All areas

Skills Funding Agency

Potential subcontractors list

- Dyslexia Action
- Embrace-learning
- GOALS UK cic
- LabourPLUS Community College CIC
- Pederson's Training
- Prisoners Education Trust
- Royal Mencap Society (known as Mencap)
- Shaw Trust
- The Prince's Trust

Name of organisation	**Dyslexia Action**
Location of delivery **Unit of procurement/s cluster/s**	As a national organisation, we can offer our services in all units of procurement.
Named contact	Alison Bryant
Phone	01732 740 452 07557 920 498
Email	abryant@dyslexiaaction.org.uk
Area of activity	Specialist provider for services relating to support for people affected by dyslexia and other hidden and specific learning difficulties.

Description of activity *(in 500 words*)

Dyslexia Action is a national non-profit making charity and the UK's leading provider of support for people with dyslexia and literacy difficulties.

We provide a range of services to cover the full 'learner journey' from initial identification of a hidden disability through to support to develop coping strategies to aid rehabilitation. Our main services for OLASS 4 include:

- Screening using our Hidden Disabilities Questionnaire (HDQ) which highlights features of hidden disabilities including dyslexia, dyspraxia, ADD/ADHD, Autistic Spectrum Disorders and co-morbidity.
- Awareness training and training providers to administer HDQ.
- Diagnostic assessments by psychologists or teacher assessors.
- Coaching and learning support for both literacy and numeracy skills, either individually or in groups.
- Supporting offenders moving into employment.
- Supplying teaching and learning resources.

We employ over 300 specialist teachers as well as over 90 consulting psychologists and support staff.

Over the last 3 years Dyslexia Action has worked with 36 prisons or young offender

institutions, delivering assessments, awareness training, literacy and numeracy support for offenders and support in the workplace for staff. Some of the prisons we have worked in include:
HMPYOI Brinsford, HMP Brixton, HMPYOI Chelsmford, HMPYOI Deerbolt, HMP Doncaster, HMP Dover**,** HMPYOI Downview, HMP Drake Hall, HMPYOI Eastwood Park, HMP Everthorpe, HMP Featherston, HMPYOI Feltham, HMP Gartree, HMPYOI New Hall, HMPYOI Northallerton, HMP Ranby, HMP Shrewsbury, HMPYOI Swinfen

Dyslexia Action has worked on many partnership projects throughout the country. Our work involves working with the prison service, providing provision for the unemployed, students and excluded youngsters plus training for employers and other providers.

As dyslexia affects 10% of the population, and statistics show this is significantly higher amongst offenders, our projects extend across a wide range of social groups.

Our service is always about tailoring our solution and working with others to deliver the best possible outcome for the individual. Examples of two of our most recent projects are outlined below.

Project Name: PALS (Positive Action through Learning Support)
Dates: 1999 – 31 July 2011
Partners: Nottingham Probation Trust
Brief description: PALS engaged offenders back into learning by helping them achieve national qualifications in literacy and numeracy thus enhancing their employability and rehabilitation.
During 2009-10 there were a total of 1062 referrals to PALS; we worked with 851 learners and 205 passed national tests. PALS received the prestigious Butler award in 2009-10 for its outstanding work in helping probation clients achieve qualifications.

Project Name: Transform
Dates: October 2008 – March 2010
Partners: Led by The Manchester College with its partners (Shaw Trust, SOVA, Probation services, Derby College, Stoke College, The BDA and ourselves)
Brief description: The aim of the project was to support offenders in custody and probation into employment. The HDQ (Hidden Disabilities Questionnaire) was used as a screening tool and those with high indicators referred to us for further assessment. From April 2009-10 there were 358 referrals. We also trained approximately 100 staff to use the HDQ.

