



European Union
European Social Fund
Investing in jobs and skills

LSC NORTH WEST

ESF PROCUREMENT ROUND JUNE 2009

QUESTIONS RAISED AND RESPONSES PROVIDED



Leading learning and skills

NW/ADULT/S38	North West including the Merseyside Phasing-In Area - Personal Development Programme - Personal Best –The Event Volunteer Award Programme		
Question	Answer	Date of Response	
NO QUESTIONS RECEIVED			

NW/ADULT/S39	Merseyside Phasing-In Area - Executive / Graduate Retention Routeway to Employment		
Question	Answer	Date of Response	
Will participants in the programme be entitled to re-imburement of travel costs? If yes will additional monies be made available to the successful tenderee to re-imburse said travel costs to participants?	Travel costs are an eligible item of expenditure and the envisaged costs for this item should be included in your proposal. There is not a separate pot of funding available.	16-7-09	
What is the criteria for underemployed and unemployed graduate or unemployed manager? Can this project work with any unemployed or underemployed graduate? Are graduates eligible for Train To Gain as they already have higher than NVQ4 qualifications?	Just to clarify, as per the target group section of the specification, this programme is for unemployed graduates and unemployed people with managerial experience. All employed staff can benefit from Train to Gain, however, certain NVQs will not be fully funded as the beneficiaries have already achieved a first level 2 qualification. Providers should refer to Train to Gain guidance to understand which subsequent level 2 qualifications can be fully funded.	14-7-09	
Could you please provide additional guidance relating to what form of training is envisaged by the LSC to deliver the last of the 4 core training aim within the 100 hours (Aim = Job / project placement related training opportunities that could relate to local 'future jobs fund' opportunities). Our understanding of the 'future jobs fund' scheme is that the programme will develop newly created jobs that lasts for at least 6 months for at least 24 hours / week.	The LSC is not prescriptive about the training required, training in this instance should be responsive to individual and company needs for the position. Training can be delivered prior to employment or placement. It is assumed that whilst employed beneficiary learners will progress to further training such as Train to Gain.	22-6-09	

NW/ADULT/S39	Merseyside Phasing-In Area - Executive / Graduate Retention Routeway to Employment	
Are we right to assume: a) that the training to support this aspect is probably of a technical nature which will support an individual to access a specific job. b) that the training must be undertaken prior to individual starting the 6 month long job, or can this training be done whilst the individual is on-the-job, as such an approach would allow the employers / employees training needs to be matched more effectively		

NW/EMPLOYER/S36	Merseyside Phasing-In Area –Training In-Company Mentors to Support Employee Retention	
Question	Answer	Date of Response
Specification states NCFE L2 Mentoring award but it appears to be under development at present. ILM have similar award but is listed at L3. Please confirm level of award required is 2 OR 3, and if there are options to work with other Awarding Bodies awards.	The NCFE level 2 in work based support and mentoring is on the LSC's Learning Aims Database (LAD) and is not under development, it is qualification ref number 500/2003/1.	9-7-09
Under the deliverables - ID C3 - companies engaged - 150. Can the 150 be used for more than one beneficiary in the same company - ie: if there were 10 employees in one company would that be 10 employers engaged or just one employer ?	This will be treated as one employer. However, it may be the case that a number of larger employers would wish to train a number of mentors. For planning purposes we have assumed that the 150 employers will generate 360 starts (i.e. employees engaged)	7-7-09

NW/EMPLOYER/S37	Cheshire & Warrington and Lancashire - Train the Trainer	
Question	Answer	Date of Response
NO QUESTIONS RECEIVED		

NW/EMPLOYER/S38	North West including the Merseyside Phasing-In Area - Supporting the growth in Apprenticeships for Adults	
Question	Answer	Date of Response
What is meant by "NVQ equivalent". We are proposing to deliver the relevant parts of apprenticeship frameworks. Are you therefore looking for the proposed volumes of each framework in these boxes?	The details on NVQ Equivalency are available in the ESF Guidance at http://www.esf.gov.uk/docs/application_guide_-_glossary_and_Annexes.pdf In responding to "the qualifications which will be delivered by your proposal, the number of each qualification to be delivered and the qualification's NVQ equivalent" you should provide as comprehensive a response as possible within your bid, reference	16-7-09

NW/EMPLOYER/S38 North West including the Merseyside Phasing-In Area - Supporting the growth in Apprenticeships for Adults		
Question	Answer	Date of Response
	may be appropriate to other elements of your bid (e.g. Part D)	
When deciding the unit cost of provision, is there any set guidance? For example, is a bidder tied to the LAD framework for unit costs proposed or is the bidder to declare own cost intention? Also, is the KS element fixed at £336 as the spreadsheet seems to indicate?	The LAD details the costs of the frameworks. The Keyskills element is fixed at £336.	15-7-09
One of our frameworks currently has no TC but from 1/8/09 the new framework which includes the diploma will have a TC but as of yet we have no scheme number for the TC and therefore no LAD reference or funding rate. I will not be able to include this information in Part D at this stage (it might take 2 weeks we are told before we get the information) - how will I be able to include any funding for this in the bid?	I suggest putting a nominal amount in (i.e. picking a similar technical certificate and using that cost) but clearly mark it as described below. We can then pick this up through contract clarification if the bid is successful.	15-7-09
We have been asked by a partner to submit the following frameworks as innovative Advanced Apprenticeship SLN GLH NVQ L3 in Leakage Control 50036270 Diploma in Water Engineering 50016556 Advanced Apprenticeship SLN GLH NVQ L3 in Controlling Process Operations 50036440 Diploma in Water Engineering 50016556 Apprenticeship SLN GLH NVQ L2 in Leakage Detection 50036142 Certificate in Water Engineering 50016982 We think they fall under the engineering frameworks and are not acceptable but our partner feels they are "innovative" and fall under civil engineering and could be acceptable. The company utilising the frameworks would be United Utilities. Could you provide guidance?	We have previously issued a Broadcast Message outlining the ineligible frameworks, if these frameworks relate to Framework Engineering 106, then these are ineligible.	15-7-09
1. Can volunteers go through apprenticeships 2. Are you expecting providers to move unemployed people on to apprenticeship or is this particularly for people who are already employed? 3. does it matter which sector we deliver in as long the apprenticeship framework in not part of the 10 framwork specified?	1 - No, they cannot. 2 - No, this specification is supporting employed people. 3. No, it does not matter which sector you deliver in as long as the apprenticeship framework is not part of the 10 frameworks specified.	15-7-09
Are there lists of apprenticeship pathways anywhere centrally or are they on the individual SSC website?	Details of the Apprenticeship Frameworks can be found at: http://www.apprenticeships.org.uk/Partners.aspx	15-7-09
It clearly states Level 3 qualifications are not ineligible. Yet you are asking for participants completing a Level 3 technical cert and have Level 3 funding of £2.3 Million. Can you please	Level 3 is only ineligible for public sector employees.	15-7-09

