

## Potential subcontractors list

- Clean Break
- Eco-Actif Services CIC
- Lifetime Training
- Metropole Learning
- Next Education Limited
- PLIAS Resettlement
- SOVA
- Street League
- TNG
- Twin Training International Ltd
- Working Links (Employment) Limited

<b>Name of Organisation</b>	<b>Clean Break</b>
<b>Location of Delivery</b> <b>Unit of Procurement/s Cluster/s</b>	Women's Estate, London post-release: North East 1 (Low Newton) North West 2 (Styal) Yorks & Humberside 4 (New Hall and Askham Grange) South West 1 (Eastwood Park) West Mids 4 (Drake Hall and Foston Hall) London 1 (Downview, Holloway, Send) Kent & Sussex 2 (East Sutton Park)
<b>Named Contact</b>	Imogen Ashby / Elly Shepherd
<b>Phone</b>	020 7482 8600
<b>Email</b>	lucy.perman@cleanbreak.org.uk <a href="mailto:elly.shepherd@cleanbreak.org.uk">elly.shepherd@cleanbreak.org.uk</a>
<b>Area of Activity</b>	Theatre based education interventions with women offenders
<b>Description of Activity (in 500 words)</b>	
<p>For this contract, Clean Break can provide arts based education (theatre and writing) to women in prison through residencies and workshops, and to women leaving prison through our London based theatre, education and training programme.</p> <p>Our driving belief is that theatre and drama makes a meaningful difference to the lives of women offenders and women ex offenders. Through our 32 years of experience, we have shown that the theatre provides an excellent route into women's untapped potential, and are particularly relevant and accessible to marginalised and excluded learners who have failed in, and been failed by, formal education settings. Recent research conducted with New Philanthropy Capital demonstrated savings of £6.90 for every £1 invested in Clean Break through reduced re offending and increased economic activity.</p>	

## Prison Residencies and Workshops

We have run numerous award winning residencies (Koestler Bronze Award 2011, Koestler Gold Award 2010) in prisons, using theatre and writing to work with and educate women in prisons across the UK. We reach approximately 400 women a year in prisons through our residencies and workshops.

The aims of residencies are to:

- generate material that is relevant and exciting and that the prisoners can relate to.
- develop relevant artistic skills (writing, performing etc)
- enable every member of the group to have a role and to contribute
- increase the soft skills (including group work skills and self confidence) of participants
- improve life chances for women by offering internally and externally accredited qualifications and progression opportunities.

We inspire the prisoners through theatre and writing using Clean Break's extensive track record of engaging this "hard to reach" client group. Prison staff at HMP Askham Grange, where we conducted a recent residency, observed that our work 'enabled each individual to have a sense of achievement' (staff member, HMP Askham Grange July 2011).

The prisoners also talked about the value of the work in their feedback:

'I could see the difference in other group members'

'I can read off script and have confidence in my work.'

'Thank you for helping me believe in myself.'

## Resettlement Work

We work intensively with around 100 women offenders / those at risk at our London based studios, including those recently released from prisons into the London area and women on ROTL from London prisons. We have a wide programme of courses ranging from Self Development courses to accredited performance based courses (OCN Level 3). All women on our courses receive holistic one on one support from experienced staff and travel and childcare expenses to facilitate their learning. In addition we support approximately 20 women a year to move into supported long term volunteering with arts organisations. We have enormous success moving our women onto meaningful activities - of our last cohort of graduating students, 71% were in further education, long term volunteering placements or work six months after leaving Clean Break. Additionally, of the New Philanthropy Capital sample group, 66% were confirmed to have not re-offended nine months after leaving (the remaining 33% were not in contact with us).

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<b>Name of Organisation</b>	<b>Eco-Actif Services CIC</b>
<b>Location of Delivery Unit of Procurement/s Cluster/s</b>	London/Surrey/Sussex/Kent
<b>Named Contact</b>	Anna Burke
<b>Phone</b>	020 8640 3131
<b>Email</b>	anna@ecoactifservicescic.co.uk
<b>Area of Activity</b>	<b>Employability</b>
<b>Description of Activity (in 500 words)</b>	
<b>Eco-Actif Services CIC is a social enterprise based in Sutton and with a branch in Guildford. We ran Progress2Work LinkUp, finding employment solutions for offenders, for nine years up to July 2011 and achieved outstanding results. This programme has now</b>	

come to an end but we are developing our expertise by working with Prolific and Priority Offenders, young offenders and recovering addicts in South London and Surrey. We are funded by the Wates Charity to provide resettlement services in HMP High Down and Surrey.

