

Potential subcontractors list

- Bournemouth Churches Housing Association
- Chichester College
- Cirencester College Training
- Highbury College, Portsmouth
- JHP Group Ltd
- Lifetime Training
- n-ergy consortium
- Opportunity Plus UK Limited
- SOVA
- Work This Way

Name of Organisation	Bournemouth Churches Housing Association
Location of Delivery Unit of Procurement/s Cluster/s	South Central South West
Named Contact	Carly Guy
Phone	01202 802046
Email	carlyguy@bcha.org.uk
Area of Activity	Personal Development – Informal Learning
Description of Activity (in 500 words)	
<p>It is the intention that our activity could complement the vocational and basic skills training to assist those whose requirements are more focused on personal development. This provision would also be suitable for offenders serving longer sentences. BCHA currently holds IIP, Matrix and is working towards ISO 9001 and EFQM standards.</p> <p>BCHA have for the last two years been running a personal development programme called Ignite. It has been over-subscribed at all times and serves a variety of client groups including ex-offenders. This programme focuses on informal learning and re-engagement into learning and work. Soft outcomes are measured using an outcomes star which allows the distance travelled to be displayed graphically and as a percentage. The programme runs in both an accredited and unaccredited format depending on the need and skill level of the individual attending (and the funding available).</p> <p>Ignite workshops include Anger Management, Pattern Changing, Positive Thinking, Confidence Building, Relaxation Techniques, Employability Skills/Career Preparation, Independent Living Skills, Mentoring, Volunteering, IT Skills and many more subjects that can be tailored to the individual. These can be accredited by NOCN at levels E3 to Level 2 if required. They can also be run unaccredited with participants receiving an AQA Unit Award, which has no QCF learning level attached.</p> <p>Ignite also offers a dialogue session, similar to Prison Dialogue which offers the opportunity for targeted, facilitated discussion around “hot topics” such as opinions of the police, does prison work, housing opportunities etc. This gives clients the opportunity to develop conversation skills and tolerance around the opinions of others. These sessions often involve representatives from agencies such as the police, drug and alcohol intervention teams, learning providers, housing associations etc.</p>	

Ignite positively develops meaningful use of time, personal relationships and networks, mental health, motivation and 6 other areas, measuring progress in a tangible form which can be reported on over a date range and compared from prison to prison.

The cost of this service depends on the preferred timetable and whether the funding stream requires accredited or non accredited format. It is recommended that each prison has at least one full time Development Coach (trainer) with shared administration support of one full time administrator for each cluster. In an accredited format, a one full time Internal Quality Assurer (IQA) would be required for each contract area (based on 2 clusters) to verify the quality of assessment against the NOCN standards.

This programme offers OLASS prime providers the opportunity to deliver quality, measureable personal development training with the ability to provide tangible statistics regarding the success of the programme overall. BCHA has extensive experience after developing and delivering this training course and has the benefit of continuous evaluation to improve the content.

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Name of organisation	Chichester College
Location of delivery Unit of procurement/s cluster/s	South East Region South Central: Cluster 2 Kent & Sussex: Cluster 4
Named contact	Peter Hartard
Phone	01243 786321 Ext. 2194
Email	Peter.hartard@chichester.ac.uk
Area of activity	<ul style="list-style-type: none"> • Vocational training for entry into employment • Additional learning support including rigid assessment of skills and ongoing support. • Literacy and Numeracy • Job search & overcoming barriers to employment

Description of activity (in 500 words)

Assessment & Ongoing Support

The assessment tool that Chichester College propose to use in this instance would be Burlington English a unique program for blended learning combining on line interactive activities which can easily fit within the confines of the establishment. The program greatly enhances spoken English, encourages fluency and confidence, develops listening and reading skills and teaches and reinforces grammar and vocabulary.

The BurlingtonEnglish SpeechTrainer© is one of the most advanced in the world. It adapts to each individual user's speech patterns, identifies pronunciation errors and offers corrective articulation feedback. No other product offers such accurate analysis of a user's speech. As a unique program for English language learning it combines face-to-face classroom activities with anytime, anywhere access to a state of the art online interactive course. Users are free to use the online course materials as much as they like whether that is a few hours a week or several hours a day. The package is also able to offer career pathways support which will enhance our pre employment training offer.

