

**Jobcentre Plus and Local LSC
Joint Delivery Plan 2007- 2008**

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Date 2nd November 2007



Leading learning and skills



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1. Introduction:

1.1 National Perspective and Background

The joint local delivery planning process is a well-established feature of the employment and skills partnership between LSC and Jobcentre Plus. The publication side by side on 18 July 2007 of “In Work - Better Off: Next Steps to full employment” and “World Class Skills” – the Leitch implementation plan - provides a clear strategic basis for integrating employment and skills services. Delivering this service will require Jobcentre Plus to find the right balance for its customers between looking for work and developing their skills. The LSC will be able to focus skills for jobs provision on these customers. This document provides a common template to support LSC and JCP staff in the joint planning process and achievement of measurable employment and skills objectives.

It is intended that plans will cover any area of joint activity which the two organisations find useful to meet local needs, and for LSC partners, this will be used to support implementation of national and regional priorities.

The emergence of City Strategies and Local Area Agreements, and recent developments, such as Local Employment Partnerships and skills for jobs, increasingly require that joint local delivery planning processes are integrated within wider planning processes as well as the JCP/LSC’s business cycle.

At the same time, there is a continued need for delivery plans to include more measurable and specific objectives to demonstrate that the integration of employment and skills services is delivering results as outlined in the LSC’s Statement of Priorities and JCP Business Plan .

This template is designed to ensure that plans are consistent with the priority activities on which both organisations are working together whilst maintaining the flexibility to address regional and local priorities and needs, and to respond to emerging developments agreed at national level, but implemented regionally, including the roll-out of Local Employment Partnerships; implementation of Service Level Agreements for New Deal for Lone Parents and New Deal for Partners; and deployment of the Sector Employability Model.

1.2 Regional Perspective

1.2.1 Jobcentre Plus and LSC in the North East

The area which Jobcentre Plus North East serves extends from the Scottish border in the north to the boundary formed with Yorkshire in the south, and from the Cumbrian border in the west, to the North Sea. It has a total population of around 2.5 million. Led by our Customer Services Director, Dominic Brankin, the Senior Leadership Team (SLT) is responsible for deciding the region's strategic objectives and direction. The SLT comprises our three District Managers (Tees; South Tyne and Wear Valley; and Northumbria), the head of our Regional Fraud and Programme Protection Team, and the Director's Office Functional Heads.

The LSC's North East regional office covers the same geographical area as Jobcentre Plus North East. The LSC has 12 local Partnership Areas: Northumberland, Gateshead, Newcastle upon Tyne, North Tyneside, South Tyneside and Sunderland (Partnership Area – North) and Darlington, Durham, Hartlepool, Middlesbrough, Redcar & Cleveland and Stockton-on-Tees (Partnership Area – South). Led by the Regional Director, Chris Roberts, the LSC's Regional Management Team includes the Regional Director of Skills, the Regional Director of Learning, Planning and Performance, the Regional Director of Finance and Resources, and the two Directors of Partnership Areas, North and South.

Our joint working activities to date have resulted in significant added value to the service offered to individual customers as well as our support to partnerships within the region. Examples include:

- We are recognised as key players in the development of the Regional Employability Framework; this has already started to have an impact on the way the region contracts for services.
- Greater numbers of offender markers are being recorded on LMS than ever before, resulting in our being able to offer more support and track customers through into employment. Employment and Benefit Surgery Advisers and OLASS tutors are working together to inform customers and New Claims Advisers of further support needs.
- Participants on Personal and Community Development Learning provision are engaging in Information Advice and Guidance support, offering them the opportunity to start on the route to employment.
- Local Jobcentre Plus teams have agreed individual targets for referrals to LSC-funded IAG provision. The great majority of the 1335 appointments to meet a Next Step adviser have been held on Jobcentre Plus premises.
- The co-operation and networking with LSC colleagues in producing the 2007 ESF Co-Financing Plan - ensuring both plans avoid duplicating activities whilst ably representing a cohesive approach to meeting local and regional needs - was praised by Government Office for North East, ESFD and the Commission.
- Regional work on Basic Skills resulted in our proposals for enhancements to the new Employability Skills Provision being accepted. The Phase 3 programme in North Tyneside was highlighted as a national example of good practice.

1.3 The North East Economic Picture

1.3.1 Employability

The North East has the second highest level of inactivity among its population of any region (31%, compared with the national average of 27%). Although the number of workless people in the region has fallen from 12% between 2000 and 2006 (compared with a national average of 4%), the North East still has an estimated 450,000 adults out of work.

