

ANNEX H

Learning Aim Class Codes

The generic learning aim codes for use in ILR fields A09 and H08 from 2007/08 are contained in this annex. Providers should use the most specific code available for the provision delivered. If a specific code does not exist, then a class code from this annex should be used. All of these codes are available for use in 2007/08.

From 2007/08, at Level 1 and Level 2, the only FE funded learning aims that will be eligible for funding as basic skills provision, and funded at the enhanced programme weighting of 1.4 (programme weighting factor F), will be the nationally approved Certificates in Adult Literacy, Numeracy and English for Speakers of Other Languages (ESOL) Skills for Life. This does not apply to Skills for Life provision delivered under the ACL funding stream where the class codes for basic skills at level 1 and 2 can still be used and are funded differently to FE. Refer to para 83 of "A framework for managing the balance and mix of provision (2007/08)" for further guidance.

Each section in this document shows an example class code for each type of provision and the format for creating the codes. A full list of available class codes is included on the LAD.

The term 'approved qualification' refers to learning aims leading to qualifications approved by the Secretary of State under Sections 96 and 97 of the Learning and Skills Act 2000. The term 'other provision' refers to other learning aims that do not lead to such qualifications. The Department for Education and Skills (DfES) holds a list of qualifications approved under Sections 96 and 97.

1. Non-LSC and Non-HEFCE Funded Provision

The following codes should be used for non-LSC and non-HEFCE funded provision only.

From 2006/07 these learning aims are identified as 'available for use for non-LSC funded provision' in the All Annual Values table but are flagged as 'not valid' in the FE Annual Values table.

The codes in part 1(a) and 1(b) can also be used for WBL where this is not a main learning aim, a technical certificate or a key skills aim, but is part of a WBL programme.

Vocational study not leading to a recognised qualification

a. This set of class codes is for vocational study not leading to a recognised qualification. They specify the Sector Subject Area and are formatted as shown in this example:

ZVOC0004 vocational study not leading to a recognised qualification, Sector Subject Area 4

ZVOC00 indicates that the code is for vocational study not leading to a recognised qualification
 04 indicates that the study is in Sector Subject Area 4

Practical skills/crafts

b. There is one set of class codes for practical skills/crafts. They specify the Sector Subject Area and take the format shown in this example:

ZPSC0006 practical skills/crafts, Sector Subject Area 6
 ZPSC00 indicates that the code is for practical skills/crafts
 06 indicates that the skill/craft is in Sector Subject Area 6

All other education/leisure type courses

c. There is one set of class codes for all other education/leisure type courses. This set specifies the Sector Subject Area and is formatted as shown in this example:

ZOEDL002 all other education/leisure type courses, Sector Subject Area 2
 ZOEDL0 indicates that the code is for all other education/leisure type courses
 02 indicates that the course is in Sector Subject Area 2

Miscellaneous non-LSC and non-HEFCE funded provision

d. There are five class codes for miscellaneous non-LSC and non-HEFCE funded provision. They are:

Code	Title
CMISC001	Tutorial and enrichment studies for full time 16-18 students studying, for example, GCE A levels; AS levels; GCSEs and short course GCSEs
CMISC002	Studies for students with learning difficulties and disabilities (such as life skills) leading to no recognised qualification aim
CMISC003	Physical education/sport/fitness
CMISC004	Role Education
CMISC005	Modern foreign languages

3 and 6 GLH Short Courses (Other Provision – excluding Skills for Life Courses)

e. Short course class codes are:

Code	Title
CSC30001	Short Course in ICT, 3 glh
CSC6000A	Short Course, 6 glh, PW A
CSC6000B	Short Course, 6 glh, PW B
CSC6000C	Short Course, 6 glh, PW C
CSC6000D	Short Course, 6 glh, PW D
CSC6000E	Short Course, 6 glh, PW E

2. LSC Funded Provision

These class codes can be used for provision which can be funded by more than one funding stream. The following codes should be used for LSC funded provision if a specific code is not included on the learning aim database.

