All areas

Skills Funding Agency

Potential subcontractors list

- Embrace-learning
- Pederson's Training
- Royal Mencap Society (known as Mencap)
- Shaw Trust
- The Prince's Trust

Name of organisation	**Embrace-learning**
Location of delivery **Unit of procurement/s cluster/s**	East of England: Clusters 1, 2 & 3 East Midlands: Clusters 1, 2 & 3 Greater London: Clusters 1, 2 & 3 Kent & Sussex: Clusters 1, 2, 3 & 4 North East: Clusters 1 & 2 North West: Clusters 1, 2 & 3 South Central: Clusters 1 & 2 South West: Clusters 1 & 2 West Midlands: Clusters 1, 2, 3 & 4 Yorkshire & Humber: Clusters 1, 2, 3, 4, & 5
Named contact	Mike Burke, Managing Director
Phone	0161 928 9987
Email	mike@embrace-learning.co.uk
Area of activity	E-learning

Description of activity *(in 500 words)*

Embrace-learning is an established, high-quality provider of e-learning content. Our aim is to further the use of educational technologies in vocational and work-related training. We design, write and build e-learning training courses in many areas, including employability skills, health & safety, fire safety, manual handling, safe & fuel efficient driving, job search & interview skills, employment rights & responsibilities, health and social care, and have a range of off-the-shelf training courses, up-to-date and relevant to today's workforce. We also build new training courses and convert existing classroom-based material to client's specification. Our training courses offer certificates as evidence of learning good practice and are updated in accordance with new legislation and government guidelines.

Our team of educationalists, designers and software developers are passionate about what they do. Our strength lies in how we work to provide clients with e-learning that is cost-efficient, engaging and effective.

Programmes can be accessed at a time, place and pace to suit individual learners, either through open web-access or via virtual campus applications and intranets. An in-built Learner Management System enables managers, tutors and trainers to monitor and manage delivery of learning outcomes, ensuring that appropriate learning and assessment opportunities are available to the learner.

Programmes can be standalone, leading to a qualification outcome, or developed as a blended learning solution with appropriate tutor support.

Embrace-learning work closely in partnership with training partners and client organisations to develop the most appropriate route for the learner, their tutor and the supporting organisation,

which results in high success rates and excellent learner satisfaction.

Embrace-learning currently support local authorities, training organisations and further education colleges throughout the English Regions.

Immediately available courses include:

Awareness of Dementia Level 2 Award

Job Search and Interview Skills Level 2 Award

Health & Social Care (Dementia Pathway) Level 2 Diploma

Preparing to Work in Adult Social Care Level 2 Certificate

Understanding Employment Responsibilities & Rights Level 2 Award

Fire Safety

Food Hygiene and Safety

Health and Safety – the Fundamentals

Infection Control

Manual Handling – the Fundamentals

Safer Handling of Medicines

Health and Social Care Courses

Caring for People with Dementia – the Fundamentals

Caring for People with Dementia

Common Assessment Framework – Managers

Common Assessment Framework – Practitioners

Common Induction Standards (2010) – Residential Settings

Common Induction Standards (2010) – Domiciliary Settings

Deprivation of Liberty Safeguards

Dual Diagnosis

Learning Disability Induction (LDQ)

Mental Capacity Act 2005

Mental Capacity Act 2005 – Specialist Case Studies

Mental Capacity Act 2005 – The Fundamentals

NHS Continuing Healthcare

Acquired Brain Injury Awareness

Awareness of Substance and Alcohol Misuse

Epilepsy Awareness

Self-Directed Support – The Fundamentals

Supporting People with Aspergers Syndrome

Supporting People with Autism

Supporting People with Cerebral Palsy

Supporting People with Down Syndrome

Supporting People with Diabetes Mellitus

Supporting People with Learning Disabilities & Mental Health Needs

Understanding an Individual with Learning Disabilities

Understanding the Role of the Personal Assistant

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Name of organisation	**Pederson's Training**
Location of delivery **Unit of procurement/s cluster/s**	Currently in the South West, with Portland YOI and Dorchester, however, deliverable capabilities throughout the UK. 1. Currently delivering Railway Engineering training to NVQ Level 2, providing certification ready for employment. 2. Fork truck operator training, with certification by the RTITB. 3. New Roads and Street works training with City & Guilds and Scotvec certification. Deliverable capabilities of training for mechanical and electrical qualifications, leading to technician employment. We are also able to deliver training for construction plant including small tools which leads to certification with Lantra, CPCS and PPETO.
Named contact	John Howes
Phone	01270 761399 or 07793541797
Email	j.howes@pendersons.com
Area of activity	Railway, Engineering, Construction

Description of activity *(in 500 words)*

Our team of qualified trainers have first class experience of working and delivering training within the rail industry and we are currently delivering a Rail Course, Streetworks and a Forklift Course within the prison service who have been using our services since August 2007.

The Rail course we currently deliver is a ten week course which starts with health and safety training, leading on to the correct use of small tools equipment through to removing and replacing railway infrastructure. Upon satisfactory completion of the course our learners achieve an NVQ level 2 qualification which upon release helps them to gain employment in the rail industry.

