

**LEARNING AND SKILLS COUNCIL CUMBRIA**

**MINUTES OF THE MEETING HELD ON WEDNESDAY 22 SEPTEMBER 2004 AT  
THE OFFICES OF LSC CUMBRIA, WORKINGTON, COMMENCING AT 2.30 P.M.**

**Present:**

**Council:**

Rob Cairns (RC)  
Norman Burrow (NBu)  
Anne Diss (AD)  
Cath Fare (CF)  
Mick Farley (MF)  
Pat Glenday (PG)  
Chris l'Anson (Cl)  
Peter Irving (PI)  
Graham Lamont (GL)  
Mike Smith (MS)  
Jack Stopforth (JS)  
Mike Thorpe (MT)  
John Weir (JW)

**Observers:**

Pam Flynn (PF) - representing Nigel Burke (NB)  
Brian Lightowler (BL)  
Siân Rees (SR)

**In attendance:**

John duBarry (JdB) (for AOB)  
Jon Power (JP)  
Elspeth Smith (ES)  
Ann Walsh (AW)

	<b>ACTION</b>																		
<p><b>1. <u>Apologies and Introductions</u></b></p> <p>Apologies – Council – Victoria Ashfield, Tricia Calway, Rob Johnston. Observers – Nigel Burke, Mick Carey/Sue Chester.</p> <p>The Chair congratulated Ann Walsh and wished her well in her new role as Director of Learning.</p> <p><b>2. <u>Declarations of Interest</u></b></p> <table><tr><td>Rob Cairns</td><td>West Lakes Renaissance</td></tr><tr><td>Cath Fare</td><td>Kendal College</td></tr><tr><td>Pat Glenday</td><td>Lakes College-West Cumbria, FE</td></tr><tr><td>Chris l'Anson</td><td>WBL, IAG</td></tr><tr><td>Peter Irving</td><td>CITB</td></tr><tr><td>Mike Smith</td><td>WBL, Lakes College-West Cumbria, Nuclear Skills</td></tr><tr><td>Jack Stopforth</td><td>Kendal College</td></tr><tr><td>Mike Thorpe</td><td>TUC, Kendal College</td></tr><tr><td>John Weir</td><td>ESF</td></tr></table>	Rob Cairns	West Lakes Renaissance	Cath Fare	Kendal College	Pat Glenday	Lakes College-West Cumbria, FE	Chris l'Anson	WBL, IAG	Peter Irving	CITB	Mike Smith	WBL, Lakes College-West Cumbria, Nuclear Skills	Jack Stopforth	Kendal College	Mike Thorpe	TUC, Kendal College	John Weir	ESF	
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<p><b>3. <u>Minutes of the meeting held on Wednesday 21 July 2004</u></b></p> <p>Minute 8. Executive Director's Report – FOI Act – should read "Internet" not "Intranet".</p> <p>The minutes were then accepted as a true record and signed by the Chair.</p>																			
<p><b>4. <u>Matters arising not otherwise on the agenda</u></b></p> <p>None.</p>																			

<p><b>5. <u>Minutes of the Young People’s Learning Committee held on Wednesday 28 July 2004</u></b></p> <p>In VA’s absence the Executive Director outlined the minutes. He highlighted that this term would be critical to the implementation of the Action Plan for Learning Carlisle.</p> <p>The paper was duly received and noted.</p>	
<p><b>6. <u>Executive Director’s Report</u></b></p> <p>The Executive Director outlined his report. Council congratulated the Executive Director on his appointment to the CTB Board.</p> <p>Council was asked to note the date of the Special Council meeting to take place on 20 October 2004.</p> <p>The paper was duly received and noted.</p>	
<p><b>7. <u>Health &amp; Safety Update</u></b></p> <p>Jon Power outlined the paper. It was noted that the Council should not become complacent in the reporting of minor accidents as, statistically, this can lead to more serious accidents in the workplace.</p> <p>The paper was duly received and noted.</p>	
<p><b>8. <u>Fees, Funding and Learner Support in Further Education</u></b></p> <p>The Executive Director introduced this paper. The consultation document was duly discussed and comments made for the Executive Director to collate as the Council’s response.</p>	<b>M F</b>
<p><b>9. <u>College Collaboration</u></b></p> <p>Graham Lamont introduced this paper. The Council congratulated Graham and those involved for the significant progress that has already been made.</p> <p>The paper was duly received and noted.</p>	
<p><b>10. <u>Key Messages</u></b></p> <p>The paper was presented to Council for information by the Executive Director. NB: Second paragraph should begin “LSC Cumbria is one of the smallest of 47 local LSCs with a budget of <b>£73 million</b>” not, £7.3 million as stated.</p> <p>Also, “Cumbria has some <b>20,180</b> businesses”, not 18,500 as stated.</p> <p>Congratulations were recorded to all staff for their continuing achievement.</p> <p>The paper was duly noted and accepted by Council.</p>	
<p><b>11. <u>Employer Led Activities</u></b></p> <p>The paper was presented to Council for information by the Executive Director.</p> <p>Council held the view that it would be beneficial if, in future, training which didn’t lead to an NVQ and/or short courses without a qualification, could be recognised in some way.</p> <p>The paper were duly received and noted.</p>	
<p><b>12. <u>Area Wide Inspection</u></b></p> <p>Ann Walsh outlined this paper.</p> <p>It had proved useful to receive an objective analysis from Ofsted. The Council</p>	

<p>wished to record its thanks to all those on the local 14-19 Strategic Group for all their efforts so far and to Mike Smith for Chairing the Group.</p> <p>The paper was duly noted and accepted by Council.</p>	
<p><b>13. <u>Foundation Degrees</u></b></p> <p>The Executive Director outlined this paper. More needs to be done to publicise this qualification and to gain credibility with employers.</p> <p>The paper was duly noted and accepted by Council.</p>	
<p><b>14. <u>Any other urgent business</u></b></p> <p>The Executive Director tabled a paper on “Ministerial Statement on Education Funding” for information.</p> <p>The Chair of the Audit Committee then requested that John duBarry be asked to join the meeting to discuss the Assurance Report for LSC Cumbria and in particular the Exceptional Support requested for Kendal College. He said that the Council has to take ownership of this problem, remembering however, that FE provision in Kendal is essential.</p> <p>After a long discussion Council agreed to request exceptional support for the College and that the Chair of the Audit Committee and the Executive Director meet with the Chair of Governors of Kendal College as soon as possible. (Post meeting note: meeting arranged for 27 September 2004).</p> <p>All in favour.</p> <p>The Chair closed the meeting with a few words to say how much he had enjoyed working with colleagues on the Council and thanked them for their efforts.</p>	
<p><b>15. <u>Date etc of next meeting</u></b></p> <p>15.1 There will be a Special Meeting on 20 October 2004 at the offices of CIIA, Redhills, Penrith commencing at 2.30 p.m.  <b>Post meeting note: meeting will now commence at 11.00 a.m. on 11 November 2004</b></p> <p>15.2 The next meeting will be held on Wednesday 24 November 2004 at the LSC’s premises, Venture House, Guard Street, Workington, commencing at 4.00 p.m.  <b>Post meeting note: meeting will now take place at Hunday Manor Hotel, Winscales, nr Workington.</b></p>	

Signed..... Date.....