

# ESF DATA

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## ESF Data Collections

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# History



- **The old programme of ESF used the CMR**
- **CMR reported volumes (e.g. Starts, Achievements, Progressions, etc.)**
- **ILR/SR data was independent of the CMR**



# Changes (1)



- **CMR has been removed and has been replaced by the Delivery Statement (DS)**
- **Providers still paid on profile**
- **Actual learner data submitted via the ILR/SR is reconciled against profile**
- **LSC must receive data on every participant**
- **Reconciliations usually happen on a quarterly basic**



# Changes (2)



## Eight fields have been removed:

- E11 Industrial Sector
- E13 Employer Status
- E15 Type and Size of Employer
- E16 Addressing Gender Stereotype
- E18 Delivery Mode
- E19 Support Measures
- E20 Learner Background
- E21 Support Measures for Learners with Disabilities



# Changes (3)



## Seven fields have been added:

- L15 Disability
- L16 Learning Disability
- A36 Learning Outcome Grade
- A50 Reason Learning Ended
- A58 ASL Provision Type (new field)
- A59 Planned Credit (new field)
- A60 Credits Achieved (new field)



# Changes (4)



## Code Changes in field E12 (Employment Status):

- **Code 05 (Still at School) has been removed**
- **Code 07 (14-19 NEET) has been added**
- **Code 02 reworded to “Full time education or training”**



# Data Collections & Timetable (1)



## Old Programme of ESF:

- 5 working days after month end to submit CMR
- 10 working days after month end to submit ILR/SR data

## New Programme of ESF

- Monthly Delivery Statement (DS) submitted
- 4 working days after month end to submit ILR/SR data



# Data Collections & Timetable (2)



- **Providers can submit data via one of two ways**
  - Provider On-Line (POL) or Provider Batch
- **Providers can submit either the ILR or SR, except for projects within Employer specs, which require the full ILR to be used**
- **The Provider chooses which method is best for them (i.e. ILR or SR)**



# Data Collections & Timetable (3)



- **The On-Line Data Collections (OLDC) website to be re-branded as the Data Service**
- **Providers who have a Management Information System (MIS) or a similar system, are asked to submit their data via ILR batch files**
- **A small provider who may not have an MIS system should submit their data directly to the data service, learner record by learner record**



# Data Collections & Timetables (4)

## Consortiums

- All data **MUST** be submitted by the lead provider– i.e. the organisation the LSC is contracting with
- It will not be possible to submit the learner data under different UPINs for organisations within a consortia



# Data Collections & Timetables (5)

Migration of live participant records from 2007/08 to 2008/09:

- Providers can recruit participants and complete paper forms with the correct start dates but must not enter ILRs/SRs onto the system until the new collection year has been opened
- This will avoid the need for any data migration between these years



# Key Fields (1)



- **UPIN (L01)**
- **LSC Number (L25)**
- **Funding Stream (A10) - Will always be 70 (ESF)**
- **Dossier Number (E22)**
- **Project Number (E23)**



# Key Fields (2)



## Errors within Key Fields:

- **POL Providers will get an error message when saving data if one or more of the key fields is incorrect**
- **Batch Providers will get details of rejected learners in their Batch Error Reports**



# Key Fields (3)



**Aim Reference (Field A09)**

**Assessment and Planning—ZESF0001**

All participants enrolled onto a project will have an initial ILR/SR with this code

**Non-accredited or programme—XESF0001**

For non-accredited learning undertaken after enrolment, an additional ILR/SR will be submitted

**Qualifications—XXXXXXXXXX**

For any qualifications undertaken after enrolment, this code should be used



# ILR/SR Guidance (1)



**All forms and guidance can be found on the LSC's website at the following link:**

**<http://www.lsc.gov.uk/providers/Data/Datacollection/ILR/>**

**For starts between now and 31/07/2008 use the 2007/08 link**

**For starts on or after 01/08/2008 use the 2008/09 link**



# ILR/SR Guidance (2)

>lsc

Leading learning and skills

Home > Providers > Data > Data collection > ILR

## Individualised Learner Record (ILR)

The Individualised Learner Record (ILR) is a collection of data about learners and their learning aims. It is collected from providers that are in receipt of FE, WBL or ACL funding and from providers funded by some kinds of ESF.

The ILR Documents pages below show the specification, guidance and validation rules for each year.

The most important of these documents is the ILR specification, which includes detailed information about the data requested and the format used to return it.

The development of the ILR Specification for 2008/09 and onwards will be carried out by the information authority. For details of the agreed timetable and their change request process please visit the information authority website: [www.theinformationauthority.org.uk](http://www.theinformationauthority.org.uk)

ILR documents available to download

- [ILR Documents 2008/09](#)
- [ILR Documents 2007/08](#)
- [ILR Documents 2006/07](#)
- [ILR Documents 2005/06](#)
- [ILR Documents 2004/05](#)
- [ILR Documents 2003/04](#)
- [ILR Documents 2002/03](#)



# ILR/SR Guidance (3)

>lsc

Leading learning and skills

- For starts on the SR from today, there is a new ESF SR form and code table available
- This is via the link to 2007/08 from the previous slide and is near the foot of the page
- Fields that are not required for the new programme of ESF have been filled in automatically



# Training



- All new providers can request training
- Training can be requested via the following generic ESF mailbox  
**SE-ESFCo-financing@lsc.gov.uk**
- Training only to take place once learners are ready to be enrolled onto a project
- Providers are expected to cascade knowledge internally



# Further Help & Questions



- Please refer to the ILR/SR Guidance in the first instance
- If the guidance did not offer a solution, please direct any questions via your LSC Partnership Adviser
- Alternatively send an email to the generic ESF mailbox : **SE-ESFCo-financing@lsc.gov.uk**