For more information on:

Dyslexia Action: http://dyslexiaaction.org.uk/
HDQ: http://training.dyslexiaaction.org.uk/hdq

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Name of organisation	**Embrace-learning**
Location of delivery **Unit of procurement/s cluster/s**	East of England: Clusters 1, 2 & 3 East Midlands: Clusters 1, 2 & 3 Greater London: Clusters 1, 2 & 3

	Kent & Sussex: Clusters 1, 2, 3 & 4 North East: Clusters 1 & 2 North West: Clusters 1, 2 & 3 South Central: Clusters 1 & 2 South West: Clusters 1 & 2 West Midlands: Clusters 1, 2, 3 & 4 Yorkshire & Humber: Clusters 1, 2, 3, 4, & 5
Named contact	Mike Burke, Managing Director
Phone	0161 928 9987
Email	mike@embrace-learning.co.uk
Area of activity	E-learning

Description of activity *(in 500 words*)

Embrace-learning is an established, high-quality provider of e-learning content. Our aim is to further the use of educational technologies in vocational and work-related training. We design, write and build e-learning training courses in many areas, including employability skills, health & safety, fire safety, manual handling, safe & fuel efficient driving, job search & interview skills, employment rights & responsibilities, health and social care, and have a range of off-the-shelf training courses, up-to-date and relevant to today's workforce. We also build new training courses and convert existing classroom-based material to client's specification. Our training courses offer certificates as evidence of learning good practice and are updated in accordance with new legislation and government guidelines.

Our team of educationalists, designers and software developers are passionate about what they do. Our strength lies in how we work to provide clients with e-learning that is cost-efficient, engaging and effective.

Programmes can be accessed at a time, place and pace to suit individual learners, either through open web-access or via virtual campus applications and intranets. An in-built Learner Management System enables managers, tutors and trainers to monitor and manage delivery of learning outcomes, ensuring that appropriate learning and assessment opportunities are available to the learner.

Programmes can be standalone, leading to a qualification outcome, or developed as a blended learning solution with appropriate tutor support.

Embrace-learning work closely in partnership with training partners and client organisations to develop the most appropriate route for the learner, their tutor and the supporting organisation, which results in high success rates and excellent learner satisfaction.

Embrace-learning currently support local authorities, training organisations and further education colleges throughout the English Regions.

Immediately available courses include:

Awareness of Dementia Level 2 Award

Job Search and Interview Skills Level 2 Award

Health & Social Care (Dementia Pathway) Level 2 Diploma

Preparing to Work in Adult Social Care Level 2 Certificate

Understanding Employment Responsibilities & Rights Level 2 Award

Fire Safety

Food Hygiene and Safety

Health and Safety – the Fundamentals

Infection Control

Manual Handling – the Fundamentals

Safer Handling of Medicines

Health and Social Care Courses Caring for People with Dementia – the Fundamentals Caring for People with Dementia Common Assessment Framework – Managers Common Assessment Framework – Practitioners Common Induction Standards (2010) – Residential Settings Common Induction Standards (2010) – Domiciliary Settings Deprivation of Liberty Safeguards Dual Diagnosis Learning Disability Induction (LDQ) Mental Capacity Act 2005 Mental Capacity Act 2005 – Specialist Case Studies Mental Capacity Act 2005 – The Fundamentals NHS Continuing Healthcare Acquired Brain Injury Awareness Awareness of Substance and Alcohol Misuse Epilepsy Awareness Self-Directed Support – The Fundamentals Supporting People with Aspergers Syndrome Supporting People with Autism Supporting People with Cerebral Palsy Supporting People with Down Syndrome Supporting People with Diabetes Mellitus Supporting People with Learning Disabilities & Mental Health Needs Understanding an Individual with Learning Disabilities Understanding the Role of the Personal Assistant
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Name of organisation	**GOALS UK cic**
Location of delivery **Unit of procurement/s cluster/s**	Nationwide
Named contact	Bill Anderson
Phone	07825 216525
Email	billanderson@goalsuk.org
Area of activity	**Training and Employment**
Description of activity *(in 500 words*) We are national & cover all locations We deliver short motivational programmes, usually 2-4 days in length. We are experts in building trust, creating an atmosphere where change can happen and we can deliver courses ourselves or alternatively offer a train the trainer option. Additionally, we offer (and recommend) one to one coaching which supports training and builds on the themes	

covered in the group sessions.