Eco-Actif is an NCFE accredited centre and we can offer certificated employability and behaviour based courses in either custodial or community settings. Some example units are below to demonstrate the breadth of this qualification –

**Working in a Team Unit 03** – learning the skills of working in groups and with others. Including teambuilding workshops.

**Understanding Motivation Unit 06** – Looking at self-motivation and the effects that self and others attitudes impact on personal and work life. Keeping a reflective log and how to address issues as they arise.

**Presenting Yourself Unit 09** – looking at personal appearance and written and oral presentation skills.

**Setting Yourself Targets Unit 10** – Learn how to set personal realistic targets and goal setting

**Problem Solving in Work Unit 01** – addressing issues and fears of going into employment and how to deal with them.

We can also offer our powerful ‘Breaking Free’ group work programme for young or adult offenders, facilitated by carefully selected ex-offenders and addressing offending behaviour.

We consistently look for high quality outcomes for our service users and can work with you to adapt or create courses for our learners. Currently we are developing certificated arts based courses for prisoners, using music and art to develop team building and employability. But, as a target focused organisation, Eco-Actif’s courses are practical and work related, and not a ‘soft option’. Prisoners will leave our courses well equipped for work and with an up to date CV and careers advice. We can also offer mentoring courses, mentors for offenders and Level 3 certificates in Advice and Guidance. All our staff are fully qualified and have a profound understanding of offenders needs. Our staff are drawn from a wide range of backgrounds, including social workers, prison officers and former offenders, forming a vibrant team dedicated to reducing reoffending.

We would like to work with you to find the best training solutions for your offenders’ needs. Please contact us to discuss how we can work together.

[www.ecoactifservicescic.co.uk](http://www.ecoactifservicescic.co.uk)

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Name of Organisation	Lifetime Training
Location of Delivery Unit of Procurement/s Cluster/s	All clusters in each of the following Units of procurement; East of England, London, North West, South Central, South West and West Midlands

<b>Named Contact</b>	Vanessa Farr
<b>Phone</b>	01173143038
<b>Email</b>	Vanessa.farr@lifetimetraining.co.uk
<b>Area of Activity</b>	Vocational skills training (and Apprenticeships)
<b>Description of Activity (in 500 words)</b>	
<p>Lifetime would like to support the delivery of Apprenticeships to the target group and is able to offer a number of flexible delivery models. Lifetime currently delivers pre-apprenticeship programmes – Lifetime Academies - that could be adapted for delivery of this contract's required outputs/outcomes, and that offer a direct connection to prisons as places of work.</p> <p>Lifetime's Academy content is directly aligned to a L2 Apprenticeship framework and is delivered on a group and 121 basis via classroom, practical working environments and employer based activity. Academies offer participants transferable skills and career pathways with support to help them secure and remain in employment – enabling them to complete a full Apprenticeship. Academies currently move 80 per cent of learners into an Apprenticeship or Job Outcome. We offer Academies in Fitness, Early Years Care and Hospitality and each contain;</p> <ul style="list-style-type: none"> <li>• Vocational and Workplace behaviour training</li> <li>• Employability skills</li> <li>• Soft skills development including confidence and interpersonal skills</li> <li>• Mentoring</li> <li>• In-work mentoring</li> <li>• Level 1 Key Skills – communication and application of number</li> </ul> <p>Academy content has been informed and developed in response to feedback from employers about the need for multi-skilled staff. Academies will support offenders and ex-offenders to become flexible employees able to fill employers' skills gaps by providing training in team work, problem solving and customer service.</p> <p>Lifetime Tutors deliver the Academies and use an individualised and person centred approach to work with participants from a variety of backgrounds and characteristics, including ex-offenders and offenders. Lifetime have a staff resource dedicated to supporting each stage of the programme from offering impartial IAG through to employment and support onto Level 3 Apprenticeships. Delivery is designed to be flexible, maximising engagement, retention and positive progressions. Lifetime Tutors are supported by;</p> <p>Academy Relations Executives - develop partnerships with referral agencies. They offer impartial IAG to learners including CV clinics and interview role-play.</p> <p>Community Engagement Managers - support learners into employment and Apprenticeships by developing networks of employers and opportunities. Group and 1:1 surgery sessions will be held with learners, employers and support agencies to reduce barriers to reoffending and to maximise outcomes.</p> <p>Mentors - support the learner whilst on an Academy and into sustained employment by helping them to understand employer expectations. Mentors offer sector background and mentoring expertise; understanding and motivating learners. At employer sites where LFA participants have been placed or are working, Lifetime will train mentors to work directly with the participant and to provide in work support. These mentors will be existing employees.</p> <p>Learning Support Team – will address participants additional support and learning needs and provide enhanced IAG</p> <p>Lifetime is also offering Apprenticeship delivery as method of supporting sustained employment.</p>	

