

| TRAIN TO GAIN FACT SHEET |   |
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| <b>Summary</b>           | <b>Nextstep</b> is the brand name for the impartial Information and Advice service, funded by the LSC and is designed to help adults back in to learning and work, or improve their skills for their current role.  |
| <b>Location</b>          | All 9 regions of LSC. Each LSC area has a different contractor and contact details. Due to variances in local funding there may be differing levels of activity.  |
| <b>Timing</b>            | Annual contract operating within the academic year  |
| <b>Why</b>               | To stimulate the demand for learning and therefore raise the skills of adults across the country  |
| <b>How</b>               | By providing impartial, Information, Advice and Guidance. <b>Nextstep</b> compliment the National Learndirect helpline. There is a local helpline, website, face to face service (this part of the service is aimed at those who do not have a level 2 qualification) and self help publications. |
| <b>Key contact</b>       | Pam Cole – Partnership Manager who is based at Truro office on <a href="mailto:pam.cole@lsc.gov.uk">pam.cole@lsc.gov.uk</a>   |
| <b>Website</b>           | <a href="http://www.nextstep.org.uk">www.nextstep.org.uk</a>  |

## Key messages

- Information Advice and Guidance (IAG) is at the core of the Train to Gain service to ensure learners access the most appropriate learning, remain engaged in their chosen course of learning and ultimately achieve a relevant qualification.
- IAG is an umbrella term describing services offering Skills and Career Advice – Nextstep is one of these services and is available to all adults over 20 years old.
- Advice is predominantly targeted at those individuals yet to achieve a Level 2 qualification.
- **Nextstep** can help adults who want to improve their career prospects, get a qualification or improve their skills for their current job. They also provide information on work and learning opportunities locally including practical ideas such as how to apply for a job or how to plan a career.
- There are 5 local **Nextstep** areas in the South West Region. More information can be obtained from the **Nextstep** website.
- The service is about providing support and encouraging learning, whether people are in work or not.
- Brokers are responsible for raising awareness of IAG services to Employers and employees and where appropriate will signpost to independent IAG services such as **Nextstep** or Learndirect advice.