Additional NVQ/GNVQ units

a. The codes in this section can be used for WBL- or FE- funded provision for 16-18 year olds only. For further guidance refer to para 23 of "A framework for managing the balance and mix of provision (2007/08)". The codes for additional NVQ/GNVQ units include the number of additional units (1 to 6), the level (1, 2, 3 and H) and Sector Subject Area and the Programme Weighting Factor (A to E). They are formatted as shown in this example:

Z9V3101A Additional 3 NVQ/GNVQ units, Level 1, Sector Subject Area 1, Programme Weighting Factor A

Z9V indicates that the code is for additional NVQ/GNVQ units
 3 indicates that there are 3 additional units
 1 indicates that the code is for level 1
 01 indicates that the units are in Sector Subject Area 1
 A indicates that the Programme Weighting Factor is A

Non-externally certificated FE other provision (not Skills for Life)

b. The codes for non-externally certificated FE other provision (not Skills for Life) take the format shown in the example below. This includes provision for both internally-certificated provision and non-certificated provision. These codes include the level (Entry, 1, 2 and 3), Sector Subject Area and Programme Weighting Factor (A to E).

Z9OP101A Non-externally-certificated FE other provision, level 1, Sector Subject Area 1, Programme Weighting Factor A

Z9OP indicates that the code is for non-externally-certificated FE other provision
 1 indicates that the provision is at level 1

01 indicates that the provision is in Sector Subject Area 1
A indicates that the Programme Weighting Factor is A

Asset Languages assessment scheme

c. The Asset Languages assessment scheme is designed to provide voluntary accreditation options for language learners of all ages and abilities. Some providers piloted this scheme for 2004/05 and 2005/06. The Pilot Scheme was successful and has now completed. From 2006/07 the pilot status has been removed from the title of the class codes for the aims that are Teacher Assessed as below.

The qualifications are categorised by level, language and skill. The skills are Listening, Reading, Writing and Speaking. The levels are Breakthrough, Preliminary and Intermediate which are equal to the National Qualifications Framework (NQF) levels Entry, Level 1 and Level 2. Each level comprises three different grades - Breakthrough: Grades 1 to 3, Preliminary: Grades 4 to 6 and Intermediate: Grades 7 to 9. The aims can either be teacher assessed or externally assessed. Aims for level 3 (Grades 10 to 12) have been added from 2006/07.

Externally Assessed Aims

For externally assessed aims the appropriate National Qualifications Framework (NQF) code should be used, these are available on the Learning Aim Database (LAD). An example of an externally assessed OCR accredited aim is shown below:

10054765 Certificate in French Listening (Intermediate) (Asset Language) (Pilot)

Teacher Assessed Aims

Class codes have been created on the LAD for the aims that are being teacher assessed.

The codes for the Asset Languages include the level (Entry, Level 1, Level 2 and Level 3) and skill (Listening, Reading, Writing and Speaking) and are formatted as shown in the example:

ZLLASELI Asset Languages, Teacher Assessment, Grades 1 to 3, Listening (piloted pre 2006/07)

ZLLAS Asset Languages, Teacher Assessment
E indicates that the code is Entry level
LI indicates that the code is for the Listening skill

Each code can be used for any of the languages offered and a single code can be used more than once for the same learner.

3. LSC FE-Funded Provision Only

The following codes should be used for LSC FE-funded provision if a specific code is not included on the LAD.

Edexcel Professional Development Qualification

a. The codes for units of Edexcel Professional Development Qualifications include the number of units (1 to 6), the Sector Subject Area and the Programme Weighting Factor. **Programme Weighting Factor F (basic skills) cannot be claimed for this provision.** They are formatted as shown in this example:

ZEDP101A Professional Development Qualification: 1 unit, Programme Weighting Factor A, Sector Subject Area 1

 ZEDP indicates that the code is for Edexcel Professional Development Qualifications

 1 indicates that the qualification is 1 unit

 01 indicates that the qualification is in Sector Subject Area 1

 A indicates that the Programme Weighting Factor is A

The following aims are not available for 2007/08:

