

LEADERSHIP & MANAGEMENT GRANT PROGRAMME

BRIEF FOR PROVIDERS OF LEADERSHIP & MANAGEMENT TRAINING

Eligibility:

Owner Managers/Key Directors of organisations in the South East with 5-249 staff excluding previous beneficiaries of Business Leaders grants. Open to all types of business including private, franchise, public and voluntary bodies providing they have 5-249 (paid or unpaid) staff. Unpaid volunteers, including Trustees, can participate in the L&M programme on the same basis as other key owner/managers.

Grant:

- The first £500 is available to the managing director, owner manager, or one key company director and does not need to be matched.
- A further grant of up to £500, which must be matched funded, is available to either the beneficiary of the first £500 or any senior manager or the management team.
- All training must have started and the grant claimed **within 90 days of the grant being approved**. All grants are exclusive of VAT.


The Grant can be used for:

- Higher Education qualifications (must be matched in entirety)
- Leadership and Management Development Solutions provided by training providers delivered by:-
 - Workshops
 - Online training
 - Training programmes
 - Bespoke/tailored training options
 - Peer learning
 - Business mentoring/coaching

Process:

Leads for customers who wish to access the grant should be sent on the attached form to info@traintogainse.co.uk with the Subject Heading of L&M Lead.

The eligibility of the customer will be checked and arrangements will be made for the customer to speak to a Leadership & Management specialist adviser, either on the phone or face to face. If the customer does not wish to access the training within the next 90 days, the customer will be contacted to book an appointment nearer the time.

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The Leadership & Management Specialist Adviser will discuss training and development requirements and, if they do not already have some provision in mind, offer a choice of flexible, tailored learning solutions to suit their individual and business needs. If the customer has already identified a provider, the Adviser will be required to discuss their development needs to ensure that the provision is suitable and to develop a Personal Development Plan, which could include other development opportunities.

Only if the customer does not have a provider in mind or if they state that they wish to be given other options, will referrals be made to alternative providers.

The Adviser will inform the customer of the process for claiming the grant and that a follow-up call will be made to gather feedback on the process and the training support they received.

Make the most of this programme for your business:

- Ensure your provision is up to date on the Employer Guide to Training – http://www.employersguide.org.uk/egt/advanced_search
- Make contact with your local Specialist Leadership & Management Adviser (a list of contacts will be circulated shortly)
- Promote the offer to your own employer base
- Please note: Providers cannot use the Train to Gain logo on their literature unless they are an LSC contracted provider.

If you have any questions about eligibility please email Lucy Bowerman at lucy.bowerman@traintogainse.co.uk

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Skills South East

Your independent and impartial Train to Gain Skills Brokerage

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