

# Minutes



Leading learning and skills

<b>Date</b>	18 April 2007
<b>Subject</b>	Council Meeting
<b>Location</b>	Conference Room, Princes House
<b>Time</b>	16.00 - 18.00
<b>LSC office</b>	Sussex
<b>Publication intent</b>	Internal

**Members Present** Norman Boyland (Chair)  
Jenny Barnard-Langston  
Richard Parker  
Keith Conniford  
Michelle Pooley  
Phil Wood  
Catherine Vaughan  
Debbie Shandley

**Observers** None

**LSC staff** David Smith  
Aidan Pettitt  
Wayne Wright  
Michael Nix  
Chris Piper

1. Apologies – No apologies were received
2. Minutes of the last meeting – 5<sup>th</sup> March

Jenny Barnard-Langston not listed as attending – action to amend  
Corrected minutes were approved

3. Formal matters arising
  - **Quorate approval of minutes (5 February)**  
Minutes approved
  - **Brighton Science Festival**  
An evaluation of the 2007 festival was circulated to give sight of the scope and scale to Council members. Debbie Shandley is taking forward

STEM agenda as CEO of FE Sussex. Martha Lewis has been appointed as responsible for managing relationships with STEM stakeholders on behalf of LSC Sussex.

- **Council Dates (30th May)**

The additional Council meeting date 30<sup>th</sup> May will not now be necessary. Other dates agreed still stand - they are:

- 7<sup>th</sup> June
- 18<sup>th</sup> July

**It may be necessary to timetable meetings in Autumn 2007 depending on the progress of the Further Education and Training Bill.**

- **Business Plan 07/ 08**

**Action : to email all council full version of plan (plan attached)**

**This will be shared with FE Sussex Governors on 28<sup>th</sup> April.**

- **Sustainability (Hastings College)**

Michael Nix confirmed that he had sent information about design sustainability at Hastings College to PW & NB. He informed the council that the college had been encouraged to develop the design to “excellent” BREAMM standard which could then be used as a national exemplar.

4. **Report back from Capital sub-group on Plumpton College**

Capital sub-group reported back on the scrutiny of the proposal that had been made. The council approved the decisions of the Capital sub-group which were:

- to endorse the application in principle relating to the two phase project with an estimated total cost of £10,418,213 for consideration by the capital committee
- to endorse the detailed application for Phase 1 of the project with a tendered cost of £2,019,120 for approval by the Regional Director.
- to request the Regional Board to note these applications.

5. **Capital cases**

Michael Nix introduced strategic issues under consideration and then presented the capital issues arising in relation to Area D and Aidan Pettitt introduced the capital issues arising in relation to Area B.

The following members declared their personal interest in the capital cases:

Jenny Barnard Langston – Chair of Governors, Blatchington Mill School

Catherine Vaughan - Director of Finance, City Council Brighton and Hove

Richard Parker – Principal of Chichester College  
Keith Conniford – Director of Look Fantastic (WBL provider)

## 5.2 Area D (Brighton and Hove)

The following items were discussed:

- proposed levels of grant support – NB informed the council that the National Capital Committee has considered a study of National policy and procedures in relation to capital
- the outcome to be achieved by the projects in relation to National, Regional and Local priorities
- strategic impact and capacity to deliver plus affordability
- the need for a stronger focus on 19+ and employer engagement
- integration of capital proposals with other city wide strategic plans for education training and skills
- achieving the right balance of provision across different providers and ensuring that opportunities for efficiencies through joint working are captured
- the place of the Community Stadium and other smaller skills centres in the overall pattern of provision for the city

### **ACTIONS**

- **LSC to feedback to colleges issues raised by the council to help with ongoing discussions and planning**
- **MN to contact Catherine Vaughan for further discussion**

## 5.2. Area B (West Sussex coast)

Capital plans in Area B relate to fewer colleges than in Area D and involve a lower percentage of LSC contribution.

The following items were discussed:

- the impact and proportion of HEFCE funding
- alternative ways of increasing participation. Both colleges have started a January recruitment for Level 1 students at risk of becoming NEET
- projected growth and likely impact on colleges and providers in other areas

The council advised that in all cases the 'education case' for a proposal should open with a summary of the strategic benefits, to learners and /

employers. In the case of Area B Northbrook proposal more work is needed on the HE issue.

## **ACTIONS**

### **The issue of HEFCE funding needs to be looked at more closely**

#### **6. AoB**

An Education led Regeneration Conference is planned for 26<sup>th</sup> June, Bramber House, University of Sussex. This will showcase achievements during the first five years of the council (2001-2006), highlight the ways learning and skills can support economic development and indicate the potential and challenges to come. All council members are welcome to attend. Please contact Alison Williams if you would like to attend ([alison.williams@lsc.gov.uk](mailto:alison.williams@lsc.gov.uk) or 01273 783579)

### **Please note since this meeting took place future dates for Council meetings have been agreed as listed below**

- **Monday 10 Sept**      4 – 7pm      **Conference room, Prince's House**
- **Tuesday 16 Oct**      4 – 7pm      **Conference room, Prince's House**
- **Wednesday 14 Nov**      4 – 7pm      **Conference room, Prince's House**

Locations are subject to change, due to the impending relocation of LSC Sussex.

**Meeting chair**                  Norman Boyland

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