In addition to the above and using our extensive experience working with the Armed forces we are able to offer flexible and relevant Functional skills delivery to enable us to work productively with those unable to access computerised assessment and learning tools.

As part of our previous highly successful contracts we have worked closely with neighbouring prison establishments providing funding and support to enable the ongoing development of

those on short term sentence and on licence. This provision included liaison with possible employers and advice and guidance to the individual to help them overcome possible barriers to employment and sustaining the employment.

As one of the largest FE Colleges offers an enormous range of services which has resulted in the ability to reach and support all areas of the community. We have a track record of dealing with unemployment and reemployment issues and are able to provide a robust 1:1 coaching, information advice and guidance, soft skills assessment and provision. We will ensure that individuals taking part in our provision will have an relevant CV and the ability to know how to use it effectively. For those released we are able to continue provision using our easy to access community outreach centres.

Examples of vocational training currently available and being delivered in partnership with JobCentrePlus working closely with those with multiple barriers to employment are Agriculture, horticulture and animal care, Construction including CSCS card, Retail and in Hospitality Industry Level 1 and Level 2 Award in Food Safety in Catering.

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Name of Organisation	Cirencester College Training
Location of Delivery Unit of Procurement/s Cluster/s	All clusters in each of the following Units of procurement; South Central, South West & West Midlands
Named Contact	Richard Ashwood
Phone	01666 505833 or 07546 938226
Email	rxa@cirencester.ac.uk
Area of Activity	Vocational skills training including Apprenticeships & adult education
Description of Activity (in 500 words)	
<p>Cirencester College is available to support the delivery of a range of training services from Apprenticeships to Holistic Therapies to a lead partner in the South West, West Midlands & South Central clusters. We offer a robust delivery model with a highly experienced & flexible teaching resource.</p> <p>Cirencester College is a Tertiary College currently delivering the following services to adults:</p> <p><i>Pre-employment Programmes</i> Business Start-up courses including Book-keeping, Financial Capability & Awareness, IT Skills (ECDL), Introductions to Health & Social Care, Spectator Safety as well as specific professional course provision including Business Management, CIPD & CIM.</p> <p><i>Adult Education</i> A diverse range of courses from Languages, Arts & Crafts, Beauty & Holistic Therapies, Digital Cameras, Web Design, History of Art.</p> <p><i>Functional Skills</i> Our adult courses include Literacy & Numeracy and ESOL, as well as British Sign Language courses too.</p> <p><i>Apprenticeship Frameworks</i> We offer a range of frameworks in conjunction with local employers for Hospitality, Business</p>	

Admin, Marketing, Finance & Retail. We work closely with the National Apprenticeship Service & provide comprehensive advice about how to progress into the workplace.

Cirencester College's focus on work-based, vocational training is highly regarded by local employers & incorporates Employability Skills, CV Writing, How to Interview & Mentoring.

Cirencester College's "Credit Crunch? Bite Back!" programme started early 2009 led to nearly 400 people from the community access support. The programme involves Job Centre Plus & the NHS & resulted in many individuals find there way back into either into work or education.

The college also takes a lead with a number of MOD education centres in the region & currently has over 600-700 Army personnel per annum being taken through Functional Skills. In 2011 we started ESOL training to Gurka regiments which will see nearly 400 additional soldiers trained in 2012. We operate these satellite centres at Warminster, Blandford, South Cerney and Hullavington.

The college also offers a unique Spectator Safety NVQ L2 which has enabled over 300 people in the South West train for working at events including the Olympics.

Cirencester College teaching staff are supported by:

Adult Guidance – The College is Matrix accredited. Adult Guidance offers impartial IAG to learners including CV clinics & interview role-play.

Apprenticeship Mentoring – support is given to learners to ensure learners in the workplace can discuss personal concerns outside the teaching environment. This has been particularly successful in ensuing over 90% retention of apprentices on-programme.

Other Mentoring – Cirencester College works with nearly 100 employers who provide time to the college in support of its UK Career Academy programme for Sport, Business, IT, Finance & Science.

Cirencester College has a direct contract with the SFA in the form of a single budget stream for ER & ALR activity. We have a number of staff already working in prisons in the Gloucestershire area. The college is an Ofsted Grade 1 provider, is Matrix accredited & holds Investors in People accreditation. The college ensures all staff have had been trained in Safeguarding & are CRB checked.