NW/EMPLOYER/S38	North West including the Merseyside Phasing-In Area - Supporting the growth in Apprenticeships for Adults	
Question	Answer	Date of Response
<p>explain?</p> <p>The spec details an example of a learner on NVQ in Retail Finance Services. Do these unit costs apply to all quals? If not, where can I obtain the values for the NVQs we will be delivering - Accounting, Team Leading and Management? Is the LAD funding rate applicable?</p>	<p>No, the unit cost detailed is an example and do not apply to all quals, yes, the LAD funding rates are the rates which should be used.</p>	<p>15-7-09</p>
<p>S12 deliverable does not seem to add up. £183.15 x 876 comes to £160439.40, not £214,652. Is the cost or volume incorrect?</p>	<p>The volume of S12s to be delivered should read 1,172 as we expect all beneficiaries to under key skills; therefore it is the financial value that is correct.</p>	<p>15-7-09</p>
<p>On page 5 of the specification the table of deliverables has an error. S12 shows 876 volume of participants and the payment is for 1172 participants. In the spreadsheet to be completed should the estimated cost assume all learners would need to do key skills as the specification assumes for the overall project value? Also, the message regarding the NVQ payment states that 75% of this will be paid with the rest when progressing to an apprenticeship contract. Does this mean that the £1,134.95 unit cost is equal to the 75% payment?</p>	<p>Yes, when completing the spreadsheet please assume that all participants will undertake the key skills.</p> <p>The NVQ element is made up of S2, S8, S21, and P1. All of these added together will equal the 75% of the NVQ costs. It is just an example in the contracting section of the ITT, the providers have been asked to provide the full costs of the NVQ, during contract clarification we will then change this to 75% and bring it in line with the above deliverables.</p>	<p>15-7-09</p>
<p>On the spreadsheet we would have have 2 Key Skills Units for the framework we deliver. If we have 50 learners would we enter 100 or 2 in the relevant column?</p>	<p>You will add 100 in their example. The rationale for the funding the provider needs to complete in this annex is:</p> <p>The provider needs to enter the total monetary value for the total number of frameworks being completed for the NVQ element and Technical Certificate element. The total volume of Key Skills is then entered and this will calculate the relevant amount of funding.</p> <p>i.e. if a provider is bidding for 10 of the same frameworks, they need to provide the cash amount of 10 NVQs and 10 technical certificates and then add in the volume of key skills required for these 10 frameworks.</p>	<p>9-7-09</p>
<p>Are the costings the LSC framework costings with a reduction for the part delivery of the NVQ?</p>	<p>Yes they are - however as detailed in the annex to the ITT that the provider completes, they need to give us the full cost and then we</p>	<p>9-7-09</p>

NW/EMPLOYER/S38	North West including the Merseyside Phasing-In Area - Supporting the growth in Apprenticeships for Adults																							
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	will discount it accordingly. I've just described the approach for working out the costs in a previous answer on this ITT.																							
I am finding the above part confusing. I assume we need to calculate the values from the LAD for the different components. However in section D if for example I am submitting costs for Management Level 3/Advanced App. would I detail in Column G and H the cost for the a single framework in this sector or calculate the costs for all of the frameworks we propose to deliver? Also with Column I being greyed in does this mean the Key Skill delivery costs is already pre fixed?	You need to enter the total monetary value for the total number of frameworks being completed for the NVQ element and Technical Certificate element. The total volume of Key Skills is then entered and this will calculate the relevant amount of funding. i.e. if you are bidding for 10 of the same frameworks, you need to provide the cash amount of 10 NVQs and 10 technical certificates and then add in the volume of key skills required for these 10 frameworks.	9-7-09																						
Broadcast Message – no question received.	<p>The ITT outlines a number of Apprenticeship Frameworks which are ineligible the table below provides further detail regarding the specific framework numbers which are ineligible. However, increasing the take up of apprenticeship within the public sector is a particular priority; therefore the restriction regarding these frameworks does not apply to supporting individuals within the public sector. Applicants are also reminded that ESF regulations identify that the training of public sector workers at level 3 and above is ineligible, therefore although level 2 qualifications within these frameworks are eligible for support, level 3 qualifications cannot be supported.</p> <table border="0" data-bbox="898 935 1653 1374"> <thead> <tr> <th data-bbox="898 935 1339 967">Framework</th> <th data-bbox="1379 935 1653 967">Framework number</th> </tr> </thead> <tbody> <tr> <td data-bbox="898 967 1339 999">Construction</td> <td data-bbox="1473 967 1525 999">116</td> </tr> <tr> <td data-bbox="898 999 1339 1031">Business Administration</td> <td data-bbox="1473 999 1525 1031">102</td> </tr> <tr> <td data-bbox="898 1031 1339 1062">Customer Service</td> <td data-bbox="1473 1031 1525 1062">263</td> </tr> <tr> <td data-bbox="898 1062 1339 1094">Hairdressing</td> <td data-bbox="1473 1062 1525 1094">217</td> </tr> <tr> <td data-bbox="898 1094 1339 1126">Hospital and Catering</td> <td data-bbox="1473 1094 1525 1126">220</td> </tr> <tr> <td data-bbox="898 1126 1339 1158">Retail</td> <td data-bbox="1473 1126 1525 1158">112</td> </tr> <tr> <td data-bbox="898 1158 1339 1190">Children's Care Learning and Development</td> <td data-bbox="1473 1158 1525 1190">104</td> </tr> <tr> <td data-bbox="898 1190 1339 1222">Engineering</td> <td data-bbox="1473 1190 1525 1222">106</td> </tr> <tr> <td data-bbox="898 1222 1339 1254">Vehicle Maintenance and Repair</td> <td data-bbox="1473 1222 1525 1254">328</td> </tr> <tr> <td data-bbox="898 1254 1339 1286">Health and Social Care</td> <td data-bbox="1473 1254 1525 1286">236</td> </tr> </tbody> </table>	Framework	Framework number	Construction	116	Business Administration	102	Customer Service	263	Hairdressing	217	Hospital and Catering	220	Retail	112	Children's Care Learning and Development	104	Engineering	106	Vehicle Maintenance and Repair	328	Health and Social Care	236	22-6-09
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We deliver NVQ AdvApp & App in General Insurance to Contact Centres and Financial Services. Would you consider	These are eligible.	18-6-09																						