Code	Title
ZEDP114F	Professional Development Qualification units 1, Preparation for Life and Work (SSA 14), PW F
ZEDP214F	Professional Development Qualification units 2, Preparation for Life and Work (SSA 14), PW F
ZEDP314F	Professional Development Qualification units 3, Preparation for Life and Work (SSA 14), PW F
ZEDP414F	Professional Development Qualification units 4, Preparation for Life and Work (SSA 14), PW F
ZEDP514F	Professional Development Qualification units 5, Preparation for Life and Work (SSA 14), PW F
ZEDP614F	Professional Development Qualification units 6, Preparation for Life and Work (SSA 14), PW F

OCN Credit Achievement Code

b. OCN credit achievement codes include the level (Entry, 1, 2, 3 and 4), the Sector Subject Area and the Programme Weighting Factor. These codes can only be used for courses that are accredited by OCNs licensed by NOCN. They are formatted as shown in the example:

ZCACE01A Credit Achievement Code (OCN) licensed by NOCN: Entry level, Sector Subject Area 1, Programme Weighting Factor A

ZCAC indicates that the code is an OCN credit achievement code licensed by NOCN

E indicates that the course is at entry level

01 indicates that the course is in Sector Subject Area 1

A indicates that the Programme Weighting Factor A

OCN Skills for Life class codes are detailed under the Skills for Life section in part 3(h)

The following codes are not available for 2007/08.

Code	Title
ZCAC114F	Credit Achievement Code (OCN) licensed by NOCN, Level 1, PW F, Preparation for Life and Work (SSA 14)
ZCAC214F	Credit Achievement Code (OCN) licensed by NOCN, Level 2, PW F, Preparation for Life and Work (SSA 14)
ZCAC314F	Credit Achievement Code (OCN) licensed by NOCN, Level 3, PW F, Preparation for Life and Work (SSA 14)
ZCAC414F	Credit Achievement Code (OCN) licensed by NOCN, Level 4, PW F, Preparation for Life and Work (SSA 14)

Unitisation

c. From 2007/08, at Level 1 and Level 2, the only learning aims that will be eligible for funding as basic skills provision, and funded at the enhanced programme weighting of 1.4 (programme weighting factor F), will be the nationally approved Certificates in Adult Literacy, Numeracy and English for Speakers of Other Languages (ESOL) Skills for Life.

Units of approved external qualifications (except skills for life)

There are two sets of unitisation class codes; one for units of approved external qualifications, (where an 'approved' qualification is one which appears on the Section 96 or 97 list), and one for units of external qualifications that are not approved (other provision). The codes for units of approved external qualifications include the level (Entry, 1, 2, 3 and Higher), the Sector Subject Area and the Programme Weighting Factor and are formatted as shown in this example:

ZUNAE09A Unitisation (approved external qualification): entry level, Sector Subject Area 9, Programme Weighting Factor A

- ZUNA indicates that the code is for unitised provision (approved external qualification)
- E indicates that the unit is at entry level
- 09 indicates that the unit is from Sector Subject Area 9
- A indicates that the Programme Weighting Factor is A

Units of approved Skills for Life qualifications

Only approved Skills for Life qualifications are funded at Programme Weighting Factor F and the following codes should only be used to record units of approved Skills for Life qualifications (the Certificates in Adult Literacy, and ESOL Skills for Life – where the awarding body separately certifies each unit):

The following new codes have been created and replace the existing ZUNA codes funded at PW F:

Code	Title
ZUNAEESO	Unitisation (approved external qualification) Entry Level, Preparation for Life and Work (SSA 14), PW F – ESOL
ZUNAEELIT	Unitisation (approved external qualification) Entry Level, Preparation for Life and Work (SSA 14), PW F – Literacy
ZUNA1ESO	Unitisation (approved external qualification) Level 1, Preparation for Life and Work (SSA 14), PW F – ESOL
ZUNA1LIT	Unitisation (approved external qualification) Level 1, Preparation for Life and Work (SSA 14), PW F – Literacy
ZUNA2ESO	Unitisation (approved external qualification) Level 2, Preparation for Life and Work (SSA 14), PW F – ESOL
ZUNA2LIT	Unitisation (approved external qualification) Level 2, Preparation for Life and Work (SSA 14), PW F – Literacy