Economic inactivity is higher among women than among men, and is highest among the youngest and oldest age groups. Most significantly, 38% of adults aged 50–retirement were either economically inactive or unemployed. The level of economically inactive among this age group was much higher in the North East than in England (29%). Around 11% of the region's population – 173,400 people – were claiming Incapacity Benefit or Severe Disablement Allowance in Spring 2006, compared with 7% nationally. Almost 60% of claimants were male. Their age profile was skewed towards older people.

1.3.2 Skills Issues

According to the Leitch Review of Skills, the UK lags behind most successful economies, and a major reason for this is a weakness in our skills base. Emerging economies, such as China and India, have a competitive advantage in labour-intensive industries owing to their relatively low labour costs. Simultaneously, many established and emerging economies are also rapidly increasing the proportion of their workforces with higher level qualifications.

The North East faces significant challenges to raise the skills levels amongst adults. Over 50% of the North East's adult population have low level skills, compared to the national figure of 35%.

A deficit in skills has a major impact on employers, as almost a quarter of the vacancies in the North East in 2005 were due to a shortage of applicants with the required skills. Skills gaps were common in the following sectors:

- Associate Professional and Technical Occupations
- Sales and Customer Services
- Entry Level Occupations

The Regional Economic Strategy 2006/2016 sets out some of the key skills challenges faced by the North East:

Demand Side

- Low demand for higher level skills – need to stimulate demand from employers for higher levels skills
- Low representation of managerial and professionals – the North East workforce is under-represented in high skill occupations and over-represented on low skill occupations. Forecasts suggest that this trend will continue.
- Below-average earnings for most occupations and sectors – wage levels in the North East are below the national average, and this contributes to the migration of workers from the region, particularly amongst high-skill occupations where the wage gap is greatest.

Supply Side

- Below average academic performance – poor educational attainment by young people perpetuates the skills shortages
- Increased supply of graduates – there is a significant gap between the North East and the national average for higher skilled workers
- Poor skills for life – a significant proportion of the region’s adults still have low levels of basic literacy and numeracy which limits participation in learning and/or employment
- Lower than average economic activity rates – economic activity rates in the North East limit the available workforce for economic growth, and contribute to socio-economic deprivation in the region.
- An ageing and declining population – while the ageing population is a national phenomenon, outward migration of young people is exacerbating the problem in the North East and reducing the potential supply of skilled labour.
- Accessibility – for many, particularly those in rural areas, issues of access to training opportunities area a barrier.

1.4 Regional Priorities

1.4.1 JCP LSC Joint Delivery Plan and The Regional Employability Framework

JCP and LSC are integral to the Regional Employability Framework (REF) and much of this 2007/08 plan will be delivered within this framework. The REF is essentially an agreement between the key stakeholders in the region:

- Jobcentre Plus
- Learning and Skills Council
- Regional Skills Partnership
- One North East

- North East Employer Coalition
- Representation from the four sub-regions including City Region Consortia and local authorities

The three delivery principles which underpin the REF are:

- Improved engagement of economically inactive residents and priority groups
- Co-ordinated delivery of employability support and training services, focused around the needs of the individual
- Supporting employers to recruit workless residents and retain and progress people within the workforce.

1.4.2 Integrated Skills and Employment and the North East

The REF is the North East's offer to integrate skills and employment, and both JCP and LSC are fully signed up to the framework. It will provide a single accessible network of support which meets the needs of both employers and businesses.

The REF will improve joint planning between JCP and the LSC and - importantly – employers. This will create a more efficient system, allowing JCP and LSC to focus on their strengths to meet the key objective of getting people back into work.

It will create an employment ladder which makes it easy for people to access help, and provides a clear path from initial engagement with voluntary groups and other local agencies, through to better support for them once they have started work. This will, in turn, ensure that people go on to get better quality and high paid jobs.

The creation of a common assessment and tracking system between all agencies, together with a clearer structure, will ensure that customers do not slip out of the system.

Employers will benefit from the REF, as they will be offered access to a wider pool of job-ready candidates and be more involved with the design of programmes to help meet their specific skills and recruitment needs.

1.5 Roles and Responsibilities

Regional managers will support the development and implementation of the plan in conjunction with operational colleagues. They will lead or facilitate discussions with national and regional partners to initiate, explore or develop initiatives.