NW/EMPLOYER/S38 North West including the Merseyside Phasing-In Area - Supporting the growth in Apprenticeships for Adults		
Question	Answer	Date of Response
this to be included within Business Admin and therefore excluded under this Tender?		
I note that BA and CS frameworks are excluded. Can we tender for Accounting and Team Leading frameworks and is there a minimum number of starts per provider?	Yes, you can tender for Accounting and Team Leading frameworks. No, there is no minimum number of starts per provider, although 250k would be a steer	17-6-09
<p>Question 1: Are you able to tell me what % of the NVQ is funded? and does this equate to the £1134.95 start payment laid out in the contracting details section of the tender spec? thanks</p> <p>Question 2: when you refer to using an Apprenticeship contract to gain the final achievement are we able to use an Apprenticeship contract from another LSC region? As we do not hold an Apprenticeship contract in the North West but we do in the West Midlands.</p>	<p>Question 1: No fixed percentage is set. Whatever is claimed through ESF should be taken away from the amount due for the NVQ through mainstream funding using the A51 field.</p> <p>Question 2: All contractors can deliver anywhere in the country from any employer responsive contract from 1 August.</p>	16-6-09
Can you clarify the exact meaning related to the Target Groups progressing 'from' ESF Funded provision?	The target group is those eligible for an Adult Apprenticeship	11-6-09
We are considering pulling together a tender for the above ESF project but before we do I have some questions around this. The project is for Adult Apprenticeships however when reading the specification it is slightly confusing. As I understand it we would be tendering to deliver the NVQ, KeySkill/Functional Skills, ERR and Technical Certificate. Am I right in stating that only the KeySkill/Functional Skills, ERR and Technical Certificate are fully funded and the NVQ is part funded? If this is the case how are we expected to the remaining part funding for the NVQ? Alternatively are you asking us to deliver the Key Skill, ERR and Technical Certificate element of a frame work (funded through ESF) and then source other funding for them to achieve the NVQ eventually resulting in a Framework achievement??	As you correctly state the KeySkill/Functional Skills, ERR and Technical Certificate are fully funded and the NVQ is part funded. When the NVQ is nearing completion the learner would transfer to mainstream Apprenticeship funding (either with you if you hold an Apprenticeship contract or with a partner) and complete the remainder of the NVQ on Apprenticeship funding, using the A51 field to discount funds earned through ESF.	11-6-09

NW/EMPLOYER/S39 North West including the Merseyside Phasing-In Area - Apprenticeships Train the Trainer		
Question	Answer	Date of Response
NO QUESTIONS RECEIVED		

NW/EMPLOYER/S40		North West including the Merseyside Phasing-In Area –Training In-Company Mentors to Support the Delivery of Apprenticeships	
Question	Answer	Date of Response	
Could you let me know why the Mid Point Payments (S22 box) is higher than 2 x the total amount of learners (1534) as there are 2 mid point payments per learner and drop offs calculated using a flat line drop off rate?	The volume quoted of 1,763 for S22 is incorrect, the correct figure is 1,403, therefore the total funding attributed to this deliverable is £70,150 and the overall funding available for this specification is £477,724 of which £357,900 is available for the North West excluding the Merseyside Phasing-In Area.	15-7-09	
Can we work with trainees who are not apprentices - ie those on an accredited training programme via day release for a BTEC Certificate/ONC?	No	13-7-09	
Can trainees who are following an accredited form of study eg ONC via day-release from employment, be mentored, as well as apprentices, within this ITT.	No	9-7-09	
Can we check in the Tender Spec, page 7, against payable outputs S7 and A10, where it says 1440 learners, it relates to the 767 learners detailed in S2 / S4? Plus, can we check that the same learner can do PAPS, then non-accredited, and then accredited (NCFE L2), and so could be on ILR against three different learning aims (as per current mentoring project)?	There is an error in the Tender Specification, the correct wording for S7 and A10 are detailed below: S7 - Employees undertaking accredited qualifications at Level 2 or notional Level 2(NCFE Certificate in Work Based Support & Mentoring). NB These learners are part of the overall 767 in S2 & S4 A10 – Employees achieve accredited qualifications at Level 2 or notional Level 2 (NCFE Certificate in Work Based Support & Mentoring. NB These learners are part of the overall 767 in S2 & S4. In terms of its 2nd question, all learners will undertake S2 and S4 and whichever learners also start the NCFE qualification will be recorded as S7. Therefore for those learners, they will have 3 aims on the ILR.	22-6-09	

