

Minutes



Leading learning and skills

Date 18 July 2007
Subject Sussex Council meeting
Location Princes House, LSC Sussex
Time 16:00
LSC office Sussex

Present Norman Boyland
Keith Conniford
Phil Walker
Catherine Vaughan

LSC Directors David Smith
Aidan Pettitt
Michael Nix
Chris Piper

1. **Welcome and Apologies**

The Chair welcomed the new Clerk to Council, Nicole Healing, appointed as David Smith's PA.

Apologies were received from:

Council Members: Michelle Pooley, Nigel Lambe, Debbie Shandley, Jenny Barnard-Langston, Richard Parker

Council Observers: Lynn Conolly

LSC Directors: Wayne Wright, Partnership Director for East Sussex

It was noted that with Chris Andrews, former Chief Executive of Sussex Connexions Partnership, is no longer a Council Observer.

2. **Minutes of last meeting – 7 June 2007**

Minutes to be taken forward to next meeting for quorate approval (10 September).

3. **Formal matters arising**

All formal matters from 7 June minutes had been actioned.

- 4. Update on changes to 'Machinery of Government' (Chair & David Smith)**
Letters from Mark Haysom (LSC) and John Denham (DIUS) were circulated to Council. Concerns were raised about dividing the Skills Agenda in two and having two bodies to report into.

The primary legislation is to occur over three years, with three full academic years (07/08, 08/09 and 09/10) before the LSC 14 – 19 function goes to LAs.

The following issues were raised:

- There is a need to focus on preparing for change
- There is the possibility of a General Election before 2010
- It is important for the LSC senior management team and LAs to meet regularly to ensure coherence
- Recruitment to Regional Councils is to proceed
- National Capital Strategy to proceed
- Regional Capital Strategy to proceed, subject to discussion

5. Capital Plan 07/08

5.1 HCAT update

Michael Nix gave an update on the HCAT approval – it was approved at the 17 July Capital Committee, enabling site work to commence in July. Planning consent is not fully operative until August, after the Judicial Review period ceases.

Action: AP and CP to implement a communications plan to raise the LSC profile.

Action: LSC Sussex to receive a project update in Spring 2008, to include project management arrangements (Tim Hulme – internal Project Manager).

Action: MN to implement a tracking system.

5.2 Proposal updates (presentations)

- **Area A – Chichester (AP)**

Action: Sense check needed for ROCPA, with the demographic for West Sussex (AP).

- **Area E – Sussex Downs (CP)**

The following issues and questions were raised:

- two performing arts sites - both sites need to be linked to the community offer and hard questions to be asked of the College
- is there a possibility of shared facilities for multiple sites?
- Employer skills demand of especial significance

Presentations were also delivered on Area F (Bexhill) and updated on Area D (City, Brighton & Hove).

6. 14 – 19 Healthcheck

This item was deferred to the absence of Wayne Wright.

Action: Revisit the item at the next Council meeting.

7. Leitch Healthcheck

The key points and issues from the Leitch Implementation plan that John Denham presented to the Government on 17 July were discussed: -

- The Level 4 target has been announced (new implementation)
- Free first Level 3 entitlement for 19 - 25 has been announced (new implementation)
- Adult Careers Service (new implementation)

Aidan Pettitt gave a presentation on the Leitch Healthcheck.

The following issues and questions were raised:

- two providers have a decreased A4B employer satisfaction level from last year

Action: Monthly Leitch updates to be circulated to Council members (AP).

8. AOB

Quoracy issues:

- the minutes of 7 June 07 could not be signed off as Council was not quorate

Action: Letter to be written to all Council members outlining a possible Council arrangement for 07/08, and asking for renewed commitment. The letter would also seek approval for a policy of co-option (Chair/LSC Area Director).

Action: Minutes of 7 June 07 to be carried forward to the next Council meeting.

Skills Campaign:

Action: Council members to receive updates on the Skills Campaign.

Date of next meeting: Monday 10 September 2007

Meeting chair	Norman Boyland
Minute taker	Nicole Healing
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