

# Minutes



Leading learning and skills

## Minutes of meeting

<b>Date</b>	3 May 2005
<b>Subject</b>	Council Meeting
<b>Location</b>	Hopwood Hall College, Middleton Campus
<b>Time</b>	16.00hrs
<b>LSC office</b>	Greater Manchester
<b>Publication intent</b>	Internal

<b>Present</b>	Sarah Firth Richard Guy Maggi Harris Richard Hurst Abdul Jabbar John Korzeniewski Dave McCall Mike O'Hare David A Page MBE (Interim Chair) Ray Short Mollie Temple David Tomlinson Chris Woodcock
<b>In attendance</b>	Councillor Richard Leese Fiona Mellett Hannah Roberts
<b>LSC staff</b>	Joanne Bentley Jane Bracewell Chris Cherry Steve Dunmore Nina Ketcher John Myers Ian Pursglove John Rawsthorne Christine Rudge
<b>Apologies</b>	Apologies have been received from: Julia Dowd Councillor John Merry

## **Item 1. Welcome and introductions**

- 1.1 Chair welcomed Councillor Richard Leese to the meeting. Councillor Leese would be attending future meetings as an observer.

## **Item 2. Minutes of last meeting**

- 2.1 The minutes of the last meeting were accepted as a true and accurate record.

## **Item 3. Matters arising**

- 3.1 Council members enquired whether it would be possible to access the Performance Scorecard from an external source – No further update received , carried forward.

**Action: JB**

- 3.2 Chair encouraged the Council members to send comments on Skills City and Skills at Work event to JD or JK – Cleared, although JK welcomed any further comments.

- 3.3 Council requested a summary of key targets to be circulated and be produced on 1 page of A4 – JR told the Council that this was being discussed with the Regional Planning and Performance Director, and that a proforma will be presented to Council on 03 July.

**Action: JR**

- 3.4 Council members to register their preferred choice of committee to JR or CR by 18 March – cleared.

- 3.5 Observers to register their preferred choice of committee – cleared.

- 3.6 The Council requested clarification on the status of observers on committees – cleared – terms of reference amended.

- 3.7 Council members and observers who wish to chair committees to let JR or CR know by 23 March – covered in paper 18/2005 – cleared.

- 3.8 Council members to receive and electronic copy of the directors' report with the annexes referred to within the

## **Item 4. General items**

- 4.1 [Type here](#)

**Decision:** What the decision was.

**Action: Person will do something.**

## **Item 5. Any other business**

- 5.1 [Type here](#)

## **Item 6. Date of next meeting**

- 6.1 The next meeting of the Committee will take place on [Type date](#), and will take [Type subject](#) as its focus.

**Publication no.**  
**Meeting chair** David A Page MBE  
**Minute taker** Christine Rudge  
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