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Name of Organisation	Highbury College, Portsmouth
Location of Delivery	South Central (Cluster 2)
Unit of Procurement/s Cluster/s	Reading Winchester Kingston Isle of Wight (Albany, Camphill and Parkhurst)
Named Contact	Teresa Cole
Phone	02392 328687
Email	Teresa.cole@highbury.ac.uk
Area of Activity	Skills training
Description of Activity (<i>in 500 words</i>)	
Highbury College is a large further education college serving the city of Portsmouth and the surrounding region; In our 2011Ofsted inspection the College was outstanding; we are the top	

performing college in England for student success.

The College runs programmes from pre entry through to higher education in a wide range of subject areas. As well as offering full qualifications, we have an extensive unitised offer and are part of the national Unitisation Pilot.

We have an excellent track record in providing work related training for young people and adults ; programmes include:

- DWP Work Programmes
- Skills Support for the Unemployed and Skills Support for Redundancy
- Apprenticeships
- Princes' Trust
- Vocational
- Adult and Community Learning
- Personal development and employability
- Functional Skills

We provide education and training in Haslar Immigration Removal Centre; inspectors noted the high quality of this provision.

As well as a responsive curriculum offer in 13 of the 15 national subject areas, the College provides students with the following:

- Impartial advice and guidance
- Thorough initial and diagnostic assessment
- Additional learning support
- Personalised learning programmes
- Personal learning plans
- Individual support and mentoring
- Regular progress reviews
- Work placement/volunteering opportunities through close interagency partnerships
- Careers guidance
- Progression planning
- Close tracking and monitoring of students' progress and destinations

The College has extensive experience of working with vulnerable groups and has been particularly successful in enabling students to achieve their qualification and progress to work or further study. Groups include: young offenders; ex offender; people on probation; people with mental health issues; people with specific learning difficulties and behavioural problems; young parents; people with little or no education; and people with poor literacy and numeracy skills. Our personalised programmes are delivered in College centres, employers' premises and in over 60 community venues.

Our staff are well qualified in their vocational specialism and are provided with regular opportunities to update their skills. We also provide specific training on teaching and supporting vulnerable students, including the delivery of Functional and employability skills as part of vocational lessons.

The College has expertise in delivering flexible programmes, including on line and blended learning opportunities. In a number of subject areas the College has produced good quality e-learning work materials and staff use e-LT well within their teaching.

The College has developed its own employment services and job clubs which support students into employment; we have very good working relationships with JCP and employment agencies. The College has extensive employer partnerships, including Expert Advisory Boards in specialist subject areas, which inform the curriculum and support work placements and work related learning. Our Centre for Work based Learning specialises in apprenticeships and we have expertise in providing both apprenticeship and pre apprenticeship programmes.

The College has rigorous quality assurance processes which have been highly effective in securing improvements and maintaining high standards. Our management information services are robust and we use data effectively as a tool for quality improvement. We will work closely with the prime provider to ensure high quality education and training that meets the needs of individuals.

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Name of organisation	JHP Group Ltd
Location of delivery Unit of procurement/s cluster/s	North West Yorkshire and the Humber East Midlands North East Kent Sussex South Central East of England
Named contact	Julie Gough
Phone	07545 609085
Email	Julie.gough@jhp-group.com
Area of activity	National
Description of activity (in 500 words)	
<p>JHP is the LARGEST INTEGRATED WELFARE TO WORK AND WORK BASED LEARNING PROVIDER in the UK, helping over 350,000 people to achieve their career aspirations over our 28 year history. We are financially stable and have grown steadily over the past decade, turning over approximately £70m in 2011. We have a growing national footprint, with over 1,500 dedicated members of staff operating from 120+ sites across England, Scotland and Wales. As an OLASS 3 provider for the last 3 years, we understand the challenges in delivering adult learning in a custodial setting whilst achieving successful progression; changing attitudes and behaviours; improving knowledge, skills and completing qualifications for employment; and securing job outcomes whilst on ROTL and post release.</p> <p>Current Contracts: Work Programme Prime contractor SW region and subcontractor Y&H EM WM Mandatory Work Activity in NW and WM OLASS 3 CIAS provider WM SFA Programmes for the Unemployed – all English regions NEET NW Y&H WM WorkChoice – Scotland and WM Community Task Force Scotland Foundation Learning – NW Y&H</p>	