Where participants have been placed in employment Lifetime's team of Regional Trainers can support them to complete a full Apprenticeship. Lifetime has a direct contract with the Skills Funding Agency of over £20m in FY11/12 for Apprenticeship delivery enabling access to significant Adult skills funding. We operate across 7 sectors with Leisure and Fitness, Hospitality and Customer Service accounting for over 80 per cent of total delivery – supporting the roles that offenders may undertake in prisons.

Lifetime is an Ofsted Grade 2 provider, is Matrix accredited, holds Investors in People and TQS parts A & B.

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<b>Name of Organisation</b>	<b>Metropole Learning</b>
<b>Location of Delivery</b>	
<b>Unit of Procurement/s Cluster/s</b>	London Clusters 1,2 and 3
<b>Named Contact</b>	David Shalom Business Development Mgr.
<b>Phone</b>	0207 241 7100
<b>Email</b>	davids@metropolelearning.com
<b>Area of Activity</b>	ESOL, Basic Skills, Vocational Training
<b>Description of Activity (in 500 words)</b>	
<p>Metropole College is able to successfully and qualitatively deliver high volumes of qualifications across inner London. We are accredited to deliver over 200 qualifications by City and Guilds and Edexcel. In 2010 -11 6200 students passed qualifications (up to and including Level 2) at the College in basic skills, vocational skills and employability subjects. On average Metropole learners have an over 70 per cent success rate and over eighty percent (84 per cent) timely success. Metropole was the largest provider of the Skills Funding Agency Employability Skills Programme in London, with an 89 per cent learner achievement rate, 77 per cent undertaking further learning or employment on leaving, a significant number of these learners being ex-offenders.</p> <p>We have demonstrated particular expertise in supporting women, especially lone parents through Skills for Life, ESOL, Employability and vocational training programmes moving them into sustainable employment. We recognise that there are specific challenges regarding ESOL within the prison population, and can offer a comprehensive range of ESOL training from pre-entry to Level 2 in order to increase the success of someone reintegrating in society.</p> <p>We have solid experience in delivering vocational training in sectors that mirror the job goals of offenders: IT, catering and hospitality, health and social care, media and business administration. Our employability offer helps instil in offenders the disciplines of working life, the programme covers the following: The working culture, timekeeping and punctuality, personal hygiene and presentation, organisation skills, confidence building, team skills, working to deadlines, being managed and taking responsibility.</p> <p>We have a highly effective and extensive initial assessment using a holistic approach to ensure learner's needs and barriers are met. Each learner will be assigned to our dedicated learner support team who can work with existing professionals engaged in the rehabilitation of the offender.</p> <p>We have experience of delivering at satellite basis; our infrastructure is such that we can ensure quality, contractual compliance and data security wherever we deliver. Our staff have experience of working with ex-offenders and successfully supporting them to achieve qualifications and re-enter the labour market. We are able to deliver provision flexibly to suit the model of 'work first' that the OLASS</p>	

4 specification advocates, offering out of hours provision, 1-2-1 and mentoring to compliment prisoner's work schedules.

Metropole College would like to join a progressive and innovative partnership in order to successfully deliver in the inner London cluster areas under this programme.

