers of post-16 learning and skills, **as well as** those covering young people
- Do you have vulnerable learners and who comes into contact with them?
- Learners may need to be CRB checked
- Safeguarding policy

http://www.niace.org.uk/Publications/S/SaferPractice_Handbook.pdf



Notes



ESF Quality Management

9

>lsc
Leading learning and skills

European Union
European Social Fund
Leading in Learning and Skills

The slide features a solid blue background. The title 'ESF Quality Management' is positioned in the upper left in a large, white, sans-serif font. Below the title, the number '9' is displayed in a very large, white, sans-serif font. In the top right corner, there is a logo for '>lsc' with the tagline 'Leading learning and skills' underneath. In the bottom right corner, there is a logo for the 'European Union European Social Fund' with the tagline 'Leading in Learning and Skills' underneath.

ESF Quality Management



- **Quality Improvement**
 - Incorporated into provider's own business cycle.
- **Self-assessment**
 - The chief purpose of self-assessment is to support the provider's own work on quality improvement and to measure progress against its own mission and goals.



ESF Quality Management



Leading learning and skills

- **Self-Assessment Report**

- Contractual Requirement
- Used by OFSTED

- **Common Inspection Framework**

- How well do learners achieve?
- How effective are teaching, training and learning?
- How well do programmes and activities meet the needs and interests of learners?
- How well are learners guided and supported?
- How effective are leadership and management in raising achievement and supporting all learners?



European Union
European Social Fund
Leading in Learning and Skills

ESF Quality Management

- Managing the process
- Gathering evidence
- Making judgments



Leading learning and skills



European Union
European Social Fund
Leading in Learning

ESF Quality Management



Leading learning and skills

Actions:

- Start working on a Self-Assessment Report.
- Upload onto Provider Gateway by the end of December.
- Familiarize yourself with Framework for Excellence – ESF providers will be in scope from 2010.



European Union
European Social Fund
Leading Learning and Skills

A blue rectangular graphic with white text and logos. The title 'SUSTAINABLE DEVELOPMENT' is at the top left. Below it are two bullet points. The LSC logo is at the top right, and the European Union logo is at the bottom right.

SUSTAINABLE DEVELOPMENT

- Process that seeks to ensure a better quality of life for everyone, now and for future generations to come
- Recognises that social, economic and environmental issues are interdependent and therefore activity in one of these areas should not be pursued in isolation but with consideration for each of the other areas as well

>lsc
Leading learning and skills

European Union
European Social Fund
Investing in your future

Notes

From the ESF London Framework

Sustainable development will be a key element of the projects funded through this stream based on the following principles:

Focus more on outcomes, not solely outputs; and

Activities to support individuals' needs to enable them to access and compete over their lifetime in the regional labour market.

Activities addressing the link between poor health and worklessness, both by integrating health improvement support and information with skills development, and by helping those on the margins of work (in and out of employment) to address issues that keep them in this position, and in particular physical and mental health issues.

National ESF Sustainable Development Mainstreaming Action plan is available at the www.esf.gov.uk website. Co-financers and projects will need to demonstrate how they address this. In London the Mayor has produced the London's Sustainable Development Framework and advise on sustainability issues in the capital. The Framework sets out a vision for London and a set of objectives to help integrate sustainable development into policy development and the decision-making process.



SUSTAINABLE DEVELOPMENT

>lsc
Leading learning and skills

- Three ways in which the ESF programme will seek to integrate sustainable development:
 - By developing awareness and understanding of sustainable development and integrating activity related to it within both co-financing and delivery organisations
 - By integrating sustainable development, at an appropriate level, into ESF course content to increase participants general level of awareness and understanding of sustainable development and why it is relevant to them and their area of work;
 - By supporting the delivery of a range of projects that will develop the capacity and knowledge base of the environment sector.

European Union
European Social Fund
Investing in your future

Notes

From the ESF FRAMEWORK

The London economy is changing with the global integration of Labour and Product markets. Successful economies will be those with labour markets able to adapt to this change and able to respond effectively to the demands and opportunities presented by other global issues such as climate change. Individuals must be equipped with the skills that will carry them through a career across a number of occupations, along with the necessary life skills, including an awareness of sustainable development, that are relevant to employment more generally. To this end, projects and funding will be directed to achieve better outcomes over time as opposed to simple outputs, with key objectives being to reduce the time spent out of work by many individuals rather than assume once in work they will stay there.

