

ESF Data Collections



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Changes (2)



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Eight fields have been removed:

- **E11** Industrial Sector
- **E13** Employment Status
- **E15** Type and Size of Employer
- **E16** Addressing Gender Stereotype
- **E18** Delivery Mode
- **E19** Support Measures
- **E20** Learner Background
- **E21** Support Measures for Learners with Disabilities

Changes (4)



Code changes in field E12 (Employment Status):

- **Code 05** (Still at School) has been removed
- **Code 07** (14-19 NEET) has been added
- **Code 02** reworded to “Full time education or
training”

Data Collections & Timetable (1)

Old Programme of ESF:

- 5 working days after month end to submit CMR
- 10 working days after month end to submit ILR/SR data

New Programme of ESF:

- Monthly Delivery Statement (DS) submitted
- 4 working days after month end to submit ILR/SR data

Data Collections & Timetable (2)



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- **Providers can submit data via one of two ways**
 - Provider On-Line (POL) or Provider Batch
- **Providers can submit either the ILR or SR, except for projects within Employer specs, which require the full ILR to be used**
- **The provider chooses which method is best for them (i.e. ILR/SR)**

Data Collections & Timetable (3)



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- **The On-Line Data Collections (OLDC) website to be re-branded as the Data Service**
- **Providers who have a Management Information System (MIS) or a similar system, are asked to submit their data via ILR batch files**
- **A small provider who may not have an MIS system should submit their data directly to the data service, learner record by learner record**

Data Collections & Timetable (4)



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Consortiums

- **All data MUST be submitted by the lead provider – i.e. the organisation the LSC is contracting with**
- **It will not be possible to submit learner data under different UPINs for organisations within a consortia**

Data Collections & Timetable (5)



Migration of live participant records from 2007/08 to 2008/09:

- **Providers can recruit participants and complete paper forms with the correct start dates, but must not enter ILRs/SRs onto the system until the new collection year has been opened**
- **This will avoid the need for any data migration between these years**

Key Fields (1)



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- **UPIN (L01)**
- **LSC Number (L25)**
- **Funding Stream (A10) – Will always be 70 (ESF)**
- **Dossier Number (E22)**
- **Project Number (E23)**

Key Fields (2)



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Errors within Key Fields:

- **POL Providers will get an error message when saving data if one or more of the key fields is incorrect**
- **Batch Providers will get details of rejected learners in their Batch Error Reports**

Key Fields (3)



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Aim Reference (Field A09)

Assessment and Planning – ZESF0001

All participants enrolled onto a project will have an initial ILR/SR with this code

Non-accredited or programme – XESF0001

For non-accredited learning undertaken after enrolment, an additional ILR/SR will be submitted

Qualifications – XXXXXXXXX

For any qualifications undertaken after enrolment, this code should be used

ILR/SR Guidance (3)



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- For starts on the SR from today, there is a new ESF SR form and code table available
- This is via the link to 2007/08 from the previous slide and is near the foot of the page
- Fields that are not required for the new programme of ESF have been filled in automatically

ILR/SR Guidance (4)



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Training



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- All new providers can request training
- Training can be requested via the following generic ESF mailbox:
SE-ESFCo-financing@lsc.gov.uk
- Training only to take place once learners are ready to be enrolled onto a project
- Providers are expected to cascade knowledge internally

Further Help & Questions



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- **Please refer to the ILR/SR Guidance in the first instance**
- **If the guidance did not offer a solution, please direct any questions via your LSC Partnership Adviser**
- **Alternatively send an email to the generic ESF mailbox:**
SE-ESFCo-financing@lsc.gov.uk



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Thank you