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<b>Name of Organisation</b>	<b>Next Education Limited</b>
<b>Location of Delivery</b>	London
<b>Unit of Procurement/s Cluster/s</b>	HMP Wandsworth
<b>Named Contact</b>	Asim Mumtaz
<b>Phone</b>	0208 767 9988/07810000789
<b>Email</b>	<a href="mailto:Asim.mumtaz@next-education.co.uk">Asim.mumtaz@next-education.co.uk</a>
<b>Area of Activity</b>	Skills development and Employment Support

**Description of Activity (in 500 words)**

**Operated a learndirect centre in HMP Wandsworth and the Visitor Centre for 4 years. Experience of working inside prisons, contacts and understanding of processes and procedures.**

- Education & Skills
- Qualifications in the area of Skills for Life, IT, ESOL, Management, Health & Safety etc.
- Information, Advice and Guidance
- Job related skills support
- Outreach Services (providing localised, community level engagement)
- Flexible Learning
- Qualification driven learning
- Work Experience and Job Placements

Next Education Limited is a private training provider that has been operating a learndirect centre since 2003 in several boroughs of London. The centres have become an integral part of the local community and landscape. Local residents have come to depend on it as its place of choice for developing their skills. The centers are located right in the heart of the community and offer a very approachable, easy to access and convenient facility to the learners. With assets such as a range of accreditations, a strong team and community relationships the company has been very active in serving learners.

With locations in Wandsworth (Tooting Bec and the Wandsworth Prison) and Kingston it has served a broad range of communities and businesses. With its many outreach activities it is able to access hard to reach communities to embark on self development learning programs. External relationships with local colleges, Job Centres, Community Groups and other learning providers are in place to support the operations. Since its inception it has served over 10,000 learners from all walks of life. The provision is composed of Skills for Life, ESOL, Information Technology and Business. All locations are registered test centres for IT, Sfl and ESOL qualifications. These registrations cover OCR, City & Guilds and BCS. The company is also a Life in the UK Test Centre. Next Education also has an independent Information, Advice and Guidance service called "Right Choices" which is Matrix Accredited.

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<b>Name of organisation</b>	<b>PLIAS Resettlement</b>
<b>Location of delivery</b>	London Borough of Brent
<b>Unit of procurement/s cluster/s</b>	Greater London/Cluster 3
<b>Named contact</b>	Tom Chandler
<b>Phone</b>	0208 838 6800 / 07928 588 403
<b>Email</b>	tchandler@plias.co.uk
<b>Area of activity</b>	London boroughs of Brent & Harrow
<b>Description of activity (in 500 words)</b>	
<p>PLIAS Resettlement is a community based organisation based in West London that specialises in supporting offenders and ex-offenders.</p> <p>The services we provide include the following:</p> <ul style="list-style-type: none"> <li>• Education &amp; Training</li> <li>• Employment advice &amp; guidance</li> <li>• Employment brokerage</li> <li>• Mentoring</li> <li>• Legal advice &amp; guidance</li> <li>• Crime prevention projects for children and young people at risk of offending</li> </ul> <p>We have an in depth knowledge of the barriers that ex-offenders face and the discriminatory practices that preclude them for accessing services in the community and employment. Our two prong approach includes supporting ex-offenders to overcome barriers that they face including confidence building, skills assessment and personal development issues as well as practical support on issues such as housing benefits, mental health and addictions. The other prong is our work with employers and other services to challenge some of the barriers that are established to prevent people from moving into these services.</p> <p>Our key strengths include:</p> <ul style="list-style-type: none"> <li>• Our size and staff base allow for a dynamic way of working and adapting our services to meet the needs of our clients</li> <li>• Our client engagement. The service we provide is based at the centre of the community we serve and this has aided our client engagement</li> <li>• Our staff and volunteers bring a wealth of knowledge and experience that help our clients to move forward</li> <li>• Our client centred approach means that the service we offer is holistic and takes into account the full life circumstances of each client</li> <li>• We deliver services in two London prisons, namely HMP Wormwood Scrubs and HMP Pentonville. As these two London prisons release people back into the area that we cover, we are able to build on the relationship of trust that was started pre-release and continue the support in the community when the people are released. This has yielded very positive results including job outcomes.</li> </ul> <p>We work with around 150 clients a year all of whom have criminal convictions and often have multiple disadvantages. We aim to move 40 per cent into employment and training consistent with the individual aims and goals of the individual clients. Due to the over representation of BME groups within the criminal justice system and the diverse nature of Brent and Harrow, the majority of the clients who access our service represent BME groups.</p> <p>Understanding the often multiple-disadvantage that our clients face, we have developed links with other key organisations including Drug Intervention Services, Brent NHS, Mental Health Services,</p>	