Sub-regional teams from JCP and local partnership teams within the LSC will support/guide the development of initiatives with local and operational knowledge. They will implement pilots/projects or mainstream provision, where appropriate. Sub-regional teams will maintain local partnerships, cascading developments and escalating issues or barriers. Colleagues progressing initiatives linked to individual tasks need to take ownership of the activities listed in the plan ensuring progression, completion and reporting.

Stage 1 - For each task area, both organisations will identify a representative to take the regional lead who will liaise with colleagues progressing initiatives linked to that task. The regional JCP/LSC lead will agree who will submit a brief quarterly regional update, and its content, on behalf of both organisations. This update will provide a progress report including a proposed RAG rating and the reasons for the rating. If the RAG rating is amber or red, the update will also provide proposals to resolve the issues preventing achievement. Updates will be sent to the plan co-ordinator by stage 1 due date.

Stage 2 - The regional managers accountable for the plan will review the quarterly return, confirm the appropriateness of the individual updates and recommend a RAG rating.

Stage 3 - Regional Directors and District Managers meet to agree and sign off the updates and forward plan.

Stage 4 - Regional accountable managers forward the plan to respective national teams

1.6 Risk Rating

The residual risk of each priority is rated using the Red Amber Green (RAG) system as described below. The RAG rating indicates the current control rating based on the effectiveness of actions taken, and is intended to show the movement of risk throughout the year. This system can be used to indicate at a glance which risks managers need to be concerned with, and their collective impact on the delivery of the objective.

Rag Rating	Definition Individual risk	Overall risk to delivery of the objective / accountability to be also shown on risk register
Red	The risk has not been managed down to an acceptable level and is likely to occur unless urgent action is taken to introduce new mitigation actions.	The risks are not controlled, or we have insufficient assurance that they are controlled, to an acceptable level and it is likely that the objective/accountability will not be achieved/fulfilled without further action.
Amber /Red ↑	The risk is increasing or decreasing (indicated by arrows) from ↓the previous rating as some elements of the risk require substantial attention but some require only improvements.	
Amber	There are some areas for improvement required to mitigate the risk to an acceptable level.	The risks are not controlled, or we have insufficient assurance that they are controlled, to an acceptable level and there is a possibility that the objective/accountability will not be properly discharged without further action.
Amber/ Green ↑	The risk is increasing or decreasing (indicated by arrows) from ↓the previous rating as some elements of the risk require improvements but others are good.	
Green	The risk has been managed to an acceptable level.	The risks are controlled to an acceptable level and we have adequate assurances to believe that the objective/accountability will be achieved/fulfilled

National Priority

NP 1 Skills for Life

Priority / Objective			Overall Leads: Alan Taylorson (LSC) and Steven Martin (JCP)	
NP1.1 To deliver the Employability Skills Programme (Foundation Employability and Employability Skills strands) to an estimated 682 JCP customers in the period 1 August 2007 to 31 July 2008.			Justification for RAG rating (To be completed by overall leads) Green Rating based on the current enthusiasm of JCP front line staff. JCP regional and district staff were involved in planning the mix of provision, the distribution by district and the identification of key delivery sites.	
Milestones 07/08	Lead	Timescale	Progress	Date Completed
NP 1.1.1(Provision commenced 1 August 2007) Starts to be monitored through (initially) monthly review meetings involving JCP regional and district, LSC and Working Links staff. Any necessary remedial action to be identified and agreed.	Alan Taylorson (LSC) Steven Martin (JCP)	Monthly		
NP 1.1.2 South Tyne and Wear Valley to achieve a total of 60 employability skills starts per quarter.	Carole Parker (STWV)	Quarterly		
NP 1.1.3 Tees Valley to achieve 50 employability skills starts per quarter.	Chris Graham (Tees)	Quarterly		
NP1.1.4 Northumbria to achieve 62 employability skills per quarter.	Carole Robson	Quarterly		

National Priority

NP 2 Regional Employability Framework (REF)

This is the regional approach to integrating employment and skills in conjunction with the Regional Skills Partnership. The REF links closely with skills for jobs - the LSC's offer to move economically inactive people into sustainable employment. Skills for jobs, like the REF, will ensure effective progression pathways for learners including support while they are in employment. It will ensure relevant provision is delivered to meet the needs of employers whilst creating a pipeline of learners to Train to Gain.