NW/EMPLOYER/S41		North West including the Merseyside Phasing-In Area - Continued Development for Young People (16-24) in Employment without Training.	
Question	Answer	Date of Response	
Employer Unique Reference Number (URNs) - how does an organisation get access to the Employer Data Service (EDS) to get these? What is the Employer Data Service?	Background to the Employer Data Service - Since its introduction in 2006, Train to Gain has been required to be able to match individual employers engaged by providers and skills brokers, with	9-7-09	

NW/EMPLOYER/S41	North West including the Merseyside Phasing-In Area - Continued Development for Young People (16-24) in Employment without Training.	
Question	Answer	Date of Response
	<p>learners funded by the LSC. Accordingly, the LSC established the EDS that provides a Unique Reference Number (URN) for each employer down to individual site level. The URN provides information on the sector the employer operates in, and on the number of employees. This vitally important management information enables the LSC, providers and partners to monitor and evaluate uptake of Train to Gain. Knowing the number of employees also enables providers and skills brokers to assess if the employer is eligible for Contribution to Wage Costs (for employers with under 50 employees). Further information will be provided to successful providers.</p>	
<p>Having read the required outputs am I correct that of all participants engaged the LSC are looking for 75% to move onto LSC funded learning aims? If that is the case are they looking at just Apprenticeships or is it college? It would seem to be a very high progression rate particularly given the many and varied needs of the client group.</p>	<p>Although we are emphasising progressions to apprenticeships, the 75% achievement rate is based on progressions onto any LSC funded programme.</p>	<p>17-6-09</p>
<p>Would it be possible to ask for a bit more of an explanation as to payable outputs listed on Page 6 of the S41 Tender Specification, please, e.g. S4 commence training @ £200 and then S11 / S12 start training @ £200, plus A14/A15 progress into LSC funded training @ £500, and then P1 progress into LSC funded learning @ £100</p>	<p>S4, S11 and S12 are the same, when a learner starts the provider should claim S2, S4 and either S11 or S12 depending on whether the learner is 16-18 or 19-24. These need to be separated due to the way the S4 and S11 & S12 are claimed ie ILR and Delivery Statement.</p> <p>A14 or A15 would be claimed at the same time as P1. The outcome should be claimed when a learner progresses to an LSC funded programme.</p>	<p>16-6-09</p>
<p>In terms of the outcomes the example suggests that 100% of young people who we identify and provide IAG advice to should then commence training (S2 &S4). Is this correct?</p> <p>Secondly would S11 and S12 form part of S4 as they appear to be the same measure yet overall cash allocation would suggest these are different measures? If these are different measures would you please clarify what the differences are.</p>	<p>Yes.</p> <p>They are the same, i.e. when a learner starts the provider should claim either S2, S4 & S11 or S2, S4 & S12 depending on whether the learner is 16-18 or 19-24. These need to be separated due to the way the S4 and S11 & S12 are claimed, i.e. ILR and Delivery Statement.</p>	<p>10-6-09</p>

NW/EMPLOYER/S41	North West including the Merseyside Phasing-In Area - Continued Development for Young People (16-24) in Employment without Training.	
Question	Answer	Date of Response
Thirdly will you please clarify by what is meant by A14 and P1, is this young people starting on a fundable LSC qualification or is it young people progressing to an Apprenticeship?	A14 or A15 would be claimed at the same time as P1. The outcome should be claimed when a learner progresses to an LSC funded programme.	

NW/YOUTH/S24	North West including the Merseyside Phasing-In Area –Supported Employment Opportunities for Young People	
Question	Answer	Date of Response
<p>Could you please confirm the definition of paid Deliverable ID = P3 (for each contract) - Progression into Employment as S27 suggests this is a sustained job payment at 13 weeks but the other two specification are not so specific.</p> <p>Could you also please confirm the definition of paid outcome Deliverable ID = P1 - Progression into Learning (for S28 & S27) as S27 suggests this is a sustained learning payment at 13 weeks but S28 specification is not so specific.</p>	<p>YOUTH/S24 - Supported Employment Opportunities for Young People P3 - Progression into Employment - DEFINITION: Young person securing employment - can be claimed at day one of employment.</p> <p>YOUTH/S27 - Skills for Jobs for Young People P1 - Progression into Learning (Young people successfully progressing into learning and skills programmes, sustained minimum of 13 weeks beyond sentence completion.) - DEFINITION: Young person successfully progressing into learning and skills programmes, sustained minimum of 13 weeks (where a minimum of 4 weeks extends beyond the end of the sentence). P3 - Progression into Sustained Employment - DEFINITION: Young person progressing into sustained employment (where a minimum of 4 weeks extends beyond the end of the sentence).</p> <p>YOUTH/S28 - Progression Support for 17-19 Year Olds P1 - Progression into Learning - DEFINTION: Young person progressing onto learning. P3 - Progression into Employment - DEFINITION: Young people progressing into employment (including self employment and volunteering) - can be claimed at day one of employment.</p>	15-7-09
<p>Could you please confirm the LSC's definition of 'supported employment' in relation to output S4.</p> <p>What will be the evidence required to draw down the related payment for S4?</p>	<p>The LSC is adopting the European Union's definition of 'supported employment' in relation to output S4, this is outlined below:</p> <p>The European Union of Supported Employment promotes the following definition of Supported Employment: "Providing support to</p>	14-7-09