Jobcentre Plus Support Contract – WM NW Scotland
 Nextsteps – WM
 National SFA QCF and Apprenticeship provider covering all 9 English regions

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Name of Organisation	Lifetime Training
Location of Delivery Unit of Procurement/s Cluster/s	All clusters in each of the following Units of procurement; East of England, London, North West, South Central, South West and West Midlands
Named Contact	Vanessa Farr
Phone	01173143038
Email	Vanessa.farr@lifetimetraining.co.uk
Area of Activity	Vocational skills training (and Apprenticeships)
Description of Activity (in 500 words)	
<p>Lifetime would like to support the delivery of Apprenticeships to the target group and is able to offer a number of flexible delivery models. Lifetime currently delivers pre-apprenticeship programmes – Lifetime Academies - that could be adapted for delivery of this contract's required outputs/outcomes, and that offer a direct connection to prisons as places of work.</p> <p>Lifetime's Academy content is directly aligned to a L2 Apprenticeship framework and is delivered on a group and 121 basis via classroom, practical working environments and employer based activity. Academies offer participants transferable skills and career pathways with support to help them secure and remain in employment – enabling them to complete a full Apprenticeship. Academies currently move 80 per cent of learners into an Apprenticeship or Job Outcome. We offer Academies in Fitness, Early Years Care and Hospitality and each contain;</p> <ul style="list-style-type: none"> • Vocational and Workplace behaviour training • Employability skills • Soft skills development including confidence and interpersonal skills • Mentoring • In-work mentoring • Level 1 Key Skills – communication and application of number <p>Academy content has been informed and developed in response to feedback from employers about the need for multi-skilled staff. Academies will support offenders and ex-offenders to become flexible employees able to fill employers' skills gaps by providing training in team work, problem solving and</p>	

customer service.

Lifetime Tutors deliver the Academies and use an individualised and person centred approach to work with participants from a variety of backgrounds and characteristics, including ex-offenders and offenders. Lifetime have a staff resource dedicated to supporting each stage of the programme from offering impartial IAG through to employment and support onto Level 3 Apprenticeships. Delivery is designed to be flexible, maximising engagement, retention and positive progressions. Lifetime Tutors are supported by;

Academy Relations Executives - develop partnerships with referral agencies. They offer impartial IAG to learners including CV clinics and interview role-play.

Community Engagement Managers - support learners into employment and Apprenticeships by developing networks of employers and opportunities. Group and 1:1 surgery sessions will be held with learners, employers and support agencies to reduce barriers to reoffending and to maximise outcomes.

Mentors - support the learner whilst on an Academy and into sustained employment by helping them to understand employer expectations. Mentors offer sector background and mentoring expertise; understanding and motivating learners. At employer sites where LFA participants have been placed or are working, Lifetime will train mentors to work directly with the participant and to provide in work support. These mentors will be existing employees.

Learning Support Team – will address participants additional support and learning needs and provide enhanced IAG

Lifetime is also offering Apprenticeship delivery as method of supporting sustained employment. Where participants have been placed in employment Lifetime's team of Regional Trainers can support them to complete a full Apprenticeship. Lifetime has a direct contract with the SFA of over £20m in FY11/12 for Apprenticeship delivery enabling access to significant Adult skills funding. We operate across 7 sectors with Leisure and Fitness, Hospitality and Customer Service accounting for over 80% of total delivery – supporting the roles that offenders may undertake in prisons.

Lifetime is an Ofsted Grade 2 provider, is Matrix accredited, holds Investors in People and TQS parts A & B.

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Name of organisation	n-ergy consortium
Location of delivery Unit of procurement/s cluster/s	Kent and Sussex clusters 1,2,3 and 4 South Central clusters 1 and 2 South West clusters 1 and 2 West Midlands clusters 1,2,3 and 4 East Midlands clusters 1,2 and 3 Yorkshire and Humber clusters 3 and 4 North West cluster 3
Named contact	John Bevan
Phone	08456 525201
Email	jbevan@n-ergygroup.com
Area of activity	Adults and young people (offenders and ex-offenders)
Description of activity (in 500 words)	

n-ergy consortium

The n-ergy consortium consists of three business units, n-ergy group, n-ergy source and n-ergy works. The three business units are involved with the education, training, IAG and the employability of offenders and ex-offenders.