Family counselling services and Training and housing Support Providers which all support our aim to move people into sustainable employment.

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<b>Name of Organisation</b>	<b>SOVA</b>
<b>Location of Delivery Unit of Procurement/s Cluster/s</b>	East Midlands East of England Greater London North East North West South East West Midlands Yorkshire and the Humber
<b>Named Contact</b>	Anna Mellish
<b>Phone</b>	0114 270 3720
<b>Email</b>	businessdevelopment@sova.org.uk
<b>Area of Activity</b>	<b>Young people and adults, IAG including mentoring and support</b>
<b>Description of Activity (in 500 words)</b>	
<p>SOVA is a national voluntary organisation which champions social inclusion. Through over 240 staff, and more than 1,000 trained volunteers, we deliver 65 projects across England and Wales working with the most vulnerable and disadvantaged people in society. In the last financial year SOVA supported more than 8,500 people; providing everything from employability training and mentoring, to mediation and reparation services and care leavers' support.</p> <p>A registered charity and company limited by guarantee with a turnover of £7.78m in 2010/11, SOVA has been working to transform lives and improve communities for more than 35 years. Established through partnership with the Inner London Probation Service, SOVA began expanding through its work with social services in 1982 to recruit, train and deploy volunteers to offer support and advice within local communities.</p> <p>SOVA's aim is to inspire and support the people it works with to make positive changes to improve their lives and fulfil their potential. As a previous provider of OLASS services our model offers a solution that assists with improving offenders skills levels, along with the opportunity to move into sustainable employment. Our service offer is flexible, allowing prime providers to hand pick interventions as required.</p> <p><b>Case Management</b> SOVA has considerable experience of case managing offenders in custody including projects such as PS Plus and NOMS CFO Phase 1. Our Case Management model includes initial needs assessment, followed by direct delivery of services, or referral to delivery partners for more specialist support and programmes. Our model extends beyond the gate to ensure offenders are supported in successful transition from custody to community.</p> <p><b>Employability</b> SOVA has proven experience of helping long term unemployed people - especially offenders - into sustainable employment. We are an end-to-end sub-contractor for the Work Programme and are experiencing high degrees of success with engaging offenders and placing them into work. In addition our current NOMS CFO Yorkshire and Humberside programme is exceeding targets for</p>	

helping offenders into sustained employment.

**Mentoring**

SOVA's network of community volunteers help individuals to lead purposeful and law-abiding lives with close support and supervision from paid project staff. We combine our tried and tested models to recruit and train offenders to deliver peer support in prison and we support the offender to successfully transition from custody to community. We focus on ensuring that offenders continue with community-based programmes of learning which will assist them to secure paid employment.

**Employer Engagement**

Building on existing links with local and national employers, SOVA can facilitate a relationship between employers and prisons; helping to quash stereotypical images of offenders and allowing offenders to showcase their talents and benefit from the experience and advice of the employer.

SOVA's strengths include:

- commitment to bring about positive changes for individuals and communities
- established local, regional and national partnerships
- participant-focused engagement and participation
- participant-orientated distance travelled tool to monitor and support real individual progress
- established reputation providing ETE services in the criminal justice field
- pool of c.1,000 active accredited volunteers