As a business we believe in continually adding value to the reducing reoffending rate and to support this we work in partnership with a consultant that not only monitors the progress and success of the rail training provided he also mentors and supports the learners following release from custody. This includes indentifying potential employers, arranging interviews and supporting the work of the probation service.

We also deliver a New Roads and Streetworks Course which leads to employment with the utilities companies. This course involves the use of tools, equipment and small plant which covers excavation and reinstatement using cold lay tarmac, the correct use of cable avoidance equipment, the setting up and operation of traffic lights including road cones and signage. From completion the learners gain a City and Guilds qualification and a Scotvec Card which enables them to work with the utilities companies.

Training is also provided to the learners in the operation and driving of counterbalance forklift trucks. Following successful completion the learners are certificated with an RTITB operator's licence. From this there is then the opportunity to have additional one day conversion training in the use of other types of lift trucks.

Training can also be delivered for the safe operation of construction plant equipment (mini digger and dumpers). Training on the equipment is certificated by different awarding bodies that we are able to work with including Lantra, PPETO and Construction Awards Alliance. This adds value to employment opportunities within the construction industry.

There is also an opportunity for the delivery of engineering training which includes electrical, mechanical, hydraulics and pneumatics. This would be delivered at NVQ level 2 and would support employment as a technician into the plant and construction industry, however, the machinery that is used on a daily basis to support the maintenance and new infrastructure for the rail industry also has a requirement for people with these skills to maintain equipment which is a requirement of the Railway Plant Association and Network Rail.

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Name of Organisation	**Royal Mencap Society (known as Mencap)**
Location of Delivery **Unit of Procurement/s Cluster/s**	All
Named Contact	Mark Capper
Phone	07984 391613
Email	mark.capper@mencap.org.uk
Area of Activity	**Employment training and support**

Description of Activity *(in 500 words*)

Mencap has over thirty years experience of providing employment support to people with a learning disability or difficulty, as well as other disabled or disadvantaged groups. We have worked with people facing a range of challenges, including those with dyslexia, cognitive learning difficulties, sensory or physical impairments, poor memory and concentration, or on the autistic spectrum.

For OLASS phase 4, Mencap will provide a modular approach to supporting offenders with a learning disability or difficulty through to employment via our Employ Me programme.

Employ Me takes people through the whole process of preparing for and finding work. The programme takes a modular approach, so people only access the modules that they need. People who are more distant from the job market may need to access most or all of the modules.

The individual journey that people take is determined through an assessment process, and this is the first stage in Employ Me. The modules are as follows:

- Induction
- Assessment
- Agreeing your programme
- My skills
- Work skills
- Finding work
- Starting work
- Work skills and placements
- Sustaining work

- Developing your career
- Working with employers

The assessment process helps to identify which modules would best meet a person's needs in order to support them to be job-ready. People can be supported individually or in a group (where appropriate for this client group). Recognising that people have different wishes and abilities, our assessment will also help to identify appropriate goals for each person.

We will work with each person to develop an Action Plan which is focused on their particular learning and employment goals. Though this is a modular system, and people can choose which modules they go through, the processes used for each module are consistent across all of our employment services. So each person will get a consistent approach..

Throughout Employ Me there is an emphasis on the realities of work, including a focus on employee rights and responsibilities, team working and being supervised. Skills in job searching, CV writing and interview skills are available if people need to access these.

We work to outcomes:
- hard outcomes for people reaching their goals, and obtaining paid work;
- and softer outcomes, such as increasing confidence and self-esteem; developing teamwork skills; understanding that employers and colleagues rely on employees to turn up and be on time; recognising own skills and aspirations.

Our employment support programmes are subject to Ofsted inspection and at our last inspection in July 2010, we achieved a Good grade across our services.

We have good employer links and a dedicated employer engagement team which works with national employers to agree numbers of ringfenced jobs which are then available locally to people we support. Employers with whom we already have agreements or are in discussions with include the Co-Operative, Sainsburys, Royal Mail, McDonalds, the Forestry Commission, Holiday Inn, Wetherspoons, Sodhexo, Marks and Spencers, Wilkinsons and Boots. We are confident we could put in place similar arrangements for offenders.

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Name of Organisation	**Shaw Trust**
Location of Delivery	Shaw Trust has the capability to deliver in all 10

Unit of Procurement/s Cluster/s	Units of Procurement and across all clusters of prisons
Named Contact	Alison Constable
Phone	07714 541636
Email	Alison.constable@shaw-trust.org.uk
Area of Activity	Supporting people with disabilities, mental health issues, learning difficulties and those that are disadvantaged to prepare for work and achieve the skills necessary to gain employment.

Description of Activity *(in 500 words)*

Shaw Trust is a non profit making national charity which supports disabled and disadvantaged people to prepare for work and live more independently. In 2010, we supported 78,000 people to achieve these goals. We specialise in supporting people who experience barriers related to disability, mental or physical health, learning difficulties and other disadvantage.