Priority / Objective	Overall Leads: Pauline Watson (LSC) and Dave Wright (JCP)	
Overall RAG rating for NP2 Amber Green		
NP 2.1 Support the development of regional, sub-regional and local employability frameworks, including City Strategy pathfinders, DAF etc	Pauline Watson (LSC) Dave Wright (JCP)	Justification for RAG rating (To be completed by leads) Amber As the REF moves to implementation at a local and sub-regional level, these networks are in the early stages of development. It is not yet clear on the extent of any difficulties or barriers which may arise through this work
NP 2.2 Ensure effective and successful implementation for the new ESF programme, 2007 – 2013, in line with the REF and ensure maximized impact from the current ESF programme	Iain Wishart (LSC) Ann Westland (JCP)	Green Green rating carried over from 2006/07 plan.
NP 2.3 Develop responses to sector needs and priorities by working with SSCs, providers and employers to develop and promote occupational routeways	Petrina Lynn (LSC) Dave Wright (JCP)	Green Green rating carried over from 2006/07 plan.

Priority / Objective		Overall Leads: Pauline Watson (LSC) and Dave Wright (JCP)		
NP 2.4 To successfully deliver £1.65M of skills for jobs activities and identify good practice from the implementation. This is a one-off investment in skills for jobs.		Hassan Kajee (LSC) Dave Wright (JCP)		Green New provision for the LSC requiring JCP, LSC and providers to be aware of the principles behind skills for jobs. Some challenging targets to meet.
Milestones 07/08	Lead	Timescale	Progress	Date Completed
NP 2.1.1 Direct investment of flexible resources to complement or gap fill against regional, sub-regional, local frameworks.	Area North Ian Jones (LSC) Fred Foster/ Dave Peebles (JCP)	March 08		
	Area South Nick James (LSC) Steve Davison (JCP)	March 08		
NP 2.1.2 Support the development and influence the implementation of policy and strategic initiatives in the Tees Valley Unlimited, Tyne and Wear Employment Consortia, Northumbria LSP and Durham LSP Partnerships .	Tees Valley Nick James (LSC) Steve Davison (JCP)	By January 2008		
	Tyne and Wear Ian Jones (LSC) Dave Peebles / Fred Foster (JCP)	By November 2007		

Priority / Objective			Overall Leads: Pauline Watson (LSC) and Dave Wright (JCP)	
NP 2.1.3 Support the development of Employment and Skills Boards on receipt of direction from the Commission	Tees Valley Nick James (LSC) Steve Davison (JCP)	In place by March 2008 Up and running by April 2008		
	Tyne and Wear Ian Jones (LSC) Dave Peebles / Fred Foster(JCP)	In place by March 2008 Up and running by April 2008		
NP 2.1.4 Implement proposals from REF subgroup considering development of employability frameworks in rural areas eg Northumberland and Durham.	Durham Nick James (LSC) Dave Peebles (JCP)	By April 2008		
	Northumb-erland Ian Jones (LSC) Fred Foster (JCP)	By April 2008		
NP 2.1.5 Influence decisions and develop activities to support achievement of Local Area Agreements.	Area North Ian Jones (LSC) Fred Foster/ Dave Peebles (JCP)	By April 2008		

Priority / Objective			Overall Leads: Pauline Watson (LSC) and Dave Wright (JCP)	
	Area South Nick James (LSC) Steve Davison (JCP)	By April 2008		
NP 2.1.6 Influence decisions and develop activities to support achievement of Multiple Area Agreements in the Tees Valley Unlimited and Tyne and Wear Employment Consortium partnerships.	Area North Ian Jones (LSC) Fred Foster/ Dave Peebles (JCP)	By June 2008		
	Area South Nick James (LSC) Steve Davison (JCP)	By June 2008		
NP 2.2.1 Work together at regional level when developing ITTs to ensure that joint provision meets the needs of customers by agreeing activities to be delivered and project specifications , ensuring all activities are aligned with the Regional ESF Framework	Iain Wishart (LSC) Ann Westland (JCP)	By 28.10 .07 for the LSC ITT and by 21.11.07 for the Jobcentre Plus ITT		
NP 2.2.2 Attend and contribute to appraisal/ratification panels (ESF and mainstream) to eliminate duplication of provision.	Iain Wishart (LSC) Ann Westland (JCP)	On agreement of dates for panels		
NP 2.2.3 Communicate unexpected developments and issues that may impact on regional ESF expenditure and performance	Iain Wishart (LSC) Ann Westland	Ongoing		

