



Young People's
Learning Agency

Dear Colleague,

This e-mail was sent automatically to enable you to create a password for a new Provider Gateway account.

This is done for your protection; only you, the recipient of this e-mail can take the next step in the account setup process.

Before creating your password can we please advise that ALL passwords must conform to our security requirements.

As such the following rules for passwords will need to be followed:

The password must be between 8 and 11 characters long.

The password must contain at least 1 number and a mixture of upper and lower case letters ie. AaAaAaAa1.

The password cannot contain any special characters or spaces.

Once the setup is complete the Provider Gateway can be accessed via <http://gateway.lsc.gov.uk>.

Should you have any questions or experience problems using the Provider Gateway please contact:

The Data Service
Telephone : 0870 2670001
E.Mail : Servicedesk@thedataservice.org.uk

Account Creation:

Click on the link below. This will take you to our password creation page. If nothing happens when you click on the link, please copy and paste the link into the address bar of your web browser.

The username you have been allocated can be found in the field entitled Username - Please make a note of this as you will need the exact format in order to access.

Enter your selected password in the boxes provided and click Save Changes. You will then be able to access your Provider Gateway account.

<https://gateway.lsc.gov.uk/UMA/ResetPassword.aspx?ID=357434b8-7d5c-4d0d-9df9-1c181d9340ed>