As the largest UK voluntary sector provider of employment, Shaw Trust has, over the past 30 years, embedded our services into local communities across the UK, built strong relationships with stakeholders ie, MOJ, NOMs, Probation Trusts, SFA, DWP, JCP, Local Authorities and community networks. We currently work with over 17,000 employers across the UK and will continue to expand our close links with employers and local labour market initiatives. Shaw Trust is also the largest provider of DWP's Work Choice disability contract across the UK, delivering 16 contracts as prime contractor and a further 6 as subcontractor.

Shaw Trust delivers a wide range of Training across the UK funded by the Skills Funding Agency, Local Authorities/Young People's Learning Agency, DCELLS and Scottish Enterprise.

We are able to provide the following training to support the learning journey of offenders:

Employability Skills – including Personal and Social Development 'soft' skills: Confidence building, motivation, CV preparation, communication skills etc

Functional Skills - English, Maths and ICT at Entry Level 1, 2 & 3 and Level 1

Vocational Skills - a range of sector specific training at Level 1 which includes, ICT, Retail and Customer Service, Business & Administration, Health & Social Care, Horticulture

Personal & Social Development (PSD) – E1 for Personal Progress, Skills for Independent Living, Skills for Supported Employment, Personal and Social Development

Combined PSD and Vocational qualifications – E2, E3 & L1 in Employability and Personal Development, Employability Skills, Skills Towards Enabling Progression (Step Up) and Skills for Working Life

Shaw Trust operates a person centred approach to programme delivery which enhances the learner's experience and engagement on each programme. Training delivery methods

include:

• Group learning (8-10 per group)
• One to one instruction
• Peer support (learning champions)
• E-learning
• Individualised pacing and differentiation of learning
• Specialised support to overcome particular barriers to learning.

Shaw Trust has demonstrable experience in working with offenders through the delivery of DWP Progress2Work contracts in South London (since 2003), Gloucester, Wiltshire & Swindon (since 2004) and Greater Manchester East & West (since 2004). We delivered Progress to Work/Link Up (targeting substance and alcohol mis-users, ex offenders and homeless) in Norfolk and Suffolk/Cambridgeshire (since 2006). Through the lifetime of these 5 contracts we supported over 13,500 customers per year to move towards their work goals.

In addition, our "through the gate" offer includes a menu of services available via referral in areas of resettlement, including practical support for job applications, interview techniques, work experience placements, volunteering, job brokerage, work based learning within our network of Shaw Trust Charity shops and self employment advice. We also provide in-work support to customers and advise employers on how best to support learners with disabilities and mental health issues which improves sustainability.

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Name of Organisation	**The Prince's Trust**
Location of Delivery **Unit of Procurement/s Cluster/s**	National delivery – can deliver across every region / cluster
Named Contact	Caroline Taunt
Phone	0207 543 7436
Email	Caroline.taunt@princes-trust.org.uk
Area of Activity	National

Description of Activity *(in 500 words)*

The Prince's Trust is the UK's leading youth charity. We work with 50,000 young people each year, supporting them to turn their lives around and move into education, employment, training and volunteering. The Prince's Trust has been working with young offenders since our inception in 1976. Young offenders form one of our core target groups, and 20 per cent of the young people we supported last year were offenders or ex-offenders. We secure strong outcomes for the young people we work with: last year 80% of all Prince's Trust participants moved into employment, education or training.

We currently deliver our programmes in a wide variety of prisons and YOIs. We work closely with front line staff in prisons, providing information and guidance to identify and engage suitable offenders for support. The Prince's Trust works very closely with Probation Services, who refer young people to our programmes as part of their rehabilitation.

We support young people up to the age of 30, so can operate both within Youth Offending Institutions and mainstream prisons. Although the specific programmes we can offer will vary by region, across the UK we can offer the following engagement, skills, training and enterprise programmes:

Enterprise: delivered across the UK to unemployed 18-30 year olds. Clients participate in a four day Explore Enterprise course to develop enterprise skills. They are then mentored for up to three years to test their ideas, write a business plan and are given specific support to launch their own business.

Fairbridge: a personal and social skills programme supporting the hardest to reach young people aged up to age 25 with multiple needs to move towards education, employment or training. It combines personal support and challenging activities that equip young people with the motivation and skills to be able to return to mainstream society and achieve their goal.

Development Awards: grants to help young people access education, training or employment opportunities. The aim of the grant is to remove the financial barrier that would otherwise prevent a young person from moving into the opportunity, for example a suit for an interview, course fees, travel to work in the first month of employment or equipment for a job or training programme. They also receive mentoring to help them progress into work.

Community Cash Awards: grants to help groups of young people start up their own, youth led community project. Young people receive advice and mentoring, develop confidence and leadership skills, and are supported to move into education, training or employment.

The 1-2-1 Transition Mentoring programme: a dedicated offender rehabilitation programme. Running since 2007 in our South East and South West regions, the 1-2-1 project uniquely trains reformed ex-offenders to inspire, advise and mentor young prisoners coming to the end of their sentence and through their transition to the community. The key to success for this programme is the collaborative approach that has been taken with criminal justice agencies.

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