Priority / Objective			Overall Leads: Pauline Watson (LSC) and Dave Wright (JCP)	
	(JCP)			
NP 2.2.4 Ensure formal review of activities take place; that robust Governance arrangements are in place and that a clear escalation route is available to discuss issues and good practice across all levels within the two organisations.	Iain Wishart (LSC) Ann Westland (JCP)	In line with the formal quarterly review of the Joint Plan		
NP.2.3 Routeways				
NP 2.3.1 Review terms of reference, membership and continuing requirement for RSP occupational routeway task and finish group to ensure that it is fit for purpose.	Petrina Lynn (LSC) Dave Wright (JCP)	December 07		
NP 2.3.2 Identify and consider opportunities to test routeways and funding sources for demand-led models	Petrina Lynn (LSC) Dave Wright (JCP)	Ongoing as routeways are developed		
NP 2.3.3 Ensure that developed routeways are posted on the RSP website, enabling them to be used by providers/employers in recruitment processes	Petrina Lynn (LSC) Dave Wright (JCP)	Ongoing		
NP 2.3.4 Support the Local Employment Partnerships initiative by developing a protocol for joint JCP/LSC working, covering each geographical area, to meet employers' needs	Hassan Kajee (LSC) Patricia Coombes (JCP)	April 2008		
NP 2.3.5 Identify planned major regeneration projects throughout all Region eg Eastgate, Science City to inform development of future provision	Nick James (LSC) Dave Wright (JCP)	December 2007		
NP 2.3.6 Work together to develop joint approaches to address the	Nick James (LSC)	February 2008		

Priority / Objective		Overall Leads: Pauline Watson (LSC) and Dave Wright (JCP)		
employment and skills needs of identified developments (in context of Skills for Jobs)	Dave Wright (LSC)			
NP 2.4 Skills for jobs				
NP 2.4.1 Maintain monthly discussions at regional and local level to ensure funding decisions are based on customer need	Hassan Kajee (LSC) Dave Wright (JCP)	Monthly		
NP 2.4.2 Identify and communicate to JCP advisers the successful contractors for Skills for Jobs	Hassan Kajee (LSC) Dave Wright (JCP)	December 07		
NP 2.4.3 Skills for jobs programme outputs are monitored and delivered	Hassan Kajee (LSC) Dave Wright (JCP)	1,100 Engaged by March 08 364 into jobs by October 08		

National Priority

NP 3 Train to Gain

Priority / Objective			Overall Leads: Michael Mitchell (LSC) and Patricia Coombes (JCP)	
NP 3.1 Ensure that there are effective referral mechanisms between the skills brokerage organisation (BLNE) and Jobcentre Plus, resulting in an increased number of employers willing to consider Jobcentre Plus customers			Justification for RAG rating (To be completed by overall leads) Amber/Green Although regional Protocol now signed by LSC, JC+ & BLNE regular review meetings, (to really change/improve the way we work together to improve the service to employers), have yet to take effect.	
Milestones 07/08	Lead	Timescale	Progress	Date Completed
NP 3.1.1 Monitor and review implementation of the Train to Gain protocol to ensure an effective referral mechanism between BLNE (Skills Brokerage organisations) and Jobcentre Plus measured via regular reviews of the Train to Gain Protocol	Susan Matthews (LSC) Carol Daniell (JCP)	Quarterly – next one in Dec 07		
NP 3.1.3 Develop and implement a diagnostic approach to identify employer recruitment needs	Susan Matthews (LSC) Carol Daniell (JCP)	November 2007		
NP 3.1.4 Review implementation of the	Susan	Quarterly –		

diagnostic tool to ensure that it is fit for purpose and operating effectively - at quarterly protocol meetings	Matthews (LSC) Patricia Coombes (JCP)	from December 07		
NP 3.1.5 Continue to raise awareness of the Train to Gain offer to employers with Jobcentre Plus staff across the region through presentations by BLNE to JCP staff. To include marketing of JCP as the appropriate recruitment agency for the employer	Susan Matthews (LSC) Carol Daniell (JCP)	At least two sessions per District December 2007		