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<b>Name of organisation</b>	<b>Street League</b>
<b>Location of delivery</b> <b>Unit of procurement/s cluster/s</b>	London North east North west
<b>Named contact</b>	Nick smith
<b>Phone</b>	07540723975
<b>Email</b>	Nick.smith@streetleague.co.uk
<b>Area of activity</b>	<b>Young people and adults, engagement activities for hard to reach offenders both in prison and the community, IAG including mentoring and support</b>
<b>Description of activity (in 500 words)</b>	
<p>Our activities split into three distinct programme areas, creating an A-Z engagement to outcome model together. Our service is specifically developed to progress individuals with a range of support needs from engagement through to personal development and onto long term outcomes.</p> <p>We can deliver separate components however fro sub contracting purposes.</p> <p><b>Street Football</b> is our entry level programme where the most disadvantaged young people, aged 16 to 25 from backgrounds of offending, addiction and unemployment, are initially referred into. FA qualified, professional football coaches deliver two-hour sessions 48 weeks of the year, at the same place and at the same time, offering structure into what can be</p>	

chaotic lifestyles. The programme is about building and sustaining a relationship with the participants, identifying their needs and starting the process of personal development. Street Football impacts on personal development in areas of communication, time keeping, discipline and self-esteem as well as improved health, reduced substance misuse and reduced offending.

Our football sessions are delivered at the most appropriate local venue in relation to our outreach activity and the participants to remove as many barriers as possible to attending the programme.

All engaged participants (continuous attendance for 2 weeks) will complete an “Individual learning plan” with the Coach. This enables us to plan a flexible service which meet the learning needs of the participant. For example, those with low support needs may progress into outcomes directly from Street Football whilst others will require a more substantial package of support, including longer term Street Football activity before progressing onto the 8 week Academy course.

**Street League Academy Programme** - The Academy is an intensive eight-week football themed education and training course designed specifically to progress participants into ‘hard outcomes’ of mainstream education or sustainable employment. We deliver three courses; Open College Network Level 1 Award in Progression; an Open College Network Level 1 Award in Step Up and a Community Sports Leaders UK Level 2 Award in Community Sports Leadership. We also deliver personal development workshops in motivation, confidence, leadership and determination and employability skills (including CV writing, job search skills, IT skills and interview skills). This takes place within a structured 9am-2pm timetable alongside football activity at inspiring venues (including professional football clubs) in order to maintain engagement and motivation levels daily, as this is one of the key areas facing disadvantaged young people. Progressions Coordinators also provide an additional 10 weeks of post Academy 1-2-1 support for participants to ensure progressions into education and training outcomes.

**Graduate League** - the final and most recent element of the programme. This has the same structure as Street Football but with evening sessions accessible to those people now in work, education or training and unable to attend their previous day-time session. The Graduate League allows Progressions Coordinators to effectively track outcomes and support the sustainability of the transition into work, mainstream education or vocational training. Graduates are encouraged to participate for up to six months and are then supported into securing mainstream sports activity.

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<b>Name of Organisation</b>	<b>TNG</b>
<b>Location of Delivery</b> <b>Unit of Procurement/s Cluster/s</b>	East Midlands London Kent and Sussex North East North West Yorkshire and the Humber
<b>Named Contact</b>	East Midlands – David MacDougall London – David Perrins

	Kent and Sussex – Karen Wright North East – Cherri Blissett North West – Mike Rowlands Yorkshire and the Humber – Cherri Blissett
<b>Phone</b>	David MacDougall - 07824 816 391 David Perrins – 07814 490 662 Karen Wright – 07970 904 446 Cherri Blissett – 07899 904 254 Mike Rowlands – 07500 795 054
<b>Email</b>	businessdevelopment@avanta.uk.com
<b>Area of Activity</b>	Vocational skills and employability delivery  Employer links  Enterprise and Self employment provision
<b>Description of Activity (in 500 words)</b>	
<p>TNG is a national provider of skills, apprenticeships, employability and Welfare to Work. We are looking to complement the offer of potential partners through the provision of vocational and employability delivery for learners towards the end of their sentence, and to provide a seamless link to our DWP Work Programme contracts in those regions where we are a Prime Contractor or a subcontractor.</p> <p>We can also deliver highly successful enterprise and self employment provision to learners prior to release and continuation into the community.</p> <p>We also have a strong relationships with national and local employers to provide access to employer led learning opportunities, and access to work placement/trials and guarantee interview scheme on release.</p>	
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<b>Name of Organisation</b>	<b>Twin Training International Ltd</b>
<b>Location of Delivery Unit of Procurement/s Cluster/s</b>	Pan London
<b>Named Contact</b>	Graham Impey
<b>Phone</b>	02082973282
<b>Email</b>	gimpey@twinuk.com
<b>Area of Activity</b>	<b>End-to-End</b>
<b>Description of Activity (in 500 words)</b> Twin is currently delivering against the NOMS contract in London and can offer the following in-custody services for an OLASS prime: Screening; Skills Assessments; Diagnostic Assessments; Advice and Guidance; Action Planning; Career Advice; Mentoring; Benefits and Debt Advice; Drug and Alcohol Advice; Home and Housing Advice; Female Support and Advice; ID and Bank Account support; Embedded Basic Skills Training; Stand-alone Numeracy	