NW/YOUTH/S24	North West including the Merseyside Phasing-In Area –Supported Employment Opportunities for Young People	
Question	Answer	Date of Response
<p>Is this (S4) the same as the 'supported (i.e. provider support for the individual to maintain) work placement' outlined in the Service Requirement section of the specification?</p> <p>Does the LSC expect this (S4) to be an unpaid provider supported work experience placement with an employer?</p> <p>Would a provider supported voluntary work placement be acceptable to meet S4 requirements?</p> <p>Can you please confirm the expected length of this (S4) placement?</p>	<p>people with disabilities or other disadvantaged groups to secure and maintain paid employment in the open labour market”</p> <p>Principles of Supported Employment:</p> <ul style="list-style-type: none"> * That the primary aim of human services is to promote individual rights, human dignity and create opportunities for integrated social and economic inclusion. * All individuals can achieve social and economic inclusion through employment opportunities. * All individuals have the right to make self-determined decisions and choices about their employment. * Many individuals need varying degrees of support to enable them to fulfil their employment aspirations and meet the employer’s needs. * All individuals should be entitled to the same pay and conditions, and have access to the same learning and career development opportunities, as their non-disadvantaged co-workers. <p>Evidence requirements for S4 will be agreed during contracting.</p> <p>Yes S4 is the same as supported employment in the service specification.</p> <p>The LSC expects S4 to comply with the definition of supported employment, i.e. an unpaid workplace should be timebound and lead to paid employment.</p> <p>We would not expect voluntary work to meet the definition of supported employment, although it may be a strategy in preparing an individual for paid employment.</p> <p>The duration of the placement will depend on learner needs.</p>	
<p>We feel it would be a significant challenge for any provider to enable 100% of learners Assessed (and an ILP created for) to access Supported Employment.</p> <p>We would propose to engage and assess the needs of 500 plus eligible young people and then support the 40% most</p>	<p>No, we expect the 210 against S2 to be the same as those reported for S4.</p>	<p>13-7-09</p>

NW/YOUTH/S24	North West including the Merseyside Phasing-In Area –Supported Employment Opportunities for Young People	
Question	Answer	Date of Response
<p>prepared into Supported Employment.</p> <p>Would it be possible to draw down full funding for our first 210 ILPs (210 x £200) and then continue registering ILPs against the programme but not drawing down funding for them?</p> <p>i.e. our first 210 learners who complete assessments and (ILPs) may not be the 210 that are then supported to access Supported Employment - would we be able to draw down S4 funding for a different individual? We could complete and submit ILP's for all learners assessed but only draw down funding for the first 210.</p> <p>We would not be able to wait to draw down the S2 funding until we are sure the individual will access Supported Employment due to cash flow requirements.</p> <p>Would this ILP for all 500+ approach (only drawing down funding for the first 210) be acceptable to the LSC? Then all learners progressing to S4 would have an ILP in the system but funding may not have been drawn down against it.</p>		
<p>Can we ask why is this tender restricted to 16-19 year olds, please? This cohort is often able to be supported/have entitlements up to the age of 25? There is concern over maturity / capacity of this cohort to progress into employment at 19.</p> <p>If a learner is aged 19 when signed up to project in Dec 09, can this learner then be supported for two years through to Dec 11, i.e. beyond their 19th birthday?</p> <p>If a learner is aged 19 when signed up to project in Dec 09, and then gets a job following support in Dec 11, can this be claimed as a progression output, i.e. covering more than one ILR/academic year?</p> <p>Can we ask for further clarification on what is expected against payable output S4 - Participants commence training</p>	<p>The ESF funding being used for this specification is from a pot of funding which is available for young people aged 14-19 who are NEET or at risk of becoming NEET, hence the age group being restricted to 19 year olds.</p> <p>If a learner is aged 19 when signed up to project in Dec 09, then yes, they can be supported for two years through to Dec 11, i.e. beyond their 19th birthday?</p> <p>If a learner is aged 19 when signed up to project in Dec 09, and then gets a job following support in Dec 11, yes this can be claimed as a progression output</p> <p>Clarification re S4 - Participants commence training programme and supported employment - we would expect that the training programme begun prior to employment will continue during employment, until the learner is able to function independently in</p>	<p>9-7-09</p>

NW/YOUTH/S24		North West including the Merseyside Phasing-In Area –Supported Employment Opportunities for Young People	
Question	Answer	Date of Response	
<p>programme and supported employment, please? Does learner have to be doing both before this can be claimed? If so, do they have to be done at same time or can one be done after the other, e.g. course first followed by supported employment?</p> <p>Can we ask for further clarification on what is expected against payable output S21 - On Programme Payments x £2,300 - up to 2 per learner 1/3 and 2/3 through programme, please? Does this relate to training programme, supported employment programme, or both? Does this suggest training programme and supported employment programme need to run in parallel with same start / end dates to allow provider to asses when OPPs can be claimed?</p> <p>Can we ask for a definition of employment, please? Experience advises that this cohort is less likely to be capable of progressing into full time employment, rather take time to build up their hours, with many starting on single tasks taking a few hours a week, e.g. through working with employers around job carving.</p>	<p>the role. It would be safe to say that an outcome can be claimed when the learner starts the training programme and a second when s/he starts employment.</p> <p>Clarification re S21 - On Programme Payments - On programme payments should be paid whether the learner is in employment or not, although a significant number should be in employment but still receiving support 2/3 through the programme. OPPs should be claimed at one third and two third through their programme (which includes learning and employment), so they just claim the relevant on programme payment when they've completed the relevant amount of activity (learning and/or employment) against their programme.</p> <p>Definition of Employment - The minimum hours per week of employment are 16 hours, or 8 hours for those on incapacity benefit.</p>		
<p>Could you please inform me if you are expecting bids for the whole of the Greater Manchester area or whether more local bids by local authority area/ combinations thereof would be acceptable.</p>	<p>We would consider applications for Local Authority wide provision but that our preference is for sub-regional or region-wide applications.</p>	7-7-09	

NW/YOUTH/S25		Lancashire - Reducing NEET in Lancashire, Blackburn with Darwen and Blackpool Local Authority Areas	
Question	Answer	Date of Response	
<p>Delivery of Energisers may well result in the identification of young people who require intensive support, who then move onto the pre-e2e element also being delivered via this tender. If a young person progresses from an energisers to pre-e2e</p> <p>1) Can P1 (Progression into Learning) be claimed?</p> <p>2) If they then progress from pre e2e into either employment or further learning can P1 once again be claimed?</p>	<p>1. No, this is progression onto further learning outside of this ESF funded activity. NB For those individuals accessing both elements of the programme, S2 can only be claimed once (ie when they first access the support funded via this ESF activity).</p> <p>2. P1 can only be claimed once the individual has progressed into either employment or further learning (which is outside of this ESF funded activity).</p>	15-7-09	

