

SECTOR ROUTEWAY EMPLOYABILITY - TRAINING PROGRAMME

Week 1

	Monday	Tuesday	Wednesday	Thursday	Friday
8.00	INTRODUCTION House rules Use of facilities Introduction to:	Site Safety Video	Loft insulation Project:2 Introduction Access & lighting Clearing	Visit to a construction site Checklist of features and operations to observe opportunities to talk with	Revue/further preparation for H & S touchscreen test
9.00	THE CONSTRUCTION INDUSTRY Video	The CSCS card scheme	Maintaining clear and safe work area Moving materials & equipment to roof space	site personnel	
10.00	Morning break Safety Procedures	Morning break Preparation for H & S ' Touchscreen Test '	Morning break Unpacking insulation Placement of insulation Trimming	Morning break	Morning break Practical Project :3 Flooring and tiling
11.00	Issue and use of PPE		Clearing up Removing equipment & excess materials		
12.00	L	U	N	C	H
13.00	Practical Project:1 Introduction to brick laying Mixing mortar Build short wall and corner	Use of hand tools and equipment	Project:2 continued Assessment & feedback	Feedback & discussion from the morning's site visit	Project:3 continued
14.00		Insulation of Buildings Why buildings are insulated Benefits of insulation Methods of insulation	Introduction to ' Tool-box talks ' and risk assessments	Revision for health and safety test	Finish Project Clear/clean/tidy work area
15.00	Afternoon break	Materials used Installing loft insulation Health & Safety Factors	Afternoon break Briefing for next-day construction site visit	Afternoon break	Afternoon break Clean/stow tools & equipment Review the week Q & A
16.00	Assessment of work Clean up, pack away equipment and materials				Next weeks' programme

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Week 2

	Monday	Tuesday	Wednesday	Thursday	Friday
8.00	Outline programme for week 2 Practical Project:4 Install cavity wall insulation (1)	Looking for a job - continued Preparing a CV	Planning and organisation of construction projects	Practical Project:4 Cavity wall insulation continued	Review/revision of the course Additional practice of techniques taught during the course
9.00	Introduction Planning the work Access preparation	The Interview: Preparation	Programmes, construction drawings and other sources of information		
10.00	Morning break Drilling Injection equipment Injecting insulation material	Morning break Do's and don'ts Role play	Morning break Information contained Obtaining detail to enable practical work	Morning break	Morning break
11.00	making good clearing site cleaning & stowing equipment				Results of Health and Safety T.S test + any retakes
12.00	L	U	N	C	H
13.00	Employment: Looking for a job Newspapers, trade magazines employment agencies and direct application Applying for a job	Revision for Health and Safety test	Practical Project:4 Cavity wall insulation (2) continued	Site Visit: Delegates to view loft insulation and cavity wall operations in the field Opportunities to talk with operatives	Details of 3 week work placements, contacts and administration
14.00	Completing application forms	Take Health and Safety touch screen test at local centre			
15.00	Afternoon break	Afternoon break	Afternoon break	Afternoon break	Issue of attendance certificates presentation of prizes for best performance and effort
16.00					