The key strategic aims for n-ergy consortium ltd in engaging with this group are therefore:-

1. To strive to ensure that ex-offenders are not isolated economically and divorced from the mainstream socially
2. To provide appropriate education, training and developmental programmes for ex-offenders to give them new skills and increased confidence which will make them more employable
3. To provide support and guidance to offenders and ex-offenders when attempting to secure suitable employment
4. To develop ex-offenders as individuals and provide them with skills to compete in an ever changing employment market
5. To help reduce reoffending by giving ex offenders skills for employment and helping them to contribute positively to their communities.

Below is a summary of the principal functions of the three parts of n-ergy consortium.

n-ergy group ltd delivers annually 2,000 vocational and 330 employability programmes to both offenders and ex-offenders, which helps develop the individual, giving them new skills and confidence to return to employment. n-ergy group ltd endeavours to provide a seamless service for this client group from custody into the community and then to employment.

n-ergy source is the recruitment division and has secured an employability contract to deliver employment programmes (The Way4ward Project) for offenders and ex-offenders in the South West. Further tenders have been submitted to deliver this and other services in other areas of Wales.

To enhance our seamless service from training the individual while in prison to the advice and guidance offered before they leave, and the securing of employment after they have left, n-ergy group has set up a separate but associated business unit which is a social enterprise to employ ex-offenders and offer them worthwhile employment. The work of n-ergy works is described below.

n-ergy works is a recently formed social enterprise and is driven by a social purpose which is to offer employment to one of the hardest to reach groups – ex-offenders. The organisation is currently in the process of bidding for contracts from both the public and private sectors in the areas of grounds maintenance, cleaning and general maintenance. Once secured, n-ergy

works will employ ex-offenders returning or relocating to the community areas in which we have secured contacts. We will provide them with employment, a vehicle to further develop their skills, increasing their confidence and self-esteem which will facilitate progression to other employment and training opportunities either with n-ergy works or elsewhere.

To summarise:

- **n-ergy group** deliver vocational programmes to offenders in custody in Wales and England including all G4S and Serco managed prisons
- **n-ergy source** deliver employment support programmes in the South West prisons and in Wales (4 recruitment offices have been established in four prisons including HMP Parc, Bridgend)
- **n-ergy works** will employ ex-offenders on permanent contracts to deliver community based projects delivering cleaning and ground maintenance services

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Name of organisation	Opportunity Plus UK Limited
Location of delivery Unit of procurement/s cluster/s	South West South Central West Midlands
Named contact	Susan Hughes
Phone	01803 540707
Email	susanhughes@opsw.co.uk
Area of activity	Self-Employment / Enterprise Training and Support Programmes
Description of activity	
Opportunity Plus UK Limited is an innovative enterprise training provider which supports individuals who are most disadvantaged in the labour market to explore alternative routes to	

employment. We are realistic about the multiple barriers which some individuals can face when trying to find and sustain employment and so we promote a 'create your own opportunities' ethos.

We use self-employment as a realistic and achievable route to paid work which can allow individuals to create flexible employment to accommodate their social and health needs. Our programmes can help learners to identify a suitable business type, research their idea, learn the skills/techniques required, develop a business plan and prepare to launch their business.

All of our programmes can lead to a Level 1-3 Award in a range of vocational qualifications, so if an individual determines that self-employment is not a suitable route for them, the skills they have learnt can be transferrable to employment opportunities.

We deliver a number of workshops to inspire learners, improve confidence and motivation and generate business and marketing ideas. We also have a range of over 15 courses which lead to skills achievement and accredited qualifications in:

- Business Start-Up
- Advice, Information & Guidance
- Cleaning & Support Services
- Progression
- Hair & Beauty
- Employability Skills
- IT User Skills

Our trained tutors will ensure that the appropriate support services are in place for when a learner is ready to start their own business upon release, or alternatively, provide them with employment support services if this route is more appropriate.

