

**Course Title: Making Employment Law Work for You**  
Wednesday 5<sup>th</sup> November

**Trainer** Roger B Phillips, Managing Director  
of Action Resources Ltd

**Duration:**

1 day

**Who should attend?**

Brokers who are interested in the impact of UK Employment Law upon businesses

**Why should you attend?**

To improve your knowledge of UK Employment Law

**Course Outline**

Action Resources takes a particularly practical approach to employment law training. Far from regarding the requirements of UK employment legislation as a potential drag on organisational performance, they encourage attendees to utilise the rules and regulations in a positive and proactive way - it is, after all, less important to understand the detail of the legislation (the "legal" approach) than it is to know how it may be used to create and sustain competitive advantage (the "pragmatic" approach).

Roger covers where UK employment law has come from and where it's going; what you have to know....and what you don't; using Contracts of Employment, Grievance & Appeals and Disciplinary Procedures to management advantage; areas of potential employment discrimination; case-study material to illustrate the points being made; finishing off with a Q & A session.

Skills Brokers will benefit from a highly practical session that genuinely does help small companies in the management of their people in difficult economic times (as now) - they will understand the crucial importance of having a "fit-for-purpose" Contract of Employment and achieving maximum "performance" from each one of their people. A lot of things that employers should do fall by the wayside in good times - such as attendance and absence monitoring, performance appraisals, updating Grievance & Appeals and Disciplinary Procedures and so on.