National Priority

NP 4 Information Advice and Guidance

Priority / Objective		Overall Responsibility: Alan Taylorson (LSC) and Steven Martin (JCP)		
Overall RAG Rating GREEN				
NP 4.1 To increase the number of JCP customers who are directly referred from Jobcentre plus advisers to nextstep from 2868 in 2006-2007 to 3156 in 2007-2008 (10% stretch)	Gill Forth (LSC) Steve Martin (JCP)	Justification for RAG rating (To be completed by overall leads) Green The processes and reporting procedures have evolved over the past two years . Slippage is identified and actions agreed with the various parties so these targets are achievable		
NP 4.2 JCP to make 100 referral appointments to Tees Valley Skills Coaching	Lynne Wood (JCP) Ann Wilson (LSC)	Green Green rating carried over from 2006/07 plan.		
NP 4.3 To explore with JCP the implications and any implementation activities required re for joint working in the context of the development of the new adult careers service.	Gill Forth (LSC) Steve Martin (JCP)	Amber This will be dependent on both DIUS and LSC national office and announcements about the proposed new service		
Milestones 07/08	Lead	Timescale	Progress	Date Completed
NP 4.1.1 Tees Valley District will make 77 direct referral appointments per month to Next Step Provision (Tees Valley Next Step Core Contract)	Trevor Mortlock (JCP) Ann Wilson (LSC)	1 October 2007-30 Sep 2008		
NP 4.1.2 South Tyne and Wear Valley District will make 72 direct referral appointments per month to Next Step Provision (Durham Next Step Core Contract)	Carole Parker (JCP) Jill Field (LSC)	1 October 2007-30 Sep 2008		
NP 4.1.3 South Tyne and Wear District	Carole	1 October		

will make 36 direct referral appointments per month to Next Step Provision (Tyne and Wear Next Step Core Contract)	Parker (JCP) Ray Malecki (LSC)	2007-30 Sep 2008		
NP 4.1.4 Northumbria District will make 56 direct referral appointments per month to Next Step Provision (Next Step Tyne and Wear Core Contract)	Carole Robson/Deborah Parmley (JCP) Ray Malecki (LSC)	1 October 2007-30 Sep 2008		
NP 4.1.5 Northumbria District will make 22 direct referral appointments per month to Next Step Provision (Northumberland Next Step Core Contract)	Carole Robson/Deborah Parmley (JCP) Louise Woodman (LSC)	1 October 2007-30 Sep 2008		
NP 4.1.2 Monitor progress on IAG referrals and, where appropriate, develop and agree remedial action, via quarterly Quarterly Regional IAG meetings.	Steven Martin (JCP) Gill Forth (LSC)	Next meeting scheduled for 12.12.07		
NP 4.2.1 JCP to make 100 referral appointments to Tees Valley Skills Coaching trial	Lynne Wood (JCP) Ann Wilson (LSC)	1 October 2007-31 March 2008		
NP 4.3.1 Monitor progress on development of the new adult careers service and agree a joint forward action plan	Steve Martin (JCP) Gill Forth (LSC)	By 31 December 2007		

National Priority

NP 5 OFFENDERS LEARNING AND SKILLS SERVICE

Priority / Objective			Overall Responsibility: Chris Dixon (LSC) and Steven Martin (JCP)	
<p>NP 5.1 To achieve a co-ordinated, joined up approach to the offender learning and employment journey in line with the Green Paper Reducing Re-offending through Skills and Employment. . In doing so contribute towards field-specific measurements of success used by Government Office North East.</p> <p>NP 5.2 To achieve a 10% increase on job placements for identified ex offenders leaving JCP benefits to enter employment. (figures will be entered by end of November, not currently available due to JOT limitations.</p> <p>NP 5.3 Investigate funding opportunities through JCP/ESF co-financing activity to provide added value to the OLASS service</p>			<p>Justification for RAG rating (To be completed by overall leads)</p> <p>AMBER – Although the working party established it is in its infancy. The National Probation Service will have a key part to play in this group. Job developer is only in post for one year.</p>	
Planned Milestones 07/08	Lead	Timescale	Progress	Date Completed
NP 5.1.1 Establish an “offender in the Community” working party to develop systems and processes to facilitate a partnership approach amongst key agencies to address offender resettlement.	John Egan (LSC) Steven Martin (JCP)	By November 08		
NP 5.1.2 Assess the impact of partnership activities by reviewing quarterly the numbers of identified ex-offenders leaving JCP benefits to enter into employment.	Chris Dixon (LSC) Steven Martin (JCP)	Quarterly – via JCP data		
NP 5.1.3 Ensure all relevant partners (JCP, Probation, NOMS, LSC) are informed/consulted in relation to the development/ implementation of any new provision/services available to	Steven Martin (JCP) Chris Dixon (LSC)	Monthly through relevant existing LSC led		