NW/YOUTH/S25		Lancashire - Reducing NEET in Lancashire, Blackburn with Darwen and Blackpool Local Authority Areas				
Question	Answer	Date of Response				
1. Is it possible to bid for a proportion of the outputs (i.e. we would want to take S2, S4 and the energisers but not the pre E2E outcomes). Is that acceptable? 2. If we were successful in this bid, for logistical reasons, it would need to run concurrently with the current ESF/LSC co-financed project 'Ambassadors of the Future' which will play out over this next year. We will ensure that all deliverables are collated and recorded separately, and each project will have a distinct audit trail. Is that acceptable?	1. No 2. Yes	14-7-09				
Are we able to submit a tender looking to specifically deliver activity against Section 1. Energiser section only? Or must all tender look to deliver all activity detailed in the ITT e.g. including Pre E2E programme	Applicants will need to be able to deliver both elements of the Tender Specification.	11-6-09				

NW/YOUTH/S26		Cheshire and Warrington - Reducing NEET in Cheshire East, Cheshire West and Chester and Warrington Local Authority Areas				
Question	Answer	Date of Response				
The tender specification states that outputs are 24 young people into Energisers and 24 into Pre-E2E programmes. Many young people will have experienced these programmes or be put off by them. Will bids which move young people directly into EET be acceptable, therefore by-passing the energisers and pre-e2e element?	This Tender Specification is specifically seeking the delivery of Energiser and Pre E2E Programmes, we are not seeking other provision via this Tender Specification.	6-7-09				

NW/YOUTH/S27		North West including the Merseyside Phasing-In Area - Skills for Jobs for Young People																	
Question	Answer	Date of Response																	
NO QUESTION – BROADCAST MESSAGE	<p>Following queries received regarding the Contract Deliverables table we have reviewed the information contained within the outputs and results table for the sub-regional splits and identified that an error has been regarding the tables included in the specification. The correct outputs, results and funding available for each of the sub-regions are detailed below:</p> <p>As a minimum the outputs which are required are detailed below:</p> <table border="1"> <thead> <tr> <th>Criminal Justice area</th> <th>Cheshire and Halton</th> <th>Cum</th> <th>Gtr Man</th> <th>Lancs</th> <th>Mer</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Criminal Justice area	Cheshire and Halton	Cum	Gtr Man	Lancs	Mer	Total								15-7-09			
Criminal Justice area	Cheshire and Halton	Cum	Gtr Man	Lancs	Mer	Total													

Question	Answer							Date of Response	
	Young people engaged following referral from YOT and ILP completed	158	57	528	240	400	1,383		
	Young people successfully engaged in LSC funded learning and skills programmes, (or LA if under school leaving age).	132	49	449	204	341	1,175		
	The LSC envisages that these will be minimum results achieved from the participant volumes as set out in the outputs table:								
	Criminal Justice area	Cheshire and Halton	Cum	Gtr Man	Lancs	Mer	Total		
	Young people successfully progressing into learning and skills programmes, sustained minimum of 13 weeks (where a minimum of 4 weeks extends beyond the end of the sentence).	115	41	383	174	289	1,002		
Young people progressing into employment	32	32	102	48	80	294			
Young people progressing into sustained employment (where a minimum of 4 weeks extends beyond the end of the sentence).	16	5	51	24	40	136			
	The table below is provided as an example of how a contract award for the full allocation of the funding and associated deliverables would look.								

Question	Answer	Date of Response																																			
	<table border="1" data-bbox="902 145 1711 834"> <thead> <tr> <th>Deliverable ID</th> <th>Deliverable Name</th> <th>Unit Cost</th> <th>Volume</th> <th>Payment</th> </tr> </thead> <tbody> <tr> <td>S2</td> <td>Young people engaged following referral from YOT and ILP completed (Participant Assessment, Planning and Support)</td> <td>£127</td> <td>1,383</td> <td>£175,641</td> </tr> <tr> <td>S4</td> <td>Young people successfully engaged in LSC funded learning and skills programmes</td> <td>£200</td> <td>1,175</td> <td>£235,000</td> </tr> <tr> <td>P3</td> <td>Progression into Sustained Employment</td> <td>£550</td> <td>136</td> <td>£74,800</td> </tr> <tr> <td>P1</td> <td>Progression into Learning (Young people successfully progressing into learning and skills programmes, sustained minimum of 13 weeks beyond sentence completion.)</td> <td>£550</td> <td>1002</td> <td>£551,100</td> </tr> <tr> <td>M4</td> <td>Project evaluation including case studies (evaluation to be submitted February and August and Case studies May and November) Format will be agreed by LSC.</td> <td>£0</td> <td></td> <td>£0</td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td>£1,036,541</td> </tr> </tbody> </table> <p data-bbox="902 874 1016 906">Funding:</p> <p data-bbox="902 943 1675 1007">The overall funding available for this Tender Specification is £1,036,541 which is split as follows:</p> <ul data-bbox="902 1011 1547 1187" style="list-style-type: none"> • Cheshire & Warrington and Halton - £118,516 • Cumbria - £42,339 • Greater Manchester - £395,556 • Lancashire - £180,180 • Merseyside Phasing-In Area - £299,950 	Deliverable ID	Deliverable Name	Unit Cost	Volume	Payment	S2	Young people engaged following referral from YOT and ILP completed (Participant Assessment, Planning and Support)	£127	1,383	£175,641	S4	Young people successfully engaged in LSC funded learning and skills programmes	£200	1,175	£235,000	P3	Progression into Sustained Employment	£550	136	£74,800	P1	Progression into Learning (Young people successfully progressing into learning and skills programmes, sustained minimum of 13 weeks beyond sentence completion.)	£550	1002	£551,100	M4	Project evaluation including case studies (evaluation to be submitted February and August and Case studies May and November) Format will be agreed by LSC.	£0		£0	Total				£1,036,541	
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<p data-bbox="73 1224 875 1358">Could you please confirm the definition of paid Deliverable ID = P3 (for each contract) - Progression into Employment as S27 suggests this is a sustained job payment at 13 weeks but the other two specification are not so specific.</p> <p data-bbox="73 1394 860 1453">Could you also please confirm the definition of paid outcome Deliverable ID = P1 - Progression into Learning (for S28 &</p>	<p data-bbox="902 1224 1715 1287">YOUTH/S24 - Supported Employment Opportunities for Young People</p> <p data-bbox="902 1292 1756 1356">P3 - Progression into Employment - DEFINITION: Young person securing employment - can be claimed at day one of employment.</p> <p data-bbox="902 1394 1664 1453">YOUTH/S27 - Skills for Jobs for Young People P1 - Progression into Learning (Young people successfully</p>	15-7-09																																			

