

Minutes



Leading learning and skills

Minutes of meeting

Date	17 May 2005
Subject	Council Meeting
Location	Board Room
Time	17:00
LSC office	Lancashire
Publication intent	Internal

Present

Mike Collier, Chair
Nancy Cookson
Margaret Dudley
Tony Gill
Hazel Harding
Alyson Malach
Ray McManus
Clive Memmott
Iqbal Memon
John Moverley
Peter Neill
Karen O'Donoghue
Khalid Saifullah
Greg Turner

LSC staff

Andy Fawcett
Viv King
Steve Palmer

Apologies

Apologies have been received from:

Nigel Burke
Jeff Cowburn
Dave Cresswell
Steve Johnson
Malcolm McVicar
Janice Parker
Sandra Whyte

Item 1. Welcome and introductions

1.1 Mike Collier introduced himself to the group and welcomed all present including Iqbal Memon who had joined the Board as a new member.

Item 2. Minutes of last meeting

2.1 The minutes of the meeting held on 19 April were accepted as a true record.

Item 3. Matters arising

3.1 Steve Palmer confirmed Jeff Cowburn at Training 2000 will host July's meeting. BAe and Matalan have been contacted in view to hosting a meeting in autumn and spring terms. Further details will follow when available.

3.2 Steve Palmer reported that a half-day seminar would be arranged after Mark Haysom had met with college principals on 20 June. The seminar will seek to establish an informed view on where current policy will take us in 5 years time and how we can best influence trends to best meet Lancashire's needs. A position paper will be agreed with the Lancashire Colleges Principals' Group in advance of the seminar to discuss present trends in light of the Skills Agenda.

Action: SP

3.3 Steve Palmer reported that Phil Dobson, Finance Manager was currently working on FE college loan repayments and will bring a paper to the July meeting.

Action: SP

Item 4. 14-19 update

4.1 Viv King gave the Board a presentation detailing Lancashire's current performance on youth participation and achievement as well as a progress update on the themes carried forward from the Awayday. She also covered national and Lancashire developments on 14-19 policy and strategy. Handouts of the presentation were tabled.

Item 5. Staff Opinion Survey

5.1 Steve Palmer gave the Board a presentation on the outcomes from the second staff opinion survey reporting on the comparisons between the two surveys. Handouts of the presentation were tabled.

5.2 Following on from discussion Steve Palmer agreed to provide the following: -

- The figure for Leadership that comparison was being made against.
- Wording of the morale question to individual staff members
- The figures broken down by gender.

Action: SP

5.3 It was noted that Lancashire LSC has a very low turnover of staff, which gives the impression that staff are generally happy.

5.4 The areas of concern that the survey has highlighted will be tackled through the Directors' and Managers' Groups.

Action: SP

Item 6. Executive Director's Report

6.1 Steve Palmer talked through his paper giving the Board the latest developments that were not already covered.

6.2 Steve Palmer tabled a paper, in confidence, regarding 2005/06 FE funding allocations. He explained that at the Regional Management Team (RMT) on 19 May he would put forward Lancashire's significant cases for mitigation and where the 2005/06 allocations causes significant issues for Lancashire. He offered to provide the next Board meeting with a verbal update.

- 6.3 It was brought to Steve Palmer's attention that an update on Equality and Diversity had been missed from his report. He agreed to include in future reports.

Action: SP

Item 7. Any other business

- 7.1 Steve Palmer congratulated John Moverley on his appointed to Chief Executive of the Royal Agricultural Society. John will remain on the Board until December 2005.

Item 8. Date of next meeting

- 8.1 The next meeting of the Board will take place at 5pm on 21 June 2005 at LSC Lancashire.