The ZUNA codes that have been replaced and are not available for 0708 are:

Code	Title
ZUNA114F	Unitisation (approved external qualification) Level 1, Preparation for Life and Work (SSA 14), PW F
ZUNA214F	Unitisation (approved external qualification) Level 2, Preparation for Life and Work (SSA 14), PW F
ZUNAE14F	Unitisation (approved external qualification) Entry Level, Preparation for Life and Work (SSA 14), PW F

The following codes are not skills for life/basic skills and therefore should not attract programme weighting F and are not available for 2007/08:

Code	Title
ZUNA314F	Unitisation (external qualification not approved) Level 3, Preparation for Life and Work (SSA 14), PW F
ZUNAH14F	Unitisation (external qualification not approved) Level H, Preparation for Life and Work (SSA 14), PW F

Units for non approved external qualifications

The codes for units of external qualifications which are not approved (other provision) include the level (Entry, 1, 2, 3 and Higher), the Sector Subject Area and the Programme Weighting Factor. They are formatted as shown in this example:

ZUNEE09A Unitisation (external qualification not approved): entry level, Sector Subject Area 9, PW A

 ZUNE indicates that the code is for unitised provision (external qualification not approved (other provision))

 E indicates that the unit is at entry level

 09 indicates that the unit is from Sector Subject Area 9

 A indicates that the Programme Weighting Factor is A

The following codes are not available for 2007/08:

Code	Title
ZUNE114F	Unitisation (external qualification not approved) Level 1, Preparation for Life and Work (SSA 14), PW F
ZUNE214F	Unitisation (external qualification not approved) Level 2, Preparation for Life and Work (SSA 14), PW F

Skills for Life Courses (other provision)

d. The Skills for Life other provision class codes are detailed in this section.

The codes in the table below should be used to record Pre-entry and Entry Level Skills for Life other provision that is based on national standards for adult literacy and numeracy.

Code	Title
CBSP0001	Basic Literacy Course, Pre-entry Level
CBSP0002	Basic ESOL Course, Pre-entry Level
CBSP0003	Basic Numeracy Course, Pre-entry Level

CBSE0001	Basic Literacy Course, Entry Level
CBSE0002	Basic ESOL Course, Entry Level
CBSE0003	Basic Numeracy Course, Entry Level

From 2007/08, at Level 1 and Level 2, the only learning aims that will be eligible for funding as basic skills provision, and funded at the enhanced programme weighting of 1.4 (programme weighting factor F), will be the nationally approved Certificates in Adult Literacy, Numeracy and English for Speakers of Other Languages (ESOL) Skills for Life.

The following aims will not be available for funding at PWF F for 2007/08, they will be funded at PWF A:

Code	Title
CBS10001	Basic Literacy Course, Level 1
CBS10002	Basic ESOL Course, Level 1
CBS10003	Basic Numeracy Course, Level 1
CBS20001	Basic Literacy Course, Level 2
CBS20002	Basic ESOL Course, Level 2
CBS20003	Basic Numeracy Course, Level 2

However, from 2007/08, providers will be expected to change their existing non-approved Skills for Life provision at Levels 1 and 2 to nationally approved qualifications. The LSC does not expect to fund any lower priority non-approved Literacy, ESOL or numeracy provision no longer eligible for basic skills funding.

OCN Skills for Life Provision

From 2007/08, at Level 1 and Level 2, the only learning aims that will be eligible for funding as basic skills provision, and funded at the enhanced programme weighting of 1.4 (programme weighting factor F), will be the nationally approved Certificates in Adult Literacy, Numeracy and English for Speakers of Other Languages (ESOL) Skills for Life.

e. The OCN Skills for Life provision class codes are shown in the table below.

