

LEARNING AND SKILLS COUNCIL (LSC) PRE-EMPLOYMENT TRAINING KENT AND MEDWAY

EMPLOYABILITY SKILLS PROGRAMME (ESP) *ESP funded until 31st July 2009 Search for 'LSC Basic Skills Training'*

This course provides employability skills training alongside qualifications in basic skills (English and Maths). This helps you to develop the sort of skills that employers want, and also skills that will help you in your everyday life. Courses are designed specifically for adults, it is not like school. Everyone sets their own learning goals and your tutor helps you to progress.

Provider	Location of courses	Name of contact	Tel of contact	Target Group
Canterbury College	Currently Canterbury College and Sandwich (Folkestone, Ramsgate/Margate TBC)	Sue Prevost	01227 811180	Unemployed people in receipt of benefits, 18+ years old. Specifically those who could benefit from support with Maths and/or English as well as increased confidence and training in employment skills such as CV, letter writing, interview, IT and presentation skills etc. Also work placements/trials and/or links to employment opportunities
ATS Community Services/TBG Learning	Gravesend, Ashford, Gillingham, Maidstone. Possible future delivery in Tonbridge.	Dean Spencer or Megan Harrison	01634 578822	

SKILLS FOR JOBS (SfJ) *SfJ funded by ESF until 31st Dec 2010 !!All unemployed people eligible for SfJ – in receipt of benefits or not!!*

'Skills for Jobs' is a flexible provision - ideal for meeting the specific pre-employment needs of individuals and/or employers.

Providers will differ in what they can offer, see below and overleaf for details. This is only basic information, if unsure, call them to ask.

There are three different SfJ programmes, aimed at those at varying distances from the labour market. The three programmes reflect JCP "RAG" (Red, Amber, Green) rating of customers and are indicated next to each provider on the table below and overleaf;

1. **'Stepping stones to employment'** - those furthest from the labour market (Red)
2. **'Encouraging employers recruit the hardest to help'** - closer to the labour market (Amber)
3. **'Sector routeways to employment'** - Closest to the labour market (Green) this provision is ideal for LEPs

Provider	Course location	Contact name	Tel of contact	Target Groups	What we can offer
1. Dering Employment Services Ltd and partner RBLI and RNIB <i>Stepping stones</i>	Kent and Medway	RNIB (blind only) David Newbold Erika McGlone (RBLI)	They call it/ ref 'Coachability' 0207 3912151 0800 7831144	19+ yrs; Workplace returners (WR)/ Unemployed; Disabled plus specific expertise for deaf/hard of hearing and blind/partially sighted	'Coachability' includes: Supported Sports Leadership and Coaching accredited course L1/2 Support to prepare for and gain voluntary or paid employment In work support post-employment

<p>2. Shaw Trust</p> <p><i>Stepping stones</i></p>	<p>Recruitment throughout Kent & Medway, training delivery in Medway or Whitstable</p>	<p>Barbara Waters</p>	<p>01227 795190</p>	<p>19 yrs+ ; Unemployed/ Workplace returners (WR); Parents; Mental health risk</p>	<p>Job search activities and Job Seeking qualification – i.e. CV, interview (potential LEP links) Level 1 Award in Getting Started in a Pre-School Setting working towards employment in children’s workforce Volunteering programme linked to 2012 Olympics Level 1 qualification. 15-20 wks. Inc. volunteering interview for Olympics.</p>
<p>3. Shaw Trust</p> <p><i>Hardest to help</i></p>	<p>Recruitment throughout Kent & Medway, training delivery in Medway or Whitstable</p>	<p>Barbara Waters</p>	<p>They call it/ref ‘Here to Help’ 01227 795190</p>	<p>People with Learning Disabilities/difficulties (LDD); Recovering from mental or critical illness; 50+; Offender/Ex-offender</p>	<p>Initial Assessment to plan support and refer to further provision as appropriate Information Advice and Guidance Support from mentors/brokers/job coaches/buddying arrangements, as appropriate, for learners to achieve their employment goals inc. IT training Clait Supported employment opportunities Links to providers and employers</p>
<p>4. RNIB</p> <p><i>Hardest to help</i></p>	<p>Maidstone</p>	<p>Andrew Farrell</p>	<p>07920 232912</p>	<p>People who are blind or partially sighted</p>	<p>1:1 Support in seeking paid or voluntary work. Job search/ employment skills training inc. interview/job applications; IAG; work placements; Access Technology; motivational workshops; post employment support</p>
<p>5. Amicus Horizon Group</p> <p><i>Sector Routeways</i></p>	<p>Kent & Medway, specifically Swale/Sheppey, Medway, Dartford & Gravesend</p>	<p>Ross Bell</p>	<p>01795 436409 07733 104765</p>	<p>19+ Unemployed Wants to work</p>	<p>Can support any sector, but lots of experience in Care, Housing, Security and Administration. Link to employers to deliver ‘introduction to’ courses. Individual action planning, diagnostic assessment, employability workshops, work trials and work placements. Also volunteer work.</p>
<p>6. Careers Enterprise Ltd (VT)</p> <p><i>Sector Routeways</i></p>	<p>Kent and Medway Starting 08/09 with Ashford, Maidstone, Romney, Canterbury</p> <p>Other areas to be developed later</p>	<p>Elaine Latchford</p>	<p>(pre Jan 09) 01908 232808 (post Jan 09) 01233 640214</p>	<p>19+ Unemployed Wants to work</p>	<p>Full IAG session to create tailored plan Find a provider to deliver the training/ support each person needs, this could be vocational (accredited or non accredited) in any sector e.g. Health & Safety, Food Hygiene, Security cards, Warehousing, Retail, Leisure, Care and many more... Job Search/seeking, CV etc Support moving on to further learning, paid or voluntary work. 6 month check once the course has finished</p>

