

CUMBRIA LEARNING AND SKILLS COUNCIL

**MINUTES OF THE MEETING HELD ON WEDNESDAY 3 JULY 2002 AT
ST MICHAEL'S CHURCH MEETING ROOMS, WORKINGTON, COMMENCING AT
10.00 A.M.**

Present:

Council:

Rob Cairns
Mick Farley
Norman Burrow
Tricia Calway
Neville Chamberlain
Cath Clarke
Anne Diss
Cath Fare
Paul Hafren
Chris l'Anson
Peter Irving
John Nellist
Mike Smith
Jack Stopforth
Mike Thorpe

Observers:

Nigel Burke

In attendance:

Jon Power
Elspeth Smith
Madeleine Warren

	ACTION
<p>1. <u>Chairman's Introductory Remarks</u></p> <p>Apologies – Council – Graham Lamont. Observers – Mick Carey, Brian Lightowler, Siân Rees. Attendees – Lindsay Harford.</p> <p>The Chair welcomed Neville Chamberlain to his first Council meeting.</p> <p>2. <u>Declarations of Interest</u></p> <p>P Hafren – Post-16 M Smith – 4.2, 5, 7, 8 C Fare – 7 C l'Anson – 5, 7, 8 M Thorpe – TUC P Irving – 5</p>	
<p>3. <u>Minutes of the previous meeting held on Wednesday 15 May 2002</u></p> <p>These were accepted and signed as a true record.</p>	
<p>4. <u>Matters arising not otherwise on the agenda</u></p> <p>Mike Smith has written to George Sweeney, but as yet, no reply received.</p> <p>Madeleine Warren had agreed to meet with Peter Irving after the Council meeting to discuss Co-financing.</p>	

<p>Liability Management Agency – Mike Smith thanked the Executive for writing to Patricia Hewitt and Jack Stopforth added that other lobbies within the County were at work to try to secure the location of the new agency in Cumbria.</p> <p>Evaluation of Previous Meeting – in general, the comments received had been positive.</p>	
<p>5. <u>Minutes of the Audit Committee held on 15 May 2002</u></p> <p>Peter Irving reported back to Council and the minutes were noted.</p>	
<p>6. <u>Minutes of the Adult Learning Committee held on 10 April 2002</u></p> <p>Mike Thorpe reported back to Council. The problem of recruiting “Basic Skills” Tutors within the County was highlighted and the difficulty that the use of the word “basic” had in attracting learners and tutors to these courses. The Executive Director volunteered a representative from Cumbria to sit on the GONW group looking at basic skills’ capacity issues.</p> <p>The minutes were noted.</p>	
<p>7. <u>Executive Director’s Report</u></p> <p>The Executive Director outlined his report.</p> <p>Carlisle Area Review - A discussion took place around the distribution of the Carlisle Area Review. The Executive Director confirmed that two representatives from CASH had been in attendance at the dissemination event. He confirmed that the LEA and the LSC had agreed a planned communications policy for the distribution of the document. He added that the forthcoming editorial and article to be published in the Cumberland News would be helpful.</p> <p>Summer Learning Programme – Jon Power to talk to Chris l’Anson about this outside of the meeting.</p> <p>Council Vacancy – Council members agreed to advertise for a replacement for Paul Hafren. The Council wished to place of record their thanks to Paul for his valuable contribution.</p> <p>Festival of Skills – Thanks were given to Anne Diss and her team for the excellent work carried out in Barrow and the sports event at Carlisle was also noted as a huge success.</p> <p>Carlisle College – Assurances were given to Council that adequate controls were in place and that the LSC would work closely with the College on the Recovery Plan. The Chair and the Executive Director were due to attend the Governors’ meeting on 8 July.</p> <p>CoVEs – A national group will be convened to discuss the proposal for a national CoVE for the rail industry.</p> <p>Chris l’Anson declared an interest in the CoVE initiative extension to non-college providers.</p> <p>WBL - Chris l’Anson declared an interest. The Executive agreed that there is a two-pronged approach to achieve the optimum model for Cumbria. This is to bring in new providers which demonstrate excellence and also utilises the</p>	<p>JP</p>

<p>capacity & quality of local providers. A third way – the involvement of consultants may also be possible.</p> <p>Basic Skills Action Plan – A discussion took place around the use of the word “basic” and the meaning of “Lifeskills”. The Executive Director to take forward.</p> <p>The report was duly noted.</p>	MF
<p>8. <u>Success for All</u></p> <p>Mick Farley outlined the paper and confirmed that a consultation event would take place in September. The paper was duly noted.</p>	
<p>9. <u>Any other urgent business</u></p> <p>Mike Smith requested that regular reviews be brought before Council, showing how results compare to forecasts. This was agreed.</p> <p>It was agreed to circulate the letter John Harwood had sent to Mick after his recent visit.</p> <p>Jack Stopforth gave Council an update on the National Rail Academy proposal. He and colleagues would be making a presentation to the SRA on 5 August and the results were due in September.</p> <p>The Chair closed the meeting by reiterating colleagues’ thanks to Paul Hafren for his excellent contribution to the meetings and wished him every success in his new appointment.</p> <p>Mike Smith, Mike Thorpe, Jack Stopforth and Chris l’Anson all volunteered to join the Chair on the interview panel to select a replacement for Paul.</p> <p>The next part of the meeting took the form of an Equality and Diversity awareness session.</p>	MF/MW ES RC/MF
<p>10. <u>Date of next meeting</u></p> <p>The next meeting will be held on Wednesday 11 September, commencing at 10.00 a.m.</p>	
<p>11. <u>Evaluation of meeting</u></p> <p>The Chair thanked all those who had completed and returned the forms.</p>	

Signed..... **Date**.....