GOALS is part of the induction process for new prisoners entering HMP Addiewell in Edinburgh. All staff have been GOALS trained and courses are delivered by prison officers. We have worked in 20 other prisons across the UK, Merseyside Probation Trust, Leicestershire Probation Trust, Lancashire and Morecambe College, The Manchester College, A4E and Milton Keynes College, many London Youth Offending Teams, Nacro and Serco (LDA/ESF).

Through the use of positive psychology and cognitive behavioural therapy techniques, we will challenge customers thinking and perceptions on employment and the benefits that employment can have on their lifestyle. The aim of the programme is to encourage positive thinking and empower individuals to take control of their life and their future. Through the workshops we will give customers confidence and self motivation and belief.

GOALS is accredited by OCN at E3 level and levels 1 and 2 mapped to QCA progression Awards

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Name of organisation	LabourPLUS Community College CIC
Location of delivery **Unit of procurement/s cluster/s**	Nationwide
Named contact	Philip Gamble
Phone	07850463222
Email	philip@labourplus.co.uk
Area of activity	Construction and waste training

Description of activity *(in 500 words)*

LabourPLUS community colleges works within prisons providing the deliver of construction and waste qualifications that employers require for their work force. These include Health and safety in the construction from operates to management, plant and equipment skills, such as MEWPS and Forklifts, and waste management skills for bio fuels production, recycling and street cleansing. LabourPLUS has been successfully piloted at HMP Ford and has worked with other agencies in using qualifications and skills training to greatly improve the employment chances of ex offenders.

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Name of organisation	**Pederson's Training**
Location of delivery	Currently in the South West, with Portland YOI

Unit of procurement/s cluster/s	and Dorchester, however, deliverable capabilities throughout the UK. 1. Currently delivering Railway Engineering training to NVQ Level 2, providing certification ready for employment. 2. Fork truck operator training, with certification by the RTITB. 3. New Roads and Street works training with City & Guilds and Scotvec certification. Deliverable capabilities of training for mechanical and electrical qualifications, leading to technician employment. We are also able to deliver training for construction plant including small tools which leads to certification with Lantra, CPCS and PPETO.
Named contact	John Howes
Phone	01270 761399 or 07793541797
Email	j.howes@pendersons.com
Area of activity	Railway, Engineering, Construction

Description of activity *(in 500 words)*

Our team of qualified trainers have first class experience of working and delivering training within the rail industry and we are currently delivering a Rail Course, Streetworks and a Forklift Course within the prison service who have been using our services since August 2007.

The Rail course we currently deliver is a ten week course which starts with health and safety training, leading on to the correct use of small tools equipment through to removing and replacing railway infrastructure. Upon satisfactory completion of the course our learners achieve an NVQ level 2 qualification which upon release helps them to gain employment in the rail industry.

As a business we believe in continually adding value to the reducing reoffending rate and to support this we work in partnership with a consultant that not only monitors the progress and success of the rail training provided he also mentors and supports the learners following release from custody. This includes indentifying potential employers, arranging interviews and supporting the work of the probation service.

We also deliver a New Roads and Streetworks Course which leads to employment with the utilities companies. This course involves the use of tools, equipment and small plant which covers excavation and reinstatement using cold lay tarmac, the correct use of cable avoidance equipment, the setting up and operation of traffic lights including road cones and signage. From completion the learners gain a City and Guilds qualification and a Scotvec Card which enables them to work with the utilities companies.

Training is also provided to the learners in the operation and driving of counterbalance forklift trucks. Following successful completion the learners are certificated with an RTITB operator's licence. From this there is then the opportunity to have additional one day conversion training in the use of other types of lift trucks.

