

3 NEED MORE INFORMATION?

If you know the job you want to do and have the skills to do it, we will give you information on how to get in touch with the nextstep service on the telephone. You may want to phone the service to ask about further training or qualifications that could help you find work.

5 RESULTS

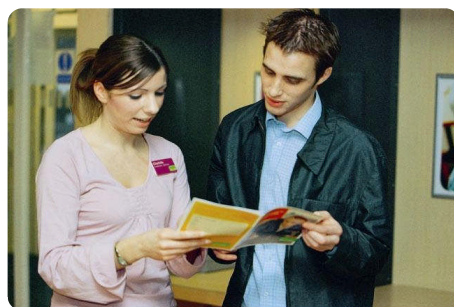
Your nextstep careers advisers will help you with an action plan and work with you to meet your agreed steps towards getting skills and a job. They will also tell you about part time courses in your area and ask Jobcentre Plus to talk to you about full time training if you are eligible.

7 IN WORK LEARNING

Congratulations – you have got a job! But don't stop there. You will have the opportunity to continue learning new skills to help you progress in your job. You can ring the nextstep telephone service for more information or your employer may be able to arrange more training for you.

1 WHICH WAY?

At your first interview with Jobcentre Plus, you will be asked about your qualifications, jobs you would like to do and how we can help you improve your skills and get a job.



2 NEED MORE HELP?

In our discussions with you we may decide that it would be helpful to undertake skills training to assist you to get a job. We can arrange for you to get the help you need.

4 SKILLS HEALTH CHECK

If you are not sure what job you want, or if you don't have the skills to do the job you want, we will make an appointment for you with a skills adviser at the nextstep service. nextstep advisers will help you to identify your skills needs that will help you get and keep a job

6 AFTER COMPLETING YOUR LEARNING

You will be able to talk to both Jobcentre Plus and nextstep careers advisers about looking for jobs and continuing your learning.



INTEGRATED EMPLOYMENT AND SKILLS

The way to work . . .