The LSC has also produced a sustainable development action plan and will be looking to link the initiatives together. Projects need to consider how they address the sustainable development principles and embed them within the projects and programme.



DIVERSITY

>lsc
Leading learning and skills

- A key cross-cutting theme for ESF has always been Diversity
- The 2007-2013 programme seeks to build on experience from 2000 – 2006
- ESF London Framework states 'that in order for cross-cutting themes to have maximum impact they need to be aligned to national policies and key regional strategies'

European Union
European Social Fund
Leading Learning and Skills

Notes

ESFD have produced a number of good practice guides and a Mainstreaming plan for the Programme.

Guides include:

Good practice in helping disabled people back to work


Good practice guide Age

Ethnic Minority Communities

Gender


All are available from the ESFD website.

DIVERSITY



Leading learning and skills


- Specific actions under the 2007 -2013 programme include:
- Improving the impact of ESF on women, black and ethnic minority communities and disabled people
- Recognising the need for a 'fine grained approach'
- Acknowledging and utilising existing good practice in equalities work throughout the management and delivery of ESF
- Improving equalities performance in the management and delivery of ESF



European Union
European Social Fund
Investing in your future


Notes

Health



Leading learning and skills

- London has an additional cross-cutting theme of Health.
- This is built around the Mayor's Health Inequalities Strategy for London (HIS) and seeks to maximise the impact that ESF provision has on tackling barriers to work and reducing worklessness which improves the general health of London
- Discussion currently underway on how best to implement Health, however activities will include:
 - Awareness raising workshop for ESF Providers
 - Written guidance for ESF Providers



European Union
European Social Fund
Leading Learning and Skills

Notes

Next Steps

>lsc
Leading learning and skills

11

European Union
European Social Fund
Leading in Learning and Skills

The slide features a solid blue background. In the top left corner, the text 'Next Steps' is written in a white, sans-serif font. In the top right corner, there is a logo for '>lsc' with the tagline 'Leading learning and skills' underneath it. In the bottom left corner, the number '11' is displayed in a large, white, sans-serif font. In the bottom right corner, there is a logo for the 'European Union' with the text 'European Social Fund' and 'Leading in Learning and Skills' below it.

Third Sector support

Leading learning and skills

- LVSTC have been contracted until December 2008 to provide support to Third sector organisations delivering ESF
- Support includes:
 - One to one surgeries at your premises or at LVSTC headquarters
 - Workshops and seminars on a range of related ESF subjects
 - Publications – including briefing notes
 - Information and guidance about ESF opportunities
 - Partnership, organisational and project development



European Union
European Social Fund
Leading in Learning and Skills

Letters will be sent to all organisations eligible for support once Contracts have been signed and returned to the LSC.

Next steps



Leading learning and skills

- Event in October on Health cross-cutting theme
- ESF Fact sheets available soon!



European Union
European Social Fund
Leading Learning and Skills

Useful Websites



Leading learning and skills

SOURCES OF INFORMATION
London Regional LSC ESF web pages
www.lsc.gov.uk/london/esf
European Social Fund Division
www.esf.gov.uk



European Union
European Social Fund
Leading Learning and Skills

Slide 92



You may find these web sites useful to help you deliver this contract.

Companies House for confirming employers exist and the sectors they are working in.
www.companieshouse.gov.uk

National Statistics for finding the Wards from learner' postcodes.
www.statistics.gov.uk

The LSC for the information that will be referenced later. Ensure you register for web alerts to find out about changes to policy or documentation.
www.lsc.gov.uk

DfES for information on Section 96 and 97 qualifications
www.dfes.gov.uk/section96/ (young people approved qualifications)
www.dfes.gov.uk/section97/ (19+ approved qualifications in FE)

DBERR for information about State Aid
www.berr.gov.uk

QCA for information about qualifications
www.qca.org.uk