Training can also be delivered for the safe operation of construction plant equipment (mini digger and dumpers). Training on the equipment is certificated by different awarding bodies that we are able to work with including Lantra, PPETO and Construction Awards Alliance. This adds value to

employment opportunities within the construction industry.

There is also an opportunity for the delivery of engineering training which includes electrical, mechanical, hydraulics and pneumatics. This would be delivered at NVQ level 2 and would support employment as a technician into the plant and construction industry, however, the machinery that is used on a daily basis to support the maintenance and new infrastructure for the rail industry also has a requirement for people with these skills to maintain equipment which is a requirement of the Railway Plant Association and Network Rail.

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Name of organisation	**Prisoners Education Trust**
Location of delivery **Unit of procurement/s cluster/s**	Nationally: North East, North West, Yorks & Humberside, South West, West Midlands, East Midlands, London, East of England, Kent & Sussex, South Central
Named contact	Kelly Rust
Phone	020 8648 7760
Email	Kelly@prisonerseducation.org.uk
Area of activity	Advice and information related to distance learning, peer mentoring, resettlement support (mentors and grants),

Description of activity *(in 500 words)*

Prisoners Education Trust is the only charity focusing specifically and exclusively on prisoners' education. We provide access to courses in subjects and levels not available through standard OLASS provision through our grants programme. We offer advice and information on distance learning courses, peer mentor training, resettlement grants and mentors, and also engage in advocacy through our Learning Matters project.

The Trust has over 21 years experience providing specialist advice and information related to distance learning to prisoners across England and Wales. We have a suite of 12 career briefings linking distance learning to employment and further training prospects and are currently developing content so distance learning materials can be included on the Virtual Campus. We work closely with current OLASS providers, providing telephone advice and information as well as materials specifically related to distance learning, enabling staff to have access to a wider range of strategies and materials to support learners.

The Trust has delivered our Level 2 accredited peer mentoring course in over 30 prisons nationally. Peer learning mentors help increase learning success among key groups of prisoners in order to give them a better chance of building a different future on release and avoid reoffending. The qualification can help build employment potential and provides a progression route for other voluntary activities, e.g. Toe by Toe mentors. Trained prisoner mentors can work in any learning / training settings within the prison – classrooms, workshops and one to one, as well as translation assistants for foreign nationals, in drugs programmes such as Carats, and in other offending behaviour programmes. We are currently looking to develop the content so it can be delivered online via the Virtual Campus.

Our resettlement project has been running on a small scale for the last three years. Funders' restrictions have meant that it has only been available for young offenders under 26 from, or connected to, London, and previously funded for distance learning courses. To date, we have worked with 40 young offenders, with 33 grants approved, of which 76% are to members of black and minority ethnic groups. Recipients have been provided with bursaries and support from a

mentor. The bursary itself is a practical benefit, covering some of the costs of the individual's resettlement plans: there are intangible benefits as well – applicants' self esteem gets a real boost from being awarded a grant, and when they apply they have to develop a sensible resettlement plan. Grant recipients are supported for six months after receipt of the grant. Some are tracked for longer, particularly if they draw down the grant over an extended period. Most of the grant recipients are still out of prison: of the 33, one was reconvicted, one has been arrested, two were recalled to prison but not charged. Five grant recipients are at university and three are working towards university.
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Name of Organisation	**Royal Mencap Society (known as Mencap)**
Location of Delivery **Unit of Procurement/s Cluster/s**	All
Named Contact	Mark Capper
Phone	07984 391613
Email	mark.capper@mencap.org.uk
Area of Activity	**Employment training and support**

Description of Activity *(in 500 words*)

Mencap has over thirty years experience of providing employment support to people with a learning disability or difficulty, as well as other disabled or disadvantaged groups. We have worked with people facing a range of challenges, including those with dyslexia, cognitive learning difficulties, sensory or physical impairments, poor memory and concentration, or on the autistic spectrum.

For OLASS phase 4, Mencap will provide a modular approach to supporting offenders with a learning disability or difficulty through to employment via our Employ Me programme.