Code	Title
CNBSE001	Open College Network Basic Literacy Course, Entry Level
CNBSE002	Open College Network Basic ESOL Course, Entry Level
CNBSE003	Open College Network Basic Numeracy Course, Entry Level

The following aims will not be available for funding at PWF F for 2007/08, they will be funded at PWF A:

Code	Title
CNBS1001	Open College Network Basic Literacy Course, Level 1

CNBS1003	Open College Network Basic Numeracy Course, Level 1
CNBS2001	Open College Network Basic Literacy Course, Level 2
CNBS2003	Open College Network Basic Numeracy Course, Level 2

The following aims will not be available for 2007/08, they have been replaced by the approved certificates in ESOL Skills for Life:

Code	Title
CNBS1002	Open College Network Basic ESOL Course, Level 1
CNBS2002	Open College Network Basic ESOL Course, Level 2

Independent Living Skills

f. The independent living skills class codes include the Sector Subject Area and the Programme Weighting Factor (A to E) and are formatted as shown in the example:

ZILSK01A Independent living skills, Sector Subject Area 1, Programme Weighting Factor A

ZILSK indicates that the code is for independent living skills
 01 indicates that the units are in Sector Subject Area 1
 A indicates that the Programme Weighting Factor is A

Non-externally certificated non-FE other provision (not Skills for Life) to be used for ACL or ESF funded learning which does not lead to a certificated qualification

g. The codes for non-externally certificated non-FE other provision (not Skills for Life) are formatted as shown in the example below. These codes use the tier 2 Sector Subject Area categories and include provision for both internally-certificated provision and non-certificated provision. These codes can be used for ACL and ESF.

Z9OAC034 Non-externally-certificated non-FE other provision, tier 2 Sector Subject Area 3.4

Z9OAC indicates that the code is for non-externally-certificated non-FE other provision
 034 indicates that the code is in Sector Subject Area 3.4 (Environmental Conservation)

EDEXCEL Conversion Codes

h. The codes for Edexcel conversion codes to be used for FE are formatted as shown below. These codes use a type identifier, then notional NVQ level, Sector Subject Area tier 1 and programme weighting factor. Please note that only codes with combinations of conversion specified by EDEXCEL, SSA and PWF will be created.

Code Structure:

- Z Prefix for class code
- N/F Type of conversion
 - N Indicates Edexcel BTEC National Conversion Code **or**
 - F Indicates Edexcel First Conversion Code
- Degree of conversion
 - 1 From award to certificate
 - 2 From certificate to diploma
 - 3 From award to diploma
- Notional NVQ level (1-5)
- Sector Subject Area, tier 2, using a leading zero when required, for example, 012 for SSA 1.2
- Programme Weighting Factor

An example is shown below:

A learner enrolls on the BTEC National Award in Agriculture (aim reference 10018815). After achieving this aim, the learner then decides to try the BTEC National Diploma in Agriculture. Since they have the award, which nests in the diploma, the provider uses a conversion code for National Award to National Diploma in Sector Subject Area 3.1 with Programme Weighting Factor E. All these BTEC National aims are at level 3. The code the provider would use in the ILR to generate the correct amount of funding and take account of the learner’s previous work would be **ZN33031E**.

4. LSC WBL-Funded Provision Only

The following codes are available for specific WBL provision in 2007/08.

Code	Title
XE2E0001	Entry to Employment
XNVQELV1	NVQ Level 1 Equivalent
XPREENLV	Pre-Entry Level Learning Aim within an E2E Programme
XENTRYLV	Entry Level Learning Aim within an E2E Programme
CUNAE2E1	Unit(s) within an E2E Programme of approved external qualification(s)
CUNEE2E1	Unit(s) within an E2E Programme of external qualification(s) which are not approved
CFRCOMCA	Framework Completion Code – Funding Category A
CFRCOMCB	Framework Completion Code – Funding Category B
CFRCOMCC	Framework Completion Code – Funding Category C
CFRCOMCD	Framework Completion Code – Funding Category D
CFRCOMCE	Framework Completion Code – Funding Category E

Code	Title
CFRCOMCF	Framework Completion Code – Funding Category F
CFRCOMCG	Framework Completion Code – Funding Category G
CFRCOMCH	Framework Completion Code – Funding Category H
CFRCOMCI	Framework Completion Code – Funding Category I
CFRCOMCJ	Framework Completion Code – Funding Category J
CFRCOMCK	Framework Completion Code – Funding Category K
CFRCOMCL	Framework Completion Code – Funding Category L
CFRCOMCM	Framework Completion Code – Funding Category M

Key skills qualifications studied within the WBL funding stream should be recorded using the specific learning aims available on the learning aim database (LAD). For example, OCR Key Skills in Information and Communication Technology - Level 1 should be recorded using learning aim code 10003289.