NW/YOUTH/S27	North West including the Merseyside Phasing-In Area - Skills for Jobs for Young People	
Question	Answer	Date of Response
S27) as S27 suggests this is a sustained learning payment at 13 weeks but S28 specification is not so specific.	<p>progressing into learning and skills programmes, sustained minimum of 13 weeks beyond sentence completion.) - DEFINITION: Young person successfully progressing into learning and skills programmes, sustained minimum of 13 weeks (where a minimum of 4 weeks extends beyond the end of the sentence).</p> <p>P3 - Progression into Sustained Employment - DEFINITION: Young person progressing into sustained employment (where a minimum of 4 weeks extends beyond the end of the sentence).</p> <p>YOUTH/S28 - Progression Support for 17-19 Year Olds P1 - Progression into Learning - DEFINITION: Young person progressing onto learning. P3 - Progression into Employment - DEFINITION: Young people progressing into employment (including self employment and volunteering) - can be claimed at day one of employment.</p>	
Further to answer 2 (query below) could we request further clarification as there is a clear contradiction between the description used in the Volumes tables and that used in the Contracting details - Deliverables table.	The deliverables included in the contract deliverables table must be claimed during the lifetime of the contract ie between 1st December 2009 and 31 December 2011. Within the contract deliverables table Deliverabl P1 - Sustained Employment refers to the Result - Young people progressing into sustained employment (where a minimum of 4 weeks extends beyond the end of the sentence).	15-7-09
<p>Would be grateful for advice on the following:</p> <p>1) does P/T employment count as an outcome on the S27 (young offenders) bid?</p> <p>2) the requirements state participants must be tracked for at least 12 months to establish whether a sustained outcome has been achieved. What is the relationship between this requirement and either claiming for outcomes or reporting?</p>	<p>1. The LSC defines employment as a minimum of 16 hours per week or 8 hours for those on incapacity benefit.</p> <p>2.. Outputs and results must be claimed during the lifetime of the contract.</p>	14-7-09
<p>I would be grateful for clarification on the following:</p> <p>S27 states overall funding for Merseyside is £299,950 which equates to the indicative £748 per participant x 400. However, when the outputs are broken down, the amounts for each deliverable come to £253,300. Also, it is not clear if</p>	An error has been made regarding the volume target for Merseyside for the output 'Young people successfully engaged in LSC funded learning and skills programmes, (or LA if under school leaving age)'. The target for Merseyside should read 341 rather than 204.	13-7-09

NW/YOUTH/S27	North West including the Merseyside Phasing-In Area - Skills for Jobs for Young People	
Question	Answer	Date of Response
<p>the £550 unit cost for P3 is only payable for the 40 participants entering sustained employment as opposed to the 80 entering employment. If this is the case, the total amount above would equate £209,300.</p>	<p>The result 'Young people successfully progressing into learning and skills programmes, sustained minimum of 13 weeks (where a minimum of 4 weeks extends beyond the end of the sentence) also has an error, the volume for Merseyside should read 289. Using these figures should result in the funding available equating to £299,950.</p> <p>P3 is only payable for 40 young people progressing into sustained employment.</p>	
<p>1. I have met with the YOT who enquired if young offenders included young people supported by the prevention team i.e young people identified by a range of partners as being involved in anti-social behaviour or crime- but have not yet got an order. This work in in response to Ni 111- reducing first time entrants to the criminal justice system- one of the 35 priorities in Cheshire.</p> <p>2. In the tender providers seeking to deliver in the Merseyside Phasing-in area are encouraged to deliver in Halton as well. Does this also mean then that providers could bid for delivery in Cheshire & Warrington only?</p>	<p>1. The target group is young offenders and by that we mean those who are serving a sentence in the community or approaching release from a Young Offenders' Institute.</p> <p>The community sentences will be one or more of the following orders:-</p> <ul style="list-style-type: none"> Supervision Order Community Rehabilitation Order Community Punishment Order Action Plan Order Attendance Centre Order Referral Order Reparation Order <p>So a young person with an ASBO would not be considered as an offender for this tender. Obviously prevention is a key activity but there are many other programmes in the community which these young people can access.</p> <p>2. The statement regarding providers seeking to deliver activity in the Merseyside Phasing-In Area being encouraged to deliver in Halton as well was inserted in error. Applications should be for the Cheshire and Halton area.</p>	<p>9-7-09</p>
<p>Could you please inform me if you are expecting bids for the whole of the Greater Manchester area or whether more local bids by local authority area/ combinations thereof would be acceptable.</p>	<p>Applications should be sub-regional.</p>	<p>7-7-09</p>
<p>Could you clarify an apparent contradiction in S27 please.</p>	<p>Only LSC funded programmes will be recognised outputs and results for funding purposes. The main purpose of this tender is to</p>	<p>24-6-09</p>