Employ Me takes people through the whole process of preparing for and finding work. The programme takes a modular approach, so people only access the modules that they need. People who are more distant from the job market may need to access most or all of the modules.

The individual journey that people take is determined through an assessment process, and this is the first stage in Employ Me. The modules are as follows:

- Induction
- Assessment
- Agreeing your programme
- My skills
- Work skills
- Finding work
- Starting work
- Work skills and placements
- Sustaining work
- Developing your career

- Working with employers

The assessment process helps to identify which modules would best meet a person's needs in order to support them to be job-ready. People can be supported individually or in a group (where appropriate for this client group). Recognising that people have different wishes and abilities, our assessment will also help to identify appropriate goals for each person.

We will work with each person to develop an Action Plan which is focused on their particular learning and employment goals. Though this is a modular system, and people can choose which modules they go through, the processes used for each module are consistent across all of our employment services. So each person will get a consistent approach..

Throughout Employ Me there is an emphasis on the realities of work, including a focus on employee rights and responsibilities, team working and being supervised. Skills in job searching, CV writing and interview skills are available if people need to access these.

We work to outcomes:
- hard outcomes for people reaching their goals, and obtaining paid work;
- and softer outcomes, such as increasing confidence and self-esteem; developing teamwork skills; understanding that employers and colleagues rely on employees to turn up and be on time; recognising own skills and aspirations.

Our employment support programmes are subject to Ofsted inspection and at our last inspection in July 2010, we achieved a Good grade across our services.

We have good employer links and a dedicated employer engagement team which works with national employers to agree numbers of ringfenced jobs which are then available locally to people we support. Employers with whom we already have agreements or are in discussions with include the Co-Operative, Sainsburys, Royal Mail, McDonalds, the Forestry Commission, Holiday Inn, Wetherspoons, Sodhexo, Marks and Spencers, Wilkinsons and Boots. We are confident we could put in place similar arrangements for offenders.

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Name of Organisation	**Shaw Trust**
Location of Delivery **Unit of Procurement/s Cluster/s**	Shaw Trust has the capability to deliver in all 10 Units of Procurement and across all clusters of

	prisons
Named Contact	Alison Constable
Phone	07714 541636
Email	Alison.constable@shaw-trust.org.uk
Area of Activity	Supporting people with disabilities, mental health issues, learning difficulties and those that are disadvantaged to prepare for work and achieve the skills necessary to gain employment.

Description of Activity *(in 500 words)*

Shaw Trust is a non profit making national charity which supports disabled and disadvantaged people to prepare for work and live more independently. In 2010, we supported 78,000 people to achieve these goals. We specialise in supporting people who experience barriers related to disability, mental or physical health, learning difficulties and other disadvantage.

As the largest UK voluntary sector provider of employment, Shaw Trust has, over the past 30 years, embedded our services into local communities across the UK, built strong relationships with stakeholders ie, MOJ, NOMs, Probation Trusts, SFA, DWP, JCP, Local Authorities and community networks. We currently work with over 17,000 employers across the UK and will continue to expand our close links with employers and local labour market initiatives. Shaw Trust is also the largest provider of DWP's Work Choice disability contract across the UK, delivering 16 contracts as prime contractor and a further 6 as subcontractor.

Shaw Trust delivers a wide range of Training across the UK funded by the Skills Funding Agency, Local Authorities/Young People's Learning Agency, DCELLS and Scottish Enterprise.