Other provision Skills for Life courses studied within the WBL funding stream should be recorded using the Skills for Life other provision class codes listed in section 3(d). Where approved qualifications are being offered, the specific learning aim for the qualification from the LAD, should be used.

5. LSC ESF-Funded Provision and Provision Recorded on ESF Short Record Only

ESF provision should be coded using a specific learning aim code from the LAD if an accredited qualification is being delivered. Use a code from section 2, LSC Funded Provision, if there is a relevant code available. The following codes are available for 2007/08 but should only be used when a more specific code is not available.

Code	Title
XESF0001	Co-financed ESF provision not leading to a recognised qualification or other learning aim on the learning aim database
XMAT0001	Small programmes

6. Background on the Sector and Subject Areas

The sector subject areas (also called sector subject categories) have been introduced as a single framework of sectors and subjects to categorise qualifications. The remit to develop this framework was received from ministers by the regulatory authorities (QCA, ACCAC and CCEA).

This common framework will be used across relevant education agencies and bodies in England, Wales and Northern Ireland, and the LSC is committed to using this categorisation for planning and reporting for the 2006/07 year.

TABLE 1

Tier 1 Sector Subject Areas

SSA Tier 1 Code	SSA Tier 1 Description
01	Health, Public Services and Care
02	Science and Mathematics
03	Agriculture, Horticulture and Animal Care
04	Engineering and Manufacturing Technologies
05	Construction, Planning and the Built Environment
06	Information and Communication Technology
07	Retail and Commercial Enterprise
08	Leisure, Travel and Tourism
09	Arts, Media and Publishing
10	History, Philosophy and Theology
11	Social Sciences
12	Languages, Literature and Culture
13	Education and Training
14	Preparation for Life and Work
15	Business, Administration and Law

TABLE 2

Tier 2 Sector Subject Areas

SSA Tier 2 Code	SSA Tier 2 Description
01.1	Medicine and Dentistry
01.2	Nursing and Subjects and Vocations Allied to Medicine
01.3	Health and Social Care
01.4	Public Services
01.5	Child Development and Well Being
02.1	Science
02.2	Mathematics and Statistics
03.1	Agriculture
03.2	Horticulture and Forestry
03.3	Animal Care and Veterinary Science
03.4	Environmental Conservation
04.1	Engineering
04.2	Manufacturing Technologies
04.3	Transportation Operations and Maintenance
05.1	Architecture
05.2	Building and Construction
05.3	Urban, Rural and Regional Planning
06.1	ICT Practitioners
06.2	ICT for Users
07.1	Retailing and Wholesaling
07.2	Warehousing and Distribution
07.3	Service Enterprises
07.4	Hospitality and Catering
08.1	Sport, Leisure and Recreation
08.2	Travel and Tourism
09.1	Performing Arts
09.2	Crafts, Creative Arts and Design
09.3	Media and Communication
09.4	Publishing and Information Services
10.1	History
10.2	Archaeology and Archaeological Sciences
10.3	Philosophy
10.4	Theology and Religious Studies
11.1	Geography
11.2	Sociology and Social Policy
11.3	Politics
11.4	Economics
11.5	Anthropology
12.1	Languages, Literature and Culture of the British Isles
12.2	Other Languages, Literature and Culture

SSA Tier 2 Code	SSA Tier 2 Description
12.3	Linguistics
13.1	Teaching and Lecturing
13.2	Direct Learning Support
14.1	Foundations for Learning and Life
14.2	Preparation for Work
15.1	Accounting and Finance
15.2	Administration
15.3	Business Management
15.4	Marketing and Sales
15.5	Law and Legal Services