NW/YOUTH/S27	North West including the Merseyside Phasing-In Area - Skills for Jobs for Young People	
Question	Answer	Date of Response
<p>Under the Aims section, para 2 it states '...will enable young people to access existing programmes usually funded by the LSC, local authorities and other organisations...'</p> <p>However, under OUTPUTS it is stated 'young people successfully engaged on LSC funded learning and skills programmes'</p> <p>Under 'Results' it does not explicitly mention LSC just '...progressing into learning and skills programmes'</p> <p>Please could you clarify if it is only LSC funded provision that will be accepted for outputs/results, or whether a broader range of provision is acceptable.</p>	<p>facilitate progression to and retention in existing LSC funded activity, which will enable clear progression routes to skills and employment. We do recognise that in a young person's journey to sustainable employment a range of 'other' interventions, funded by other partners, may be appropriate or indeed necessary to enable young people to progress; however, only LSC funded activity is in scope for output and result payments.</p>	

NW/YOUTH/S28	Greater Manchester, Halton and Merseyside Phasing-In Area - Progression Support for 17-19 Year Olds	
Question	Answer	Date of Response
<p>Could you please confirm the definition of paid Deliverable ID = P3 (for each contract) - Progression into Employment as S27 suggests this is a sustained job payment at 13 weeks but the other two specification are not so specific.</p> <p>Could you also please confirm the definition of paid outcome Deliverable ID = P1 - Progression into Learning (for S28 & S27) as S27 suggests this is a sustained learning payment at 13 weeks but S28 specification is not so specific.</p>	<p>YOUTH/S24 - Supported Employment Opportunities for Young People P3 - Progression into Employment - DEFINITION: Young person securing employment - can be claimed at day one of employment.</p> <p>YOUTH/S27 - Skills for Jobs for Young People P1 - Progression into Learning (Young people successfully progressing into learning and skills programmes, sustained minimum of 13 weeks beyond sentence completion.) - DEFINITION: Young person successfully progressing into learning and skills programmes, sustained minimum of 13 weeks (where a minimum of 4 weeks extends beyond the end of the sentence).</p> <p>P3 - Progression into Sustained Employment - DEFINITION: Young person progressing into sustained employment (where a minimum of 4 weeks extends beyond the end of the sentence).</p> <p>YOUTH/S28 - Progression Support for 17-19 Year Olds P1 - Progression into Learning - DEFINITION: Young person progressing onto learning.</p>	15-7-09

NW/YOUTH/S28	Greater Manchester, Halton and Merseyside Phasing-In Area - Progression Support for 17-19 Year Olds	
Question	Answer	Date of Response
	P3 - Progression into Employment - DEFINITION: Young people progressing into employment (including self employment and volunteering) - can be claimed at day one of employment.	
Are you able to offer any clarification on how it is envisaged that Apprentices/trainees will be engaged in the delivery of S28?	Applicants should determine how they feel apprentices could be engaged in the delivery of the activity as they can be involved at many levels in delivering projects for example apprentices could be employed as business administrators in the project office or in a wider consortia.	15-7-09
<p>Could the LSC please confirm at what point the payment against the output - G1 / Young people undertaking an internship can be drawn down e.g. would it be when a young person starts their internship or completes?</p> <p>Do internships have to be for 3 months to qualify?</p> <p>If a young person leaves an internship early to take up an employment opportunity (i.e. output P3) or learning opportunity (i.e. output P1) can the G1 output payment still be drawn down?</p> <p>What is the evidence requirement for output G1?</p>	<p>The payment against G1 - Young people undertaking an internship should be drawn down at the start of the internship, therefore this should not impact on deliverables P1 and P3.</p> <p>The Tender Specification indicates that the internship would typically be for a 3 month period, therefore we would expect this to be the norm, however, it may be possible to agree exceptions.</p> <p>Contract evidence will be agreed at contract clarification - however it is anticipated that the evidence requirement for G1 is likely to include some sort of signed document/plan whereby the intern and employer are signing up to what activity will be undertaken on the internship and what support the employer will give them during this.</p>	15-7-09
One of the service requirements is for 'Internships' described as typically three months. Is there a view as to whether these are part or full time, or starting full time building up to full time.	Part time would be acceptable, as long as it was a meaningful experience for the young person, but as it is intended as a taste of the world of work, full time would be very appropriate. Starting part time and working up to full time hours may be an appropriate entry for some beneficiaries and employers. The main point is that it is a real and meaningful experience of work which will assist the beneficiary in building a CV, having experiences to discuss in interview, as well as all the benefits of experiencing real work.	9-7-09
Would all participants be eligible for EMA (following household income assessment) or would it be applicable only for certain elements of the programme eg during the "internship"?	The programme would need to be a valid programme, within valid provision to attract EMA for the learner, so would need to be of at least 12 hours per week over at least 10 weeks, plus the provision valid as per the definition in the guidance. Further information can be found at: http://ema.lsc.gov.uk/	9-7-09
Could you please inform me if you are expecting bids for the	The geographical unit for this ITT has been shown at sub-regional	7-7-09

NW/YOUTH/S28	Greater Manchester, Halton and Merseyside Phasing-In Area - Progression Support for 17-19 Year Olds	
Question	Answer	Date of Response
whole of the Greater Manchester area or whether more local bids by local authority area/ combinations thereof would be acceptable.	level, so in this case Greater Manchester. This is in contrast to earlier youth ITTs which were at local authority level. The reason for this is that some programmes might need an economy of scale to be viable over a larger area, and it would result in fewer larger contracts. However, bids from parts of the sub-region will be accepted, and we would expect them to show how they would deal with the particular needs of that borough/city/part of the sub-region.	
Can you confirm whether (or not) New Deal counts as an EET destination as far as this programme is concerned as part of this provision could be considered as a pre-New Deal course.	No, we do not consider New Deal as an EET destination for this programme.	7-7-09

NW/YOUTH/S29	Cumbria –Reducing NEET in Cumbria	
Question	Answer	Date of Response
Who would we be required to pay EMA to??	Further guidance regarding EMA can be found at: http://ema.lsc.gov.uk/	9-7-09
Could you please clarify if the current Broadening Horizons programme will continue to run in Cumbria after this new funding stream has started?	All existing ESF contracts which the LSC has agreed and signed with colleges and training providers which are currently in place will continue to operate. Those existing contracts will run to their existing end dates.	7-7-09