**Training; Stand-alone Literacy Training; ESOL Training; ICT Training; Food Safety Training; Health and Safety Training; Financial Planning Training; Parenting and Life Skills Training for Women Workshops; Attitudinal Skills Training; Kitchen and Catering Training; Cleaning and Laundry Training; Arts Curriculum; Short Vocational Training; Long Vocational Training; Employability Training; Job Search Training; Guided Job Search; Pre-employment Training; and is also providing these further services through NOMS: Enhanced 'At the Gate' Support; 'Hand-holding' Support ; Work Experience Placements; Referral to Specialist Agencies; Employment; Apprenticeships; Post Employment Support; Post Employment Training; Career Path Development; Signposting.**

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<b>Name of Organisation</b>	<b>Working Links (Employment) Limited</b>
<b>Location of Delivery Unit of Procurement/s Cluster/s</b>	London – all clusters South West – all clusters East Midlands – all clusters West Midlands – all clusters North East – all clusters
<b>Named Contact</b>	Kamini Sanghani
<b>Phone</b>	07812 740 554
<b>Email</b>	<a href="mailto:Kamini.sanghani@workinglinks.co.uk">Kamini.sanghani@workinglinks.co.uk</a>
<b>Area of Activity</b>	Employability programmes; Pre apprenticeships; Employer engagement.

**Description of Activity (in 500 words)**

Working Links has been supporting people who face multiple barriers to employment since 2000. We offer sector specific training and specialise in providing practical support for people to apply for jobs. We have helped over 220,000 people to move into employment including 40,000 ex-offenders. In our careers advice and guidance (CIAS), and NOMs ESF through-the-gate ETE support contracts (Wales New Day and London Moving On) we work in almost half of the prisons in England and Wales.

For OLASS 4 Working Links can support prime contractors with:

- Employer engagement activity;
- The delivery of employability programmes; and
- The delivery of pre-apprenticeships, apprenticeships, or sector specific training for offenders nearing the end of their sentences.

**Employer Engagement** On current contracts we employ Employment Services Teams who conduct labour market analyses and support local employers to bridge skills gaps and fulfil their recruitment needs. We have an existing database local and national employers who we have worked with; many of whom we have developed partnerships with in order to develop sector specific training. For example on our Work Programme contract in Scotland we recently joined forces with internet retailer Amazon to provide staff for their new 1,000,000 sq ft warehouse and distribution centre in Dunfermline. We adopted a partnership approach to our recruitment service, working with five local recruitment agencies, and so far 40 of our customers have secured jobs as a result of them completing our sector specific training 'routeway', which included embedded maths and literacy

workshops.

Further, in the South West we have developed a bespoke three day room attendant training programme in partnership with the Premier Inn in Torquay. The success of our programme resulted in 12 of our customers securing employment.

### **Employability**

We employ trained tutors who deliver 1-1 and group employability training. This includes support with CV writing, interview skills, and information about securing jobs in specific sectors.

### **Apprenticeships and Sector Specific Routeways**

As part of our employer engagement activity we offer advice on access to apprenticeships and can deliver apprenticeships in Customer Services, Hospitality, Warehousing, Retail, Business Administration and Care.

Working Links understands that the learning and skills provision in prisons needs to be responsive to population changes, regime demands, and the skills gaps in the labour market. We welcome the opportunity to discuss how we can work with Lead Contractors and their other partners to meet these needs throughout the contract duration.

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#### **Skills Funding Agency**

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