offenders		meetings		
NP 5.2.1 Tees Valley to achieve (figure to be inserted end of November) offender job entries.	Dorothy Bowmaker (Tees)	Quarterly		
NP 5.2.2 Northumbria to achieve (figure to be inserted end of November) offender job entries.	Julia Knox (Northumbria)			
NP 5.2.3 South Tyne and Wear Valley to achieve (figure to be inserted end of November) offender job entries.	Jason Livingston (STWV)			
NP 5.2.3 Work together to ensure that the ESF EQUAL-funded Support Guide for Employers 'Recruitment and Retention of Ex-Offenders' is made available to all relevant organisations in the north east.	Chris Dixon (LSC) Steven Martin (JCP)	Circulation methods to be defined by end of January 2008		
NP 5.3.1 Identify, discuss and propose services to be funded through ESF/co financing plans	Chris Dixon (LSC) Steven Martin (JCP)	By January 2008		

Regional/Local Priorities

RP 1 Apprenticeships – Dave Barber (LSC) and Steven Martin (JCP)

Priority / Objective			Overall Responsibility: Dave Barber (LSC) and Steven Martin (JCP)	
RP1.1 To increase the number of JCP customers who are referred by Jobcentre Plus advisers to Apprenticeship opportunities from 90 in 2006-2007 to 99 2007-2008 (10% stretch)			Justification for RAG rating (To be completed by overall leads) Green Referral mechanisms now established across the region. Joint evaluation and review arrangements are also in place to ensure all partners are alerted at an early stage if the mechanisms are failing to operate as expected	
Milestones 07/08	Lead	Timescale	Progress	Completed / update
RP 1.1.1 Tees Valley District will make 33 referrals to Apprenticeship opportunities (through Meridan)	Dave Barber (LSC) Dorothy Bowmaker (JCP)	01.10.07 to 30.09.08		
RP 1.1.2 Northumbria District will make 33 referrals to Apprenticeship opportunities (through Meridan)	Dave Barber (LSC) Carole Robson/Deborah Parmley (JCP)	01.10.07 to 30.09.08		
RP 1.1.3 South Tyne and Wear Valley District will make 33 referrals to Apprenticeship opportunities (through Meridan)	Dave Barber (LSC) Carole	01.10.07 to 30.09.08		

	Parker (JCP)			
RP 1.1.4 Monitor progress and identify and agree any remedial or performance improvement activity via quarterly meetings between LSC/JCP and Meridan	Dave Barber (LSC) Steven Martin (JCP)	Next meeting scheduled for 12.12.07.		

RP 2 Apprenticeships for Adults– Sue Thompson (LSC) and Sheila Stowers (JCP)

Priority / Objective			Overall Responsibility: Dave Barber (LSC) and Steven Martin (JCP)	
Objectives and milestones to be added after discussions with LSC & JCP have taken place by 23 rd November 2007			Justification for RAG rating (To be completed by overall leads) Green	
Milestones 07/08	Lead	Timescale	Progress	Completed / update

Regional/Local Priorities

RP 3 Addressing the needs of young people in the NEET group

Priority / Objective			Overall Responsibility: Jane Spence (LSC) and Sheila Stowers (JCP)	
RP 2.1 To reduce the numbers of customers within the NEET category in North East Region by seeking ways to provide new opportunities for NEET customers to engage in provision and employment during the period 1/10/07 to 30/10/08.			Justification for RAG rating (To be completed by overall leads) Green This objective is new to this years plan, and milestones may alter as progress is made.	
Milestones 07/08	Lead	Timescale	Progress	Date Completed
RP 2.1.1 Review Jobcentre Plus' role in local 14-19 partnership meetings and identify joint actions that can be taken to ensure the NEET group has access to all employment and training opportunities available	Jane Spence (LSC) Sheila Stowers (JCP)	By 31 December 07		
RP 2.1.2 JCP to have representation on the NEET subgroup of the LSC Regional 14-19 group	Jane Spence (LSC) Sheila Stowers (JCP)	By 31 December 07		
RP 2.1.3 Ensure the needs of the NEET group especially employment with training are reflected within REF developments.	Sheila Stowers (JCP) and Jane Spence (LSC)	April 08		