We are able to provide the following training to support the learning journey of offenders:

Employability Skills – including Personal and Social Development 'soft' skills:
Confidence building, motivation, CV preparation, communication skills etc

Functional Skills - English, Maths and ICT at Entry Level 1, 2 & 3 and Level 1

Vocational Skills - a range of sector specific training at Level 1 which includes, ICT, Retail and Customer Service, Business & Administration, Health & Social Care, Horticulture

Personal & Social Development (PSD) – E1 for Personal Progress, Skills for Independent Living, Skills for Supported Employment, Personal and Social Development

Combined PSD and Vocational qualifications – E2, E3 & L1 in Employability and Personal Development, Employability Skills, Skills Towards Enabling Progression (Step Up) and Skills for Working Life

Shaw Trust operates a person centred approach to programme delivery which enhances the learner's experience and engagement on each programme. Training delivery methods include:

• Group learning (8-10 per group)
• One to one instruction
• Peer support (learning champions)
• E-learning
• Individualised pacing and differentiation of learning
• Specialised support to overcome particular barriers to learning.

Shaw Trust has demonstrable experience in working with offenders through the delivery of DWP Progress2Work contracts in South London (since 2003), Gloucester, Wiltshire & Swindon (since 2004) and Greater Manchester East & West (since 2004). We delivered Progress to Work/Link Up (targeting substance and alcohol mis-users, ex offenders and homeless) in Norfolk and Suffolk/Cambridgeshire (since 2006). Through the lifetime of these 5 contracts we supported over 13,500 customers per year to move towards their work goals.

In addition, our "through the gate" offer includes a menu of services available via referral in areas of resettlement, including practical support for job applications, interview techniques, work experience placements, volunteering, job brokerage, work based learning within our network of Shaw Trust Charity shops and self employment advice. We also provide in-work support to customers and advise employers on how best to support learners with disabilities and mental health issues which improves sustainability.

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Name of Organisation	**The Prince's Trust**
Location of Delivery **Unit of Procurement/s Cluster/s**	National delivery – can deliver across every region / cluster
Named Contact	Caroline Taunt
Phone	0207 543 7436
Email	Caroline.taunt@princes-trust.org.uk
Area of Activity	National

Description of Activity *(in 500 words)*

The Prince's Trust is the UK's leading youth charity. We work with 50,000 young people each year, supporting them to turn their lives around and move into education, employment, training and volunteering. The Prince's Trust has been working with young offenders since our inception in 1976. Young offenders form one of our core target groups, and 20 per cent of the young people we supported last year were offenders or ex-offenders. We secure strong outcomes for the young people we work with: last year 80% of all Prince's Trust participants moved into employment, education or training.

We currently deliver our programmes in a wide variety of prisons and YOIs. We work closely with front line staff in prisons, providing information and guidance to identify and engage suitable offenders for support. The Prince's Trust works very closely with Probation Services, who refer young people to our programmes as part of their rehabilitation.

We support young people up to the age of 30, so can operate both within Youth Offending Institutions and mainstream prisons. Although the specific programmes we can offer will vary by region, across the UK we can offer the following engagement, skills, training and enterprise programmes:

Enterprise: delivered across the UK to unemployed 18-30 year olds. Clients participate in a four day Explore Enterprise course to develop enterprise skills. They are then mentored for up to three years to test their ideas, write a business plan and are given specific support to launch their own business.

Fairbridge: a personal and social skills programme supporting the hardest to reach young people aged up to age 25 with multiple needs to move towards education, employment or training. It combines personal support and challenging activities that equip young people with the motivation and skills to be able to return to mainstream society and achieve their goal.

Development Awards: grants to help young people access education, training or employment opportunities. The aim of the grant is to remove the financial barrier that would otherwise prevent a young person from moving into the opportunity, for example a suit for an interview, course fees, travel to work in the first month of employment or equipment for a job or training programme. They also receive mentoring to help them progress into work.

Community Cash Awards: grants to help groups of young people start up their own, youth led community project. Young people receive advice and mentoring, develop confidence and leadership skills, and are supported to move into education, training or employment.

The 1-2-1 Transition Mentoring programme: a dedicated offender rehabilitation programme. Running since 2007 in our South East and South West regions, the 1-2-1 project uniquely trains reformed ex-offenders to inspire, advise and mentor young prisoners coming to the end of their sentence and through their transition to the community. The key to success for this programme is the collaborative approach that has been taken with criminal justice agencies.

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