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Name of Organisation	SOVA
Location of Delivery Unit of Procurement/s Cluster/s	East Midlands East of England Greater London North East North West South East West Midlands Yorkshire and the Humber
Named Contact	Anna Mellish
Phone	0114 270 3720
Email	businessdevelopment@sova.org.uk
Area of Activity	Young people and adults, IAG including mentoring and support
Description of Activity (in 500 words)	

SOVA is a national voluntary organisation which champions social inclusion. Through over 240 staff, and more than 1,000 trained volunteers, we deliver 65 projects across England and Wales working with the most vulnerable and disadvantaged people in society. In the last financial year SOVA supported more than 8,500 people; providing everything from employability training and mentoring, to mediation and reparation services and care leavers' support.

A registered charity and company limited by guarantee with a turnover of £7.78m in 2010/11, SOVA has been working to transform lives and improve communities for more than 35 years. Established through partnership with the Inner London Probation Service, SOVA began expanding through its work with social services in 1982 to recruit, train and deploy volunteers to offer support and advice within local communities.

SOVA's aim is to inspire and support the people it works with to make positive changes to improve their lives and fulfil their potential. As a previous provider of OLASS services our model offers a solution that assists with improving offenders skills levels, along with the opportunity to move into sustainable employment. Our service offer is flexible, allowing prime providers to hand pick interventions as required.

Case Management

SOVA has considerable experience of case managing offenders in custody including projects such as PS Plus and NOMS CFO Phase 1. Our Case Management model includes initial needs assessment, followed by direct delivery of services, or referral to delivery partners for more specialist support and programmes. Our model extends beyond the gate to ensure offenders are supported in successful transition from custody to community.

Employability

SOVA has proven experience of helping long term unemployed people - especially offenders - into sustainable employment. We are an end-to-end sub-contractor for the Work Programme and are experiencing high degrees of success with engaging offenders and placing them into work. In addition our current NOMS CFO Yorkshire and Humberside programme is exceeding targets for helping offenders into sustained employment.

Mentoring

SOVA's network of community volunteers help individuals to lead purposeful and law-abiding lives with close support and supervision from paid project staff. We combine our tried and tested models to recruit and train offenders to deliver peer support in prison and we support the offender to successfully transition from custody to community. We focus on ensuring that offenders continue with community-based programmes of learning which will assist them to secure paid employment.

Employer Engagement

Building on existing links with local and national employers, SOVA can facilitate a relationship between employers and prisons; helping to quash stereotypical images of offenders and allowing offenders to showcase their talents and benefit from the experience and advice of the employer.

SOVA's strengths include:

- commitment to bring about positive changes for individuals and communities
- established local, regional and national partnerships
- participant-focused engagement and participation
- participant-orientated distance travelled tool to monitor and support real individual progress
- established reputation providing ETE services in the criminal justice field
- pool of c.1,000 active accredited volunteers

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Name of organisation	Work This Way
Location of delivery Unit of procurement/s cluster/s	Kent and Sussex, North East, East Mids, West Mids, South Central.
Named contact	Clare Cherry
Phone	07974 648946
Email	clare.cherry@workthisway.org.uk
Area of activity	Training, work experience, employment.
<p>Description of activity (in 500 words)</p> <p>Work This Way is an award winning social enterprise business based in prison seeking to expand its delivery of programmes which offer vocational, employer led training courses and that compliment prison learning delivery leading to work experience in prison workshops and off-site placements. Particularly suited to open or training prisons with a resettlement unit. Training is concentrated in 'safe operator', 'health and safety supervision and management' areas and relate to local employment need and national growth in particular waste, environment and the sustainable built environment including groundworks, facilitates maintenance, industrial cleaning and highways.</p> <p>Where possible commercial clients are trained in the same location and in this mixed group offer opportunities for up to date information exchange on specific employment issues, real communication concerning working outside the prison, labour availability and offender experience.</p> <p>Most offender trainees, although not all, are eligible for Resettlement Day Release license and will spend approximately 24 weeks on placement with WtW this may be in singleton posts supported by peripatetic mediators or if more appropriate, team based placements. Programme teams are supervised and provide chances to practice and develop work skills in a safe environment with support and guidance, developing soft skills and confidence. Current delivery is in sustainable building and construction waste management, re-use and recycling, bio-fuels production.</p> <p>Work experience is directly linked to employment opportunities offering motivation for a progressive route to work.</p> <p>Outcomes include: purposeful allocation, units of learning in areas of employer demand, resettlement and potential for employment on licence.</p> <p>All trainees will be referred to a 'through the gate' service prior to release to maximise